# TABLE OF CONTENT

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome letter from President Tony Collins</td>
<td>2</td>
</tr>
<tr>
<td>Welcome Letter from Steve Yianoukos, Athletic Director</td>
<td>5</td>
</tr>
<tr>
<td>Athletic Department Staff List</td>
<td>6</td>
</tr>
<tr>
<td>Athletic Department Head Coaching Staff &amp; Team Faculty Athletic Representatives</td>
<td>7</td>
</tr>
<tr>
<td>Important Numbers</td>
<td>7</td>
</tr>
<tr>
<td>Clarkson Values</td>
<td>8</td>
</tr>
<tr>
<td>Valuing Diversity</td>
<td>9</td>
</tr>
<tr>
<td>The Student-Athlete</td>
<td>10</td>
</tr>
<tr>
<td>Our Philosophy</td>
<td>11</td>
</tr>
<tr>
<td>NCAA Division I Philosophy Statement</td>
<td>12</td>
</tr>
<tr>
<td>NCAA Division III Philosophy Statement</td>
<td>13</td>
</tr>
<tr>
<td>Operational Objectives</td>
<td>14</td>
</tr>
<tr>
<td>Student-Athlete Code of Conduct</td>
<td>15</td>
</tr>
<tr>
<td>Hazing Policy</td>
<td>20</td>
</tr>
<tr>
<td>Gender Discrimination, Sexual Harassment, Sexual Misconduct, Sexual Violence, Dating Violence, Domestic Abuse, and Stalking</td>
<td>22</td>
</tr>
<tr>
<td>University Code of Conduct</td>
<td>31</td>
</tr>
<tr>
<td>NCAA Banned-Drug Classes, 2008-09</td>
<td>33</td>
</tr>
<tr>
<td>Academic Standing</td>
<td>35</td>
</tr>
<tr>
<td>Student Success Center</td>
<td>37</td>
</tr>
<tr>
<td>Time Management</td>
<td>38</td>
</tr>
<tr>
<td>Athletic Training</td>
<td>40</td>
</tr>
<tr>
<td>Campus Safety</td>
<td>42</td>
</tr>
<tr>
<td>Safe Driving</td>
<td>44</td>
</tr>
<tr>
<td>Village of Potsdam Ordinances</td>
<td>45</td>
</tr>
</tbody>
</table>
August, 2017

On behalf of Clarkson University I would like to welcome you to the 2017-2018 academic year. The past year was another great year for Clarkson Athletics with our Women’s Hockey Team winning its second National Championship in four years and our Women’s Volleyball team once again reaching the NCAA tournament for the eighth straight year. Our Women’s Nordic Team took the USCSA National Title and our Alpine and Nordic Teams won the Presidents Cup for their combined effort at the National competition. I am looking forward to sharing in your academic and athletic accomplishments.

When you review the highlights below you can again see a strong correlation between success academically and success athletically. Clarkson is committed to supporting our student-athletes just as you have a commitment to both athletics and academics.

My wife, Karen and I will attend as many games as we can to show our appreciation of the efforts you put forth as well as enjoying the excitement of competition. We hope to see you at the games or on campus. As Clarkson continues to evolve we hope you are proud to be wearing a Golden Knight uniform. I wish you the best as you and your team look to build on the success of 2016-2017.

Good luck to each of you and to your teams. Have a great year, and Let’s Go Golden Knights!

Sincerely,

[Signature]

Anthony G. Collins
President

A highly successful year in 2016-17 for Clarkson University Athletics was highlighted by the Golden Knights Women’s Hockey team winning the NCAA Championship for the second time in four years.

Along with numerous all-star awards in competition, student-athletes in all Clarkson sports were consistently honored with academic recognition such as CoSIDA Academic All-America, University Presidential Scholars, USCSA, Liberty League and ECAC Hockey accolades.

Women’s Hockey won its second National Championship since 2014, completing a recording-breaking campaign with a 32-4-5 overall record. The Green and Gold defeated Minnesota (4-3) and Wisconsin (3-0) in the Frozen Four, ending the season with only one loss in their final 35 games. The Golden Knights also claimed the ECAC Hockey Regular Season and Tournament titles in the 2016-17 season. Clarkson finished in the top spot of both the USA Today/Hockey Magazine and USCHO.com polls, and lifted Clarkson University Women’s Athletics to among the Top 50 programs in the country in the final
standings of the Capital One Cup, ranking 33rd despite only competing in one Division I sport. Senior Cayley Mercer was a Top 3 Finalist for the Patty Kazmaier award as collegiate hockey’s top player, and was picked as the USCHO.com Player of the Year and a First-Team All-American.

The Volleyball program won its fifth straight Liberty League Championship and advanced to the NCAA Tournament for the eighth consecutive year, topping the 20-win mark (22 victories) for the 10th straight year. Junior Rachael Aird was picked as an AVCA All-American Honorable Mention and was the ECAC North Player of the Year.

Men’s Soccer enjoyed its best season in 15 years, posting seven wins, including the program’s first victory over St. Lawrence since 1993. Senior goalkeeper Michael King was the program’s first All-American in two decades and was among the national leaders in numerous categories. Both the Clarkson Men’s and Women’s Soccer teams were well represented on the Liberty League Fall All-Academic team with 10 and nine student-athletes, respectively representing the University.

The Cross Country and Golf programs featured several top up-and-coming athletes who challenged for conference all-star honors in the Liberty League. The women’s cross country team won the CCOC Championship for the second straight year.

Entering its 96th year, Clarkson Men’s Hockey skated to its 72nd winning season in 2016-17 with 18 victories, including several wins over Top 15 programs. The Knights won Notre Dame’s Shillelagh Tournament, for the program’s first in-season tournament championship title since 2006, shutting out the 11th-ranked Fighting Irish in the championship game.

Premier programs in the USCSA, Clarkson Nordic and Alpine Skiers enjoyed another dominant year with the Golden Knight Women’s Nordic team winning their second straight USCSA National Championship and fourth in the program’s history. The Clarkson Ski teams also combined to win the President’s Award for the second straight year. The President’s Award goes to the school with the highest combined points in all of the USCSA disciplines.

For the third straight year, Women’s Basketball reached the Liberty League playoffs and advanced to the championship game for the second year in a row. Junior Devin Sorell joined Clarkson’s 1000-point scoring list, becoming just the fourth player to accomplish the feat in three years or less.

Men’s Basketball provided excitement at Alumni Gymnasium and challenged for a spot in the conference playoffs, finishing the season with 12 wins overall and seven in Liberty League action. Senior Derek Hart was a revelation for the Knights, breaking a 58-year-old single-season scoring record for the Knights and leading the conference with the highest scoring average in the league in more than a dozen seasons.

The men’s and women’s swim teams enjoyed solid seasons, thanks to a strong freshman class, with several swimmers setting school records during the year and at the UNYSCSA Championships.
August, 2017

I want to personally welcome you to Clarkson University. I am excited about the opportunities that await us as a department and you as student-athletes in the 2017-2018 Academic Year.

As a long time member of the athletic department, I am looking forward to the many new opportunities that await our department this upcoming year. As a student-athlete at Clarkson the highest expectations are bestowed upon you, both in the classroom and with your respective sport. Make the most of this opportunity and be proud of your team and your school. As you go out and perform at your various venues be reminded of the long standing tradition that accompanies you as a student-athlete at Clarkson University. As a Golden Knight it is your obligation to uphold this tradition of excellence and bring about a greater sense of pride within our community.

Let me be the first to wish you the best of luck in your athletic and academic venture this year. If there is anything that I can do to help you throughout the course of the year, please do not hesitate to contact me.

Sincerely,

Steven J. Yianoukos ‘72
Director of Athletics and Recreation
CLARKSON UNIVERSITY ATHLETIC DEPARTMENT
Staff Listing

Director of Athletics  Steve Yianoukos, x-7021
Associate Athletic Director  Scott Smalling, x-7750
Associate Athletic Director/SWA  Laurel Kane, x-6594
Assistant Athletic Director  Mick Maguire, x-3745
Director of Cheel Arena  Josh Bartell x-4327
Compliance Coordinators  George Giordano – DI -x7722
Laura Flynn  – DIII –x7722
Administrative Assistant  Marjorie Meashaw, x-6622
Cheel Manager/M & W Hockey  Robin Howard, x-6735
Sports Information Director  Gary Mikel, x-6673
Sports Information Assistant  Tommy Szarka, x-6673
Head Athletic Trainer  Mike Pitts, x-2123
Associate Athletic Trainer
Assistant Athletic Trainers  Alana Alpert, x-2123
Krissy Johnson, x-2123
Equipment Manager  Clay Denesha, x-3741
Fitness Director  Kelly Norman, x-3768
Outdoor Lodge Director  Justin Sperry, x- 6561
Cheel Box Office  Josh Sullivan, x-7750
Title IX Coordinator  Dr. Jennifer Ball, x4208
Title IX Deputy  Carol LaMarche, x-4448
Faculty Athletic Representative  Mike Wasserman, x-7719

Athletic Department Phone: 268-6622   Athletic Department Fax: 315-268-7613
Athletic Department Head Coaching Staff

Head Coaching Staff

Alpine Skiing                               Justin Sperry, x-3736
Baseball                                    Jim Kane, x-3759
Men’s Basketball                           Jeff Gorski, x-3766
Women’s Basketball                         Maureen Webster, x-3757
Cross Country                               James Allott, x-6622
Men’s Golf                                  Bill Bergan, x-3767
Men’s Ice Hockey                            Casey Jones, x-3874
Women’s Ice Hockey                          Matt Desrosiers, x-3735
Men’s Lacrosse                              Bill Bergan, x-3767
Women’s Lacrosse                            Ben Gaebel, x-4294
Men’s Soccer                                Chris Taylor, x-7983
Women’s Soccer                              Kelsey Yam, x-6594
Softball                                    Kristen McGaughey, x-2057
Nordic Skiing                               James Allott, x-6622
Swimming                                    Mick Maguire, x-7931
Volleyball                                   Carol LaMarche, x-4448

Other Important Numbers

Campus Safety is located on the first floor of the Educational Resource Center (ERC). The phone number is 315-268-6666.

Potsdam Fire Department  9-265-2121 or 9-911
Potsdam Police Department 9-265-2121 or 9-911
Potsdam Rescue Department 9-265-2121 or 9-911

The Student Health Center is located in the Educational Resource Center (ERC). Office hours are Monday through Friday 8:00 a.m. – 4:00 p.m. The phone number is 315-268-6633. After hours or weekends, contact Canton-Potsdam Hospital: 9-265-3300.
For emergencies with residence hall and apartments, contact your head residents and apartment managers first:

Hamlin-Powers: x-4100
Cubley-Reynolds: x-6635
Ross-Brooks: x-7739
Graham & Price: x-6632
Moore House: x-6696
Townhouse Apts: x-3711/3736
Woodstock Village: x-4303/4355
Riverside: x-4441
The Clarkson Values

Teamwork
Effective teamwork encourages creativity and self-initiative in our respective roles and partnerships. It is essential in getting the task done and in developing the skills needed to meet the challenges of ensuring sustainability of local and global economic, environment and social systems.

Caring
A positive and friendly atmosphere is created when we care about each other, when we are open to constructive criticism and when we show appreciation for a job well done.

Integrity
Honest and accountability in one’s actions and words form the foundation of our relationships with others.

Vision
Having a vision of a sustainable future helps us prepare for it. Embracing the inevitable changes in our world as opportunities allows us to anticipate, promote and facilitate change.

Diversity
The mutual appreciation of differences and a plurality of opinions, beliefs and cultural traditions inform and enrich our lives.

Service
Offering our time and skills for the good of our fellow citizens leads to the prosperity and environmental health of the community and to the well-being and character development of the individual.

Growth
Educational experiences in and out of the classroom enliven our minds, broaden our horizons and facilitate dialogue and consensus. Learning is a lifelong activity.

Diligence
“A workman that needeth not be ashamed.” (The favorite Biblical phrase of University namesake Thomas S. Clarkson) Initiative and hard work are key ingredients in getting the task done.
Valuing Diversity

**Diversity**, the variety that occurs in every aspect of humanity, involving both visible and invisible characteristics, it is our variety and difference that makes us strong as a community, a team.

**Diversity within Intercollegiate Athletics**

Intercollegiate Athletics places great value on the backgrounds and perspectives of all of our student-athletes. Meeting and competing with and against individuals from different races and cultures can be an extremely enriching experience. You are urged to embrace these opportunities as part of your overall educational experience. Being critical of people who are different cuts you off from all kinds of perspectives and people that can enhance the quality of your life. Acts of discrimination or harassment will NOT be tolerated in Intercollegiate Athletics. Your responsibility to yourself lies in being true to yourself, in taking time to think through your reactions to other people. Your responsibility to others lies in treating people with tolerance and respect. Be a true leader and step forward to help free our campus of discrimination of all kinds!

**Message from Steve Yianoukos, Director of Athletics**

Clarkson University respects, welcomes, encourages, and celebrates the differences among us. In recognition of this commitment, we value all members of the campus community, not in spite of, but because of their differences. A campus that expects, reflects, and respects diversity influences the way our students perceive the world. A diverse campus community enriches all of us with a great understanding of the human condition and the challenges all people must confront in a rapidly changing, increasingly globalized, and ever more interdependent world society.
THE STUDENT-ATHLETE

Student-athletes attend Clarkson University for the primary purpose of education. Nothing should interfere with this purpose. Athletics are a part of education, requiring self-discipline in organizing a study schedule and work habits that will contribute to educational success.

A student’s grades should not suffer because of athletics: this can occur however, because of the student’s inability to properly organize and manage both disciplines. At times, this organization requires a great deal of personal commitment. The Department of Athletics & Recreation expects student-athletes to organize and discipline themselves with personal commitment so that their educational endeavors and athletic pursuits do not suffer. If difficulty in this area develops, the departmental staff will seek assistance for the student-athlete from other campus departments, such as office of Student Affairs, the Dean of Students Office, Counseling Center, and Student Success Center.

Requisite to being an athlete is accepting the full responsibility of being a student. In order to have a smoothly functioning athletics program, strict adherence to the following is of vital concern:

1. Under no circumstance is a student-athlete permitted to miss class to attend practice. It is a NCAA violation to miss a class in order to attend a practice.

2. Attendance at all academic classes is mandatory. Failure to attend classes invariably has always reflected back on the team and its purposes. At times, away and home games can result in loss of classroom time. Consequently, unnecessary skipping of classes should not be the decision of choice.

3. At times, because of other commitments, your academic progress can be impacted. Whenever this occurs, your coaches expect to be notified and you are expected to accept the responsibility for seeking extra individual attention from your professors.

4. The Department of Athletics and Recreation expects you to accept the responsibility of notifying your professors of away trips. This should happen well in advance so that it does not interfere with the professor’s organized schedule of instruction. This responsibility also includes the making up of any scheduled exams. As soon as you are notified in reference to a scheduled exam, you should report immediately to your professor the conflict that may exist, so that the proper procedures can be taken to rectify the matter. You are expected to attend class up to the excused time one half hour before departure.

5. When establishing an academic schedule, the student-athlete should consider his/her involvement in athletics, but should never avoid scheduling a course of importance or interest simply to avoid conflicts with athletics participation.
OUR PHILOSOPHY

It is easy to become too consumed by the appeal of competitive sport. It is important for you to understand, therefore, that the Clarkson athletic program is founded on a clear commitment to excellence both in the classroom and on the athletic teams. We believe in that truly unique balance of mind and body when good athletes and good teams win—not only games and championship, but academic distinction as well. This is not to say that we devalue athletic and competitive accomplishments – only that we achieve it with well-rounded, fully developed students who also take a real interest in their studies and in the work around them. The philosophy statement that follows is founded on this ideal of the “whole” person.

Clarkson University believes that play, sports and athletics are a fundamental part of any civilized culture. To the extent that a community of scholars could and should constitute its own unique culture specific to its mission of a college education, a program of athletics should be founded on the following principles:

- That athletics is the embodiment of the concept of educating the whole person in that it provides a unique opportunity to integrate mind, body, and spirit in the pursuit of excellence. Thus, the playing fields provide us with the most emphatic and readily observable integration of ideas and actions.
- That athletics makes a central contribution to this fostering both within the college and the region. Although many factors contribute to this end, it is difficult to imagine any single program that is more able to bring a community together and provide a sense of common identity.
- That athletics serves to enhance the personal and social maturation process.
- That athletics often provides the student with the unique opportunity to experience the world beyond the campus boundaries and, in doing so contributes to his or her growth and development.
- That an athletic program should provide equal opportunities to participate to every eligible member of the college community.
- That athletics is worthwhile in and of itself as a part of the co-curriculum and requires no rationale beyond the recognition that it is a necessary and valued requisite for a civilized life.
- That, while respecting individual achievement and values, there is something fundamentally fulfilling in participating in the pursuit of a goal within the team context.
- That coaches can, and often do, serve as a primary counselor or adult mentor to student-athletes.
- That co-curricular activities, such as athletics, play a significant role in the recruitment and retention of quality students.

Clarkson University holds membership in a number of different conferences dependant on sport. All teams are members of the Eastern Collegiate Athletic Conference, which sponsors regional tournament play. The Division I teams participate in ECAC Hockey, the Division III teams participate in the Liberty League and the Alpine and Nordic teams participate in the USCSA.

Through these affiliations, Clarkson student-athletes have the opportunity to earn all conference, regional and national honors.
NCAA DIVISION I PHILOSOPHY STATEMENT

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division I support the following principles in the belief that these statements assist in defining the nature and purposes of the division. These statements are not binding on member institutions, but serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences. A member of Division I:

- Subscribes to high standards of academic quality, as well as breadth of academic opportunity;
- Strives in its athletics program for regional and national excellence and prominence. Accordingly, its recruitment of student-athletes and its emphasis on and support of its athletic program are, in most cases, regional and national in scope;
- Recognizes the dual objective in its athletics program of serving both the university or college community (participants, student body, faculty-staff, alumni) and the general public (community, area, state, nation);
- Believes in offering extensive opportunities for participation in varsity intercollegiate athletics for both men and women;
- Sponsors at the highest feasible level of intercollegiate competition one or both of the traditional spectator oriented, incoming-producing sports of football and basketball. In doing so members of Division I recognize the differences in institutional objectives in support of football; therefore, the division provides competition in that sport in Division I-A and Division I-AA.
- Believes in scheduling its athletics contests primarily with other members of Division I, especially in the emphasized, spectator oriented sports, as a reflection of its goal of maintaining an appropriate competitive level in its sports program;
- Strives to finance its athletics program insofar as possible from revenues generated by the program itself. All funds supporting athletics should be controlled by the institution; and
- Understands, respects and supports the programs and philosophies of other divisions. Occasionally, institutions from other divisions or athletic associations will see membership in Division I. In such cases, the applicants should be required to meet, over a period of time, prescribed criteria for Division I membership in order to assure that such institution agree to and comply with the principles and program objectives embodies in this statement.
Colleges and universities in Division III place highest priority on the overall quality of the educational experience and on the successful completion of all students’ academic programs. They seek to establish and maintain an environment in which a student-athlete’s athletic activities are conducted as an integral part of the student-athlete’s educational experience. They also seek to establish and maintain an environment that values cultural diversity and gender equity among their student-athletes and athletics staff.

To achieve this end, Division III institutions:

- Place special importance on the impact of athletics on the participants rather than on the spectators and place greater emphasis on the internal consistency (students, alumni, institutional personnel) than on the general public and its entertainment needs;
- Award no athletically related financial aid to any student;
- Encourage the development of sportsmanship and positive societal attitudes in all constituents, including student-athletes, coaches, administrative personnel and spectators;
- Encourage participation by maximizing the number and variety of athletic opportunities for their students;
- Assure that the athletics participants are not treated differently than any other members of the student body;
- Assure that athletics programs support the institution’s educational mission by financing, staffing, and controlling the programs through the same general procedures as other departments of the institution;
- Provide equitable athletics opportunities for males and females and give an equal emphasis to men’s and women’s sports;
- Support ethnic and gender diversity for all constituents;
- Give primary emphasis to regional in-season competition and conference championships; and
- Support student-athletes in their efforts to reach high levels of athletics performance, which may include opportunities for participation in national championships, by providing all the teams with adequate facilities, competent coaching and appropriate competitive opportunities.

The purpose of the NCAA is to assist its members in developing the basis for consistent, equitable competition while minimizing infringement on the freedom of individual institutions to determine their own special objectives and programs. The above statement articulates principles that represent a commitment to Division III membership and shall serve as a guide for the preparation of legislation by the division and for the planning and implementation of programs by institutions and conferences.
Operational Objectives

The Clarkson University Department of Athletics and Recreation established, and supports, a broad-based athletics program. The athletics program maximizes participation by offering a variety of athletics opportunities; there are twenty varsity sports; ten (10) sports for men and ten (10) for women. The quality of competition for females and males are similar for all.

In an effort to attain high levels of competitive performance and excellence, the Department of Athletics and Recreation supports student-athletes in their efforts by attempting to provide them with competent coaching, quality facilities, proper and safe protective equipment, and appropriate competitive opportunities with student-athletes from similar institutions. While the Department places a primary emphasis on in-season or traditional competition, it does encourage exceptional teams and individuals to compete in postseason championships.

The operational objectives for the athletics program are as follows:

1. To embody and implement the objectives of Clarkson University, as well as the administrative and operational by-laws of the NCAA.
2. To provide high quality and safe facilities for athletics competition.
3. To provide each sport with the necessary equipment, which includes consideration of proper safety and protection.
4. To have funds available for professional, which in turn benefit the University through the:
   a. Assignment of certified officials.
   b. Scheduling of competitive events with member institutions.
   c. Team, individual, and coach recognition on the conference, regional, and national level.
5. To provide the funds necessary for the restoration and repair of protective and safety equipment, so that they meet the appropriate standards for future use.
6. To have available the necessary supplies for office management, office services and the recruitment of prospective student-athletes.
7. To provide funds for contest management of each sport, which includes entry fees, transportation, meals, lodging (when necessary, certified officials for home events, and the operation costs for pre-season).
8. To have funds available for conference, regional and national championships, which provide competitive opportunities associated with student-athletes from similar institutions.
9. To make available counseling opportunities associated with the athlete’s physical, social, and mental well being.
10. To maintain a coaching staff who provide quality athlete instruction and promote a healthy interest in athletes.

The Department of Athletics and Recreation also supports spectator opportunities for the student body. Spectator participation enables the student body to identify with the University and develops pride, morale and loyalty. The spectators attending college athletic events are expected to provide an environment of respect, dignity and civility for the University’s guests (visiting teams, officials, etc.). In essence Clarkson believes in providing a positive, meaningful, educational atmosphere for the conduct of its athletics events and behavior contrary to this intent will not be condoned. The University does not accept the use of profane and vulgar language, or any form of disrespectful treatment of our guests.
STUDENT-ATHLETE CODE OF CONDUCT

Intercollegiate athletics at Clarkson University is an integral part of the educational system and process. Participation in intercollegiate athletics at Clarkson University is a privilege, not a right, and student-athletes must be aware of the responsibility and the visibility that comes with representing the University and must conduct themselves accordingly. As such, by participating in intercollegiate athletics at Clarkson student-athletes agree to be held to a higher standard of conduct than the other students on campus.

To serve the highest interests of the University and its students, staff and faculty, the entire athletics program must function as an integral part of the educational mission of the institution. This requires that academic interests supersede athletic interests at all levels from the participation of the individual student to the general policies of the University.

1. All participants in intercollegiate athletics are expected to observe rules of fair play and reasonable standards of safe participation and to use University facilities in accordance with applicable policies, procedures, rules and regulations.

2. All participants in intercollegiate athletics must abide by NCAA rules and regulations for participation in amateur athletics. No participant in intercollegiate athletics is permitted to accept rewards, gifts or any consideration of value as a condition for or result of his or her participation or ability. All competition must be honest and fair, prioritizing sportsmanship and ethical conduct.

3. Student-athletes must recognize the primacy of academics over athletics. Athletes must obey all general student regulations and should exemplify the highest standards of academic honesty. Because of their high visibility before the public, members of the athletic teams must take care to avoid all violations of the law, including but not limited to the abuse of alcohol and controlled substances.

4. The physical well being of the student-athlete takes precedence over the outcome of competitive matches. Coaches must be conservative in their decisions on this point and athletes themselves should exercise good judgment. The use of drugs, including steroids, to enhance athletic performance is strictly forbidden.

5. Clarkson is committed to providing a fair and equitable athletic opportunity for men and women.

6. Hazing among team members is illegal and strictly forbidden.

1. CODE OF CONDUCT

This Code of Conduct requires all student-athletes to comply with:

   a. Applicable Federal, State and Local Law
   b. Clarkson University Code of Student Conduct and Code of Ethics
   c. NCAA Bylaws
   d. Athletic Department Policies and Procedures, and
   e. Team Rules

If it is found that the student-athlete is involved in conduct that violates this code of conduct, he/she is subject to appropriate disciplinary action. The nature of the disciplinary action will be determined in the discretion of the team’s Head Coach and/or the Director of Athletics (or designee).
2. TEAM RULES

Individual team rules may vary to reflect the program/coach philosophy, the nature of the sport and the practice/competition schedule. To ensure a level of consistency among the teams, it is understood that all student-athletes will adhere to certain team rules as set forth below (in addition to other rules implemented for particular teams).

General

- Student-athletes at Clarkson University will conduct themselves in a manner that will not discredit them, the team, or the University.
- Student-athletes will conduct themselves in a manner that will foster their personal development and that of all students, faculty and staff that they come in contact with.
- As part of their development, student-athletes will strive to understand and appreciate the ethnically diverse and multicultural background of each University community member.

Athletic Injuries and Illness

- Student-athletes must immediately report injuries/illness to the staff trainer assigned to their sport.
- Student-athletes are asked to adhere to the guidelines established by the Department and Athletic Training Staff regarding the care and rehabilitation of injuries, physician referral and consultation and appropriate coverage.

Class Attendance

- Student-athletes will attend ALL classes and meet ALL academic eligibility requirements and responsibilities.

Dress Code

- Appropriate dress is expected of all athletes when traveling for competition or visiting another institution. You are expected to be neat and well groomed. Shorts, t-shirts, jeans and such casual clothes are deemed inappropriate.
- For contact sports, earrings, watches and other jewelry may not be worn during team workouts or competition.

Gambling

- Federal, state and local laws prohibit gambling. Be aware of the tragic consequences that organized gambling has had on individual student-athletes and their institutions. Gambling and bribery, even in the simplest form, can be damaging.
- NCAA by-law 10.3 is very explicit regarding gambling activities. Student-athletes of NCAA member institutions may not knowingly:
  1. provide information concerning intercollegiate athletics competition to any individual involved in organized gambling activities;
  2. solicit a bet on any intercollegiate team;
  3. accept a bet on any team representing the institution;
4. solicit or accept a bet on any intercollegiate competition for any item (e.g., cash, shirt, dinner) that has tangible value; or

5. participate in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, a parlay card or any other method employed by organized gambling.

Student-athletes found in violation of the provisions of this regulation will generally be declared ineligible for future intercollegiate competition. The NCAA Committee on Student-Athlete Reinstatement may restore eligibility after hearing an appeal.

**Hazing and Initiation Activities**

- Student-athletes are strictly prohibited from engaging in any form of hazing or initiation activities.

**Language or Gestures**

- Profane, derogatory and abusive language or gestures during team related activities, practices, or games are absolutely prohibited.
- Student-athletes must exercise the necessary self discipline to avoid the use of improper language or gestures.

**Practice and Game Participation**

- Attendance at practice, contests, team meetings and off-season workouts is mandatory.
- Student-athletes who cannot participate in the team related activities must be excused by the Head Coach.
- In case of an emergency or impending tardiness, student-athletes are responsible for notifying the Head Coach.

**Press and Media**

- Student-athletes are asked to give media interviews. Provided that these requests are reasonable and do not conflict with class schedules or team related activities, student-athletes are asked to make themselves available.
- Student-athletes should check with the Sports Information Office prior to granting interviews or responding to media questions.

**Respect**

- Student-athletes shall demonstrate respect for all members of the University community and the community at large.
- Student-athletes shall cooperate with people in authority (including but not limited to coaching staff and University administrative employees) and shall refrain from insubordination.

**Sportsmanship**

- Clarkson University and the NCAA (Constitution Article 2.4) place great emphasis on sportsmanship.
• The principle of sportsmanship is to: promote the character development of participants, enhance the integrity of higher education and promote civility, honesty and responsibility.

• Student-athletes, coaches and all others associated with these athletic programs and events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility.

Alcohol/Substance Use and Abuse

• ILLEGAL DRUGS – the use or possession of illegal drugs or NCAA banned substances by student-athletes is prohibited.

• ALCOHOL – a student-athlete shall not drink or be in possession of alcohol during any contest, practice, trip In addition,
  1. It is illegal and prohibited for student-athletes under the age of 21 to consume alcoholic beverages.
  2. Student-athletes of legal drinking age (21 or older) are prohibited from consuming alcohol 24 hours before any athletic contest.
  3. Student-athletes who are 21 years and older who frequent drinking establishments or events at other times should exercise discretion and good judgment.

• TOBACCO/DIP – The use of tobacco or dip is prohibited during any contest, practice trip or any team related activity.

Team Travel

• Student-athletes will ride in University provided transportation unless permission is granted to travel in a personal car by the coach. The request must be made prior to beginning the trip.

• On overnight trips, student-athletes will remain in the hotel after the curfew hour that is determined by the head coach.

• Visiting with friends and family will occur outside of the team area (hotel) prior to the curfew hour that is determined by the Head Coach.

• If student-athletes plan to join parents/friends during a trip or plan to go home after an away game, the Head Coach must receive permission from the Director of Athletics.

• A Head Coach will only release a student-athlete to a parent or guardian.

Uniforms and Equipment

• Student-athletes are personally responsible for the care and return of all equipment and/or uniforms issued to them. If equipment and/or uniforms are not returned in good condition (reasonable wear and tear expected), the student-athlete will be financially responsible and a hold on the student-athlete’s account will occur.

• Uniforms and equipment will be worn for authorized practices and competition in accordance with University standards as they may be established from time to time.
3. DISCIPLINARY ACTION

The Head Coach and/or Director of Athletics (or a designee) have the authority to impose appropriate disciplinary actions for violations of standards established by the Athletic Department’s Student-Athlete Code of Conduct. Disciplinary actions will be administered at the discretion of the Head Coach and/or the Director of Athletics (or a designee), and may include any or all of the following: Please note that this discipline is separate from any discipline imposed by the University due to violations of the Clarkson Code of Student Conduct and does not replace or supersede it.

- Initial warning with the understanding that corrective measures will be taken immediately.
- Temporary suspension of athletic privileges.
- Permanent dismissal from the team.
- Other sanctions as deemed appropriate under the circumstances.

All student athletes fall under the Clarkson Code of Student Conduct and any violation will be reported to the appropriate administrator outside of athletics.

4. INTERPRETATION

The Director of Athletics has complete and discretionary authority to interpret and construe the Athletic Department’s Student Athlete Code of Conduct. This Code of Conduct may be modified or amended at any time. Student-athletes are responsible for keeping themselves informed of the requirements of the Student-Athlete Code of Conduct.
HAZING POLICY

All student organizations are responsible for encouraging an atmosphere of learning, social responsibility and respect for human dignity and for providing a positive influence and constructive development for members on aspiring members. All organizations are expected to utilize good judgment to determine the abilities of individual students as they relate to organizational activities and requirements. Hazing is unproductive and hazardous behavior that is incongruous with this responsibility and has no place in our college life, either on or off campus. Consequently hazing, as defined in this statement, is prohibited by Clarkson University and the State of New York. Furthermore, gender or sexually based hazing is also a violation of Title IX and 129-B and will be dealt with under the Sexual Misconduct Policy.

At Clarkson University, hazing is defined as any action taken or situation created intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule and any other activities that are not consistent with the regulations and policies of Clarkson University. Acts of hazing are prohibited in any circumstance, whether in the context of a structured organization, or informal group, or by an individual. Hazing shall be identified in tow categories: physical and psychological.

Physical hazing includes:

- Paddling;
- Kidnapping;
- All forms of physical activity that are used to harass or are not part of an organized athletic contest and not specifically directed toward constructive work;
- Road trips (involuntary excursions);
- Burying in any substance;
- Requiring or compelling activities creating unnecessary work, duties, detention or any duties that impair or do not allow adequate time for study;
- Requiring or compelling the forced consumption of any liquid (including alcohol) or solid substance;
- Burning, branding or tattooing any part of the body or any other activity, whether voluntary or involuntary, that may cause physical injury or endanger the life of the individual being hazed;
- Binding or restricting any person’s arms or legs in any fashion that would prohibit them from moving on their own;
- Requiring or suggesting prospective members or members to obtain articles that would be illegal to obtain or possess (items for a scavenger hunt).

Psychological hazing includes:

- Any act that is likely to: (a) compromise the dignity of a member or prospective member, (b) cause embarrassment or shame to a member or a prospective member, (c) cause a member or prospective member to be the object of malicious amusement or ridicule, or (d) to cause psychological harm or substantial emotional strain;
- Confinement in any room or compartment;
- Nudity or sexual exploitation at any time;
- Requiring or compelling exposure to uncomfortable elements;
- Verbal harassment;
- Requiring or compelling the wearing, in public, of apparel that is not in good taste;
• Depriving students of sufficient sleep (six consecutive hours per day is normally considered to be a minimum);

• Misleading prospective members in an effort to convince them that they will not become members; that they will be hurt during induction/initiation, or any other activity that would cause extreme mental stress;

• Carrying any item (shields, paddles, bricks, hammers, etc.) that serve no constructive purpose or that are designed to punish or embarrass the carrier;

• Blindfolding and parading individuals in public areas; blindfolding and transporting in a motor vehicle or privately conducting blindfolding activities that serve no constructive purpose.
Title IX
“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.”

Key Areas under Title IX include:
- Recruitment, admissions, and counseling.
- Financial assistance.
- Athletics.
- Sex-based harassment.
- Pregnant and parenting students.
- Discipline.
- Single-sex education.
- Employment.
- Retaliation.
- Transgender Students

New York State 129-B
All incoming students go through an on boarding process where they learn about domestic violence, dating violence, stalking, sexual assault prevention through bystander intervention, their rights under NYS law and affirmative consent.

Each institution shall require that each student athlete complete training on domestic violence, dating violence, stalking, or sexual assault prevention prior to participating in intercollegiate athletic competition.

Those interested in knowing more about Clarkson University’s efforts to uphold Title IX and 129-B can go to our website:  http://www.clarkson.edu/nondiscrimination/

Harassment and Sexual Misconduct Policy Overview
Prohibited Behaviors
Sexual Misconduct Includes all the violations listed below

Sexual Harassment
Unwelcome, gender-based verbal or physical conduct that is:
Sufficiently severe, persistent or pervasive that it
Has the effect of unreasonably interfering with, limiting or depriving someone of the ability to participate in or benefit from the university’s educational program and/or activities, and is
Based on power differentials, the creation of a hostile environment, or retaliation

Non-consensual Sexual Contact (or attempts to commit the same)
Any intentional sexual touching by a person upon a person, that is without consent and/or by force. This includes, but is not limited to, intentional contact for sexual or arousal reasons with the breasts, buttocks, groin, or genitals, or touching another with any of these body parts, or making another touch oneself or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth or other orifice, with any object.

Non-consensual Sexual Intercourse[Acts] (or attempts to commit same)
Any sexual intercourse, however slight, by a person upon a person, that is without consent and/or by force. Intercourse includes, but is not limited to, vaginal penetration by a penis, object, tongue or finger; anal penetration by a penis, object, tongue, or finger; and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

**Sexual Exploitation**
when a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, e.g. sex or gender-based hazing

**Intimate Partner Violence [Dating Violence, domestic Abuse]**
Physical, sexual, or psychological harm by a current or former partner or spouse. Regardless of gender or sexual orientation, this type of violence can occur within a relationship, whether cohabitating or not, and does not require sexual intimacy. IPV can vary in frequency and severity, can occur on a continuum, and can include acts of physical violence, sexual violence, threats of physical or sexual violence, or psychological or emotional violence.

**Stalking**
course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Stalking may involve following or placing another under surveillance, or repeatedly contacting another person for the purpose of harassing and intimidating the other person. The term “contact” means to make or attempt to make any communication, including, but not limited to, communication in person, by telephone, by mail, by broadcast, by computer or computer network, or by any other electronic device. It does not require that an overt threat of death or bodily injury be made.

**Consensual Relationships**
It is in the interest of the University to provide clear direction and educational opportunities to the University community regarding the professional risks associated with consensual romantic and/or sexual relationships where a definite power differential exists between the parties. The University strongly discourages such relationships. These relationships are of concern for two primary reasons:

Conflict of Interest: Conflicts of interest may arise in connection with consensual romantic and/or sexual relationships between faculty or other instructional staff and students, or between supervisors and subordinates. Consensual romantic and/or sexual relationships require, at a minimum, that appropriate arrangements be made for objective decision-making with regard to the student, subordinate, or prospective employee.

Abuse of Power Differential: Although conflict of interest issues can be resolved, in a consensual romantic and/or sexual relationship involving power differential, the potential for serious consequences remains. Individuals entering into such relationships must recognize that:

- reasons for entering such a relationship may be a function of the power differential;
- the individual with the power in the relationship will bear the burden of accountability; and
- such a relationship, whether in a class or work situation, may affect the educational or employment environment

for others by creating an appearance of improper, unprofessional, or discriminatory conduct.

Breach of Professional Obligation: A sexual relationship that does not constitute sexual harassment may lead to a breach of professional obligations. A breach of professional obligations, such as basing a decision that affects the evaluation, employment conditions, instruction, and/or academic status of another individual on illegitimate
criteria, may result in discipline or sanctioning in accordance with the relevant collective bargaining agreement or University policies.

Academic Freedom: Academic freedom is essential to teaching and learning, and freedom of expression is central to the fundamental principles of a university education. Nothing in this policy shall be construed to penalize a member of the University community for expressing an opinion, theory, or idea in the process of responsible teaching and learning. Similarly, this policy is not designed to prohibit controversial speakers from being invited to campus.

"Affirmative Consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant’s sex, sexual orientation, gender identity, or gender expression."

a. Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any other sexual act.
b. Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol.
c. Consent may be initially given but withdrawn at any time.
d. Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if an individual otherwise cannot consent. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and therefore unable to consent.
e. Consent cannot be given when it is the result of any coercion, intimidation, force, or threat of harm.
f. When consent is withdrawn or can no longer be given, sexual activity must stop.

“NYS Students' Bill of Rights"

All students have the right to:

- Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard;
- Be treated with dignity and to receive from the institution courteous, fair, and respectful health care and counseling services, where available;
- Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously;
- Describe the incident to as few institution representatives as practicable and not be required to unnecessarily repeat a description of the incident;
- Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process free from pressure by the institution;
- Make a report to local law enforcement and/or state police;
BE FREE FROM ANY SUGGESTION THAT THE REPORTING INDIVIDUAL IS AT FAULT WHEN THESE CRIMES AND VIOLATIONS ARE COMMITTED, OR SHOULD HAVE ACTED IN A DIFFERENT MANNER TO AVOID SUCH CRIMES OR VIOLATIONS;

BE ACCOMPANIED BY AN ADVISOR OF CHOICE WHO MAY ASSIST AND ADVISE A REPORTING INDIVIDUAL, ACCUSED, OR RESPONDENT THROUGHOUT THE JUDICIAL OR CONDUCT PROCESS INCLUDING DURING ALL MEETINGS AND HEARINGS RELATED TO SUCH PROCESS;

ACCESS TO AT LEAST ONE LEVEL OF APPEAL OF A DETERMINATION;

BE PROTECTED FROM RETALIATION BY THE INSTITUTION, ANY STUDENT, THE ACCUSED AND/OR THE RESPONDENT, AND/OR THEIR FRIENDS, FAMILY AND ACQUAINTANCES WITHIN THE JURISDICTION OF THE INSTITUTION;

AND EXERCISE CIVIL RIGHTS AND PRACTICE OF RELIGION WITHOUT INTERFERENCE BY THE INVESTIGATIVE, CRIMINAL JUSTICE, OR JUDICIAL OR CONDUCT PROCESS OF THE INSTITUTION.

Title IX Sexual Misconduct

Contact Information

Title IX Coordinator [non-confidential]
Responsible Administrator SMP
Jennifer L. Ball, Ph.D
Assistant Professor of Humanities / Title IX Coordinator jball@clarkson.edu

315/268-4208 315-212-8940 cell 168 Bertrand H. Snell Hall
Box 5750, Potsdam, NY 13699-5750

Deputy Coordinator, Human Resources Responsible Administrator SMP [non-confidential] Amy McGaheran
Director of Human Resources Operations amcgaher@clarkson.edu
315/268-3788
102 Graham Hall
Box 5542, Potsdam, NY 13699-5542

Deputy Coordinator, Student Affairs

Kelsey Deso

Director of Student Organizations and Student Center 127 Student Union
315/268-2345
E-mail: kdeso@clarkson.edu

Box 5655, Potsdam, NY 13699-5655

Deputy Coordinator, Athletics

Caroline LaMarche
Volleyball Coach
204 Alumni Gym
Contact Us Form: [non-confidential or anonymous]

http://www.clarkson.edu/nondiscrimination/contact.php Anonymous reports can limit our ability to investigate & intervene.

Responsible Administrator, Students SMP [non-confidential],
Dean of Students - 315/268-6620

1100 Educational Resource Ctr
Box 5570, Potsdam, NY 13699-5570

Counseling Services [Confidential]

315-268-2327 on call 24 hours

HAART Coordinator [Confidential]

JoAnn Rogers
Asst. Professor HU/SS 162 Bertrand Snell Hall Box 5750 315-268-3985

Campus Safety [non-confidential]

315/268-6666 24 hours
you may request a confidential source as well as file a non-confidential report with the officers
http://web2.clarkson.edu/programs/knightwatch

Off Campus Resources

We can help coordinate or a victim can contact directly.

Potsdam Police 911 or 315-265-2121
Renewal House 315-379-9845

NYS Police 24-hour hotline at 1-844-845-7269
NYS Domestic and Sexual Violence Hotline at 1-800-942-6906

To disclose confidentially the incident and obtain services from the New York State or county hotlines:
Additional disclosure and assistance options are catalogued by the Office for the Prevention of Domestic Violence and presented in several languages: http://www.opdv.ny.gov/help/index.html (or by calling 1-800-942-6906), and assistance can also be obtained through:

o SurvJustice: http://survjustice.org/our-services/civil-rights-complaints/; o Legal Momentum:
https://www.legalmomentum.org/;
o NYSCASA: http://nyscasa.org/responding;
o NYSCADV: http://www.nyscadv.org/;
o Pandora’s Project: http://www.pandys.org/lgbtsurvivors.html;
o GLBTQ Domestic Violence Project: http://www.glbtqdvp.org/; and o RAINN: https://www.rainn.org/get-
help.
- Safe Horizons: http://www.safehorizon.org/.

(note that these hotlines are for crisis intervention, resources, and referrals, and are not reporting mechanisms, meaning that disclosure on a call to a hotline does not provide any information to the campus. Reporting individuals are encouraged to additionally contact a campus confidential or private resource so that the campus can take appropriate action in these cases).

Equal Opportunity Policy

Clarkson University does not discriminate on the basis of race, gender[includes identity & expression], color, creed, religion, national origin, age, disability, sexual orientation, veteran status, or marital status in provision of educational or employment.

Clarkson University does not discriminate on the basis of sex or disability in its educational programs and activities, pursuant to the requirements of Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990 respectively. This policy extends to both employment by and admission to the University.

Non-Discrimination Policy

Equal Opportunity and Affirmative Action

Clarkson University rigorously pursues affirmative action to provide to all people the equal opportunity for education, employment, and participation in University activities without regard to race, color, religion, national origin, sex, age, marital or family status, disability, or sexual orientation and seeks to employ and advance in employment qualified disabled veterans. Responsibility for effecting equal opportunity accrues to all University administrators, faculty, and staff, and administration of benefits to students and employees rests exclusively upon criteria that adhere to the principle of equal opportunity. The Equal Opportunity/Affirmative Action Office of the University has the specific mandate to develop and implement an effective equal opportunity program, including appropriate reporting and monitoring procedures. The Clarkson University has a discrimination grievance procedure, Personnel Policy for any faculty member, student, non-academic employee, or applicant for employment or admission who alleges unlawful discrimination because of any University regulation, policy, practice or official action of any University employee. Persons alleging discrimination at Clarkson University should contact Human Resources at x6497 within 60 calendar days of the alleged discrimination. The University will protect against retaliation any individual who participates in any way in any proceeding concerning alleged violations of laws, orders, or regulations requiring equal education and/or employment opportunity.

Clarkson University does not discriminate on the basis of sex or disability in its educational programs and activities, pursuant to the requirements of Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990 respectively. This policy extends to both employment by and admission to the University. Inquiries concerning Section 504, and the Americans with Disabilities Act of 1990 should be directed to Scott Minor, Section 504/ADA Coordinator, Room 208 Clarkson Hall, Clarkson University, P.O. Box 5880, Potsdam, NY 13699-5512; or telephone 315-268-4266.
Inquires concerning Title IX, or other discrimination concerns should be directed to Jennifer Ball, Title IX Coordinator, Room 168, Bertrand H. Snell Hall, Clarkson University, P.O. Box 5750, Potsdam, NY 13699-5615; or telephone 315-268-4208.

Information on the process of grievances and charges relating to the above policies can be obtained from the Human Resource Office.
Title IX Complaints can be filed directly with the Department of Education Office of Civil Rights.

**Important Facts about Title IX and NCAAA as it Pertains to Gender Equity**
*(Taken from NCAA Gender Equity Brochure)*

**Title IX**

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.”

**The Test**

“An athletics program can be considered gender equitable when the participants in both the men’s and women’s sports programs would accept as fair and equitable the overall program of the other gender. No individual should be discriminated against on the basis of gender, institutionally or nationally, in intercollegiate athletics.” NCAA Gender Equity Task Force

**Title IX Enforcement**

Title IX is a federal statute that was created to prohibit sex discrimination in education programs that receive federal financial assistance. Title IX is enforced by the Office for Civil Rights (OCR) of the U.S. Department of Education. Schools work with the OCR on enforcement issues. Anyone may file an OCR complaint, and the identity of the party who files the complaint will be kept confidential. NCAA constitutional principles express gender-equity expectations for member schools: every NCAA school must establish and maintain and environment that values cultural diversity and gender equity among its student-athletes and athletics department staff and comply with federal and state laws regarding gender equity. The Association must promote an atmosphere of respect for and sensitivity to the dignity of every person. It is the policy of the Association to refrain from discrimination with respect to its governance policies, educational programs, activities and employment policies, including on the basis of age, color, disability, gender, national origin, race, religion, creed or sexual orientation. It is the responsibility of each member school to determine independently its own policy regarding nondiscrimination.

**Frequently Asked Title IX Questions**

Q. To Whom does Title IX apply?
Title IX applies to all educational institutions, both public and private, that receive federal funds. Almost all private colleges and universities must abide by Title IX regulations because they receive federal funding through federal financial aid programs used by their students. Although it is the application of Title IX to athletics that has gained the greatest public visibility, the law applies to every single aspect of education, including course offerings, counseling and counseling materials, financial assistance, student health, and insurance benefits and/or other services, housing, marital and parental status of students, physical education and athletics, education programs and activities, and employment.

Q. How is Title IX applied to Athletics?

Athletics programs are considered educational programs and activities. There are three basic parts of Title IX as it applies to athletics:

1. Participation: Title IX requires that women and men be provided equitable opportunities to participate in sports. Title IX does not require schools to offer identical sports but an equal opportunity to play;

2. Scholarships: Title IX requires that female and male student-athletes receive athletics scholarship dollars proportional to their participation; and

3. Other benefits: Title IX requires the equitable treatment of female and male student-athlete provisions of: a) equipment and supplies; b) scheduling of games and practice times; c) travel and daily allowance/per diem; d) access to tutoring; e) coaching, f) locker rooms, practice and competitive facilities; g) medical and training facilities and services; h) housing and dining facilities and services; i) publicity and promotions; j) support services; and k) recruitment of student athletes.

Q. Does Title IX benefit only girls and women?

Title IX benefits everyone – girls and boys, women and men. The law requires educational institutions to maintain policies, practices and programs that do not discriminate against anyone on the basis of gender. Elimination of discrimination against women and girls has received more attention because females historically have faced greater gender restrictions and barriers in education. A continued effort to achieve educational equity has benefited all students by moving toward school environments where all may participate, learn and achieve.

Q. Does Title IX mandate that a decrease in opportunities for male athletes be made in order to provide an increase in opportunities for female athletes?

Title IX does not require nor advocate reductions in opportunities for male student-athletes. One of the main purposes of Title IX is to create the same opportunity and quality of treatment for both female and male student-athletes. Eliminating men’s sports programs is not the intent of Title IX. The objective of Title IX is to provide opportunities for, and bring treatment of, the disadvantaged gender up to the level of the advantaged group. And in fact, participation opportunities have grown for both NCAA men (+31 percent) and women (456 percent) since Title IX was passed in 1972. In 2007 women had only 43% of athletics participation opportunities and received less than 40% of athletics department expenditures.

Q. How is Title IX compliance assessed?

Title IX compliance is assessed through a total program comparison. In other words, the entire men’s program is compared to the entire women’s program, not just one men’s team to the women’s team in the same sport. The broad comparative provision was intended to emphasize that Title IX does not require the creation of mirror image programs. For example, men’s and women’s soccer need not be treated exactly the same, but if one team receives greater benefits team the other, that should be balanced by another sport of the disadvantaged
gender receiving greater support. Males and females can participate in different sports according to their respective interests and abilities.

**Q. Does Title IX require that equal dollars be spent on men and women’s sports?**

No. The only provision that requires that the same dollars be spent proportional to participation is scholarships. Otherwise, male and female student-athletes must receive equitable “treatment” and “benefits”. This takes into consideration the variable of equipment costs and other things that may be unique to a particular sport, but the quality of equipment and other benefits provided both genders overall should be equitable.

**Q. Is any sport excluded from Title IX?**

No. The basic philosophical underpinning of Title IX is that there cannot be an economic justification for discrimination. A school cannot maintain that there are revenue productions or other consideration that mandate that certain sports receive better treatment or participation opportunities than other sports. This applies to dollars raised through fund-raising or ticket sales as well. Not matter the source of the funds, the benefits to both genders must be equitable.

**Q. Is there someone at my school who would know about Title IX?**

Compliance with Title IX is the shared responsibility of an entire school, from top-level administration to individual staff members. Title IX mandates that schools designate at least one employee as a Title IX Coordinator, and schools are required to investigate any complaints of gender discriminations. Student-athletes who have questions about Title IX may find the following individuals on their campus a good resource: 1) senior woman administrator; 2) director of athletics; 3) faculty athletics representative; 4) compliance coordinator; 5) the legal council; 6) Title IX coordinator or 7) Equal Employment Opportunities Office.

Learn more at:

NCAA.org/gender_equity
UNIVERSITY CODE OF CONDUCT

Prohibited Conduct

The University expects that all students will conduct themselves as responsible members of society as defined by this Code. Disciplinary measures will be taken for the following reasons. Note, however, these do not cover every single circumstance when disciplinary measures will be enacted. In general, any act that infringes upon the rights of others or that adversely affects the academic or administrative activities of the University is prohibited.

1. Violations of any federal, state, or local law, where, in the judgment of the University, the person charged endangers the property or threatens the personal safety of the academic community.
2. Violations of University policies and regulations as stated in this booklet and any other regulations that may be enacted.
3. Fraudulent or dishonest conduct, including but not limited to, providing false information to the University.
4. Failure to comply with instructions of administrative officials, including resident advisers, who have duly identified themselves.
5. All forms of academic dishonesty, including cheating, fabrication, plagiarism, and aiding and abetting of a dishonest act. (A violation pertaining to this item will be handled through the Academic Integrity procedures.)
6. Intentional disruption or obstruction of teaching, research and administrative activities or any other form of infringement upon the rights or freedoms of a member of the academic community.
7. Theft from or damage to the University, University-affiliated services, members of the academic community, or visitors to campus, as well as damage to their property.
8. Abuse, verbal or physical, or threat of it upon any member of the academic community.
9. Any behavior that is socially or morally unacceptable.
10. Unauthorized use, possession or storage of any weapon, explosive device or material, including but not limited to firearms, knives, fireworks or ammunition.
11. Possession, use or distribution of a controlled substance or illegal drug or paraphernalia related to its use.
12. Tampering with fire-warning devices, protection equipment and other related devices designed to protect the safety of the academic community.
13. Repeated offenses, which, by themselves, would not warrant suspension or dismissal, but collectively indicate that further attendance by the student is not in the best interests of the student or the University.

A. EXTERNAL ACTIVITY

Along with other students at Clarkson University, student-athletes are subject to the Code of Conduct and to penalties for infractions of that code, which may be imposed only in accordance with the Code’s procedural provisions. Like all citizens of the community at large, student-athletes are also subject to the laws of the land and to the penalties administered in accordance with those laws. Unlike other citizens and most students, however, some student-athletes receive scholarships and other benefits from their participation in intercollegiate athletics. That participation, in part, depends upon the student-athletes’ observance of rules of conduct imposed by authorities both within and outside of the University. As stated below, in addition to penalties imposed by institutional or public authorities outside the Department of Athletics, a violation of those rules may result in the loss to the student-athlete of some or all of the benefits of participation in intercollegiate athletics, including scholarship benefits.
When a violation of the rules or laws have caused such extra departmental penalties to be imposed on a student-athlete, the University and the Department through the Director shall have the right, at the latter’s discretion, to withdraw, temporarily or permanently, any or all of the benefits provided to the student-athlete in connection with his or her participation in intercollegiate athletics. When a withdrawal of benefits is such as to give the student-athlete a right to appeal to another university venue under present regulations, such right of appeal shall be preserved.

B. **INTRA-DEPARTMENTAL ACTIVITY**

It is assumed that Clarkson University students who participate in Athletics will conduct themselves in a manner befitting representatives of the University and abide by practices that enhance their personal health, as well as their skill in sports.

Students representing Clarkson University in Athletics shall not act in a manner contrary to the regulations of the University, nor the policies of the team. The following specific regulations (in addition to any other practices the coach may require) shall be brought to the attention of all the participants. Because of the demanding nature of sport, as well as the privilege of the participation and in effort to make clear the conduct expected in athletics and procedures that will be followed in cases of misconduct, please be alerted to the following:

**Illegal Drugs**

A student-athlete shall not use, be under the influence of, or possess illegal drugs.

**Alcoholic Beverages**

A student-athlete shall not drink, be under the influence of, or in personal possession of alcohol during any event, practice, or on any trip, nor during any other time and/or practice designated by the coach.

**Tobacco**

A student-athlete shall not use tobacco during any practice or at the site of the competition or in the spectator area of any Clarkson University athletic event, nor during any other time and/or place designated by the coach. The use of tobacco is strictly restricted in all forms.

Penalties for infringement of the above code shall be determined by the coach and University policy where applicable, and may range from warning to immediate and/or permanent dismissal.

It is the coaches’ responsibility to inform their student-athletes of this policy and to insure their compliance with this Code of Conduct.
NCAA BANNED-DRUG CLASSES

NCAA Banned-Drug Classes

The NCAA list of banned-drug classes is subject to change by the NCAA Executive Committee. Contact NCAA education services or www.ncaa.org/health-safety for the current list. The term “related compounds” comprises substances that are included in the class by their pharmacological action and/or chemical structure. No substance belonging to the prohibited class may be used, regardless of whether it is specifically listed as an example.

Many nutritional/dietary supplements contain NCAA banned substances. In addition, the U.S. Food and Drug Administration (FDA) does not strictly regulate the supplement industry; therefore purity and safety of nutritional dietary supplements cannot be guaranteed. Impure supplements may lead to a positive NCAA drug test. The use of supplements is at the student-athlete’s own risk. Student-athletes should contact their institution’s team physician or athletic trainer for further information.

Bylaw 31.2.3. Banned Drugs

Note: There is no complete list of banned drug examples!!

Check with the athletics department staff to review the label of any product, medication or supplement before you consume it!

Stimulants:
Amphetamine (Adderall); caffeine (guarana); cocaine, ephedrine; fenfluramine (Fen); methamphetamine; methylphenidate (Ritalin); phentermine (Phen); synerphrine (bitter orange); etc. exceptions: phenylephrine and pseudoephedrine are not banned

Anabolic Agents:
Boldenone; clenbuterol; DHEA; nandrolone; stanozolol; testosterone; methasterone; androstenedione; norandrostenedione; methandienone; etiocholanolone; trenbolone; etc.

Alcohol and Beta Blockers (banned rifle only):
Alcohol atenolol; metoprolol; nadolol; pindolol; propranolol; timolol; etc...

Diuretics and Other Masking Agents:
Bumetanide; chlorothiazide; furosemide; hydrochlorothiazide; probenecid; spironolactone (canrenone); triameterene; trichlormethiazide; etc.

Street Drugs:
Heroin; marijuana; tetrahydrocannabinol (THC)

Peptide Hormones and Analogues:
Human growth hormone (hGH), human chorionic gonadotropin (hCG), erythropoietin (EPO); etc

Anti-Estrogens:
Anastrozole; clomiphene; tamoxifen; formestane; etc.

Beta Agonists:
Babuterol; formoterol; salbutamol; salmeterol; etc.
Any substance that is chemically related to the class of banned drugs, unless otherwise noted, is also banned!

Note: Information about ingredients in medications and nutritional/dietary supplements can be obtained by contacting the Resource Exchange Center, REC, 877-202-0769 or www.drugfreesport.com/rec password ncaa1, ncaa2 or ncaa3. It is your responsibility to check with your athletics staff before using any substance.

31.2.3.4.1 Drugs and Procedures

Subject to Restrictions

The use of the following drugs and/or procedures is subject to certain restrictions and may or may not be permissible, depending on limitations expressed in these guidelines and/or quantities of these substances used: (Revised: 8/15/89)

(a) **Blood Doping.** The Practice of blood doping (the intravenous injection of whole blood, packed red blood cells or blood substitutes) is prohibited, and any evidence confirming use will be cause for action consistent with that taken for a positive drug test. (Revised: 8/15/89, 5/4/92)

(b) **Local Anesthetics.** The Executive Committee will permit the limited use of local anesthetics under the following conditions:
   a. That procaine, xylocaine, carbocaine or any other local anesthetic may be used, but not cocaine; (Revised 12/9/91, 5/6/93
   b. The only local or topical injections can be used (i.e. intravenous injections are not permitted; and
   c. That use is medically justified only when permitting the athlete to continue the competition with potential risk to his or her health.

(c) **Manipulation of Urine Samples.** The Executive Committee bans the use of substances and methods that alter the integrity and/or validity of urine samples provided during NCAA drug testing. Examples of banned methods are catheterization, urine substitution and/or tampering or modification of renal excretion by the use of diuretics, probenecid, bromantan or related compounds, and epitestosterone administration (Revised: 8/15/89, 6/17/92, 7/22/97)

(d) **Beta 2 Agonists.** The use of beta 2 agonists is permitted by inhalation only (Adopted: 8/13/93)

(e) **Additional Analysis** Drug screening for select non-banned substances may be conducted for non-punitive purposes. (Revised: 8/15/89)
ACADEMIC STANDING

The following are Clarkson University’s criteria for academic probation:

- A student whose current quality point average (QPA) falls below 2.000 shall be placed on academic warning.
- A student on academic warning whose current semester QPA is at least 2.000 and who has received grades for at least 12 credit hours in the current semester will be placed on academic good standing. A student on academic warning whose current semester QPA falls below 2.000 or who fails to receive grades for at least 12 credit hours in the current semester shall be placed on academic probation.
- A student who fails to remove himself or herself from academic probation back to warning at the end of the semester by achieving a 2.000 current semester QPA while receiving grades for at least 12 credit hours will be separated from the University.
- A student that fails three courses that total at least seven (7) hours in any semester will be separated from the University.
- If separated, a student may apply for continuance, in writing, to Student Administrative Services. All cases of continuance require concurrent approval of the department chair or program director and the University’s Continuance and Readmission Committee. Upon continuance the student will be placed on academic probation.
- The academic status acquired at the end of any semester shall take effect at the beginning of the next summer school or semester in which the student registers, or in the case of separation, shall take effect prior to the beginning of the next academic term (summer school or semester, whichever comes first).

The University adheres to the guidelines of the NCAA Manual By-Law regarding eligibility

14.01.2 Academic Status: “To be eligible to represent an institution in intercollegiate athletics competition, a student-athlete shall be enrolled in at least a minimum full-time program of studies, be in good academic standing and maintain satisfactory progress toward a baccalaureate or equivalent degree. A waiver of the minimum full-time enrollment may be granted for a student enrolled in the final term of the baccalaureate program (see 14.16.2.1.3). Also a student may represent the institution while enrolled as a graduate of professional student or while enrolled and seeking a second baccalaureate degree at the same institution. (See 14.1.7)”.

Athletic Financial Aid Recipients Code of Conduct

Scholar athletes who receive athletic financial assistance must be aware of their high visibility in the Clarkson community. It is essential that each student athlete exemplify the highest standard of personal conduct. This is especially true for those student athletes who represent Clarkson at the Division I level. To assist all athletes with special emphasis on those who receive athletic financial assistance, the Athletic Administration requires each student to abide by the following Athletic Code of Conduct.

1. Student-athletes must prioritize academics over athletics. To that end, class attendance is mandatory. Should the need arise; procedures are available to have faculty notified of absences for legitimate reasons.
2. Both Clarkson and the NCAA prescribe academic achievement levels as requirements for participation. Additionally, the coaching staff, based upon feedback from the academic community, may require mandatory study halls or other proactive measures designed to enhance student-athlete academic performance.

3. Each student-athlete must be aware of the University code of ethics relative to academic integrity. Plagiarism and cheating are considered to be serious offenses, which must be brought before the Academic Integrity Committee.

4. Student-athletes must take great care to avoid all violations of the law, especially the abuse of alcohol and controlled substances.

5. Each student-athlete is expected to adhere to regulations governing life in the University residences. These regulations are published annually in the University Regulations. The Athletic Administration and appropriate coaching staff will review disciplinary actions taken by the Dean of Students’ Office against student-athletes. Serious or repeat offenses may result in a serious misconduct finding against the student-athlete.

6. Honesty, above all else, is expected of each student-athlete.

7. Student-athletes are reminded of the regulations relative to their required amateurism to be eligible for intercollegiate competition. The receipt of athletic financial aid requires that the student-athlete maintain their amateur status.

Student-athletes are reminded that athletic financial aid may be immediately withdrawn based upon serious misconduct, academic ineligibility, falsifying eligibility information or actions compromising the student’s amateur status. In addition, Clarkson Athletics advises student-athletes that non-compliance with the elements of the Code of Conduct will result in disciplinary action. Should the offense involve legal sanctions, academic integrity of disciplinary action through normal university processes, a finding of serious misconduct may be applied thereby causing cancellation of the student’s athletic financial assistance. Should this occur the student based upon NCAA guidelines would be given the opportunity to request a hearing regarding the cancellation of their athletic financial assistance.
Learning is not an easy task. The Academic Specialists at the Student Success Center can help you improve your study habits and management of time. They can provide you with the necessary tools for success in college that will carry over into success in the workplace. Motivation, concentration organization, time management, textbook reading, note-taking, test-taking and learning skills are just some of the areas that are focused on. Student Support Services offer

- One-on-one, confidential sessions that are geared to each individual’s needs.
- Mini-courses throughout the school year focusing on time-management, reading efficiency and test-taking techniques.
- Drop-in Tutoring are sessions available for Physics I and II; Calculus I and II; Chemistry I and II; Differential Equations and several other sophomore courses. You don’t need to “sign up” ahead of time; you just need to “sign in” when you arrive. The schedule for drop-in tutoring should be posted in dorms, classrooms and other campus locations or you can call the office.
- Assigned group tutoring is also available for many courses. The tutoring groups meet at a set time and place once a week for one hour and fifteen minutes. The tutor is prepared to review and assist with the content that the course is covering that particular week and tutees are expected to have read, done homework and come with some questions. This is an excellent way to keep up with your work throughout the semester.
- Peer tutoring is intended to provide eligible students with assistance, which supplements classroom instruction. They offer tutoring for small groups and/or one-on-one sessions. You should request a tutor if:
  a) You are beginning to fall behind and need help.
  b) You need concepts explained or ideas discussed.
  c) You would like to go through problems step-by-step.
  d) You are serious about improving your academic standing.
- The Peer Mentoring Program is geared toward assisting students that are having a difficult time transitioning into college life. The object of this is to help the student
- adjust to life at Clarkson. Peers are matched up with eligible freshmen and serve as someone who can be a good listener, as well as a resource for that student to depend on during the crucial first semester.
- Computer Labs are available for students to do their class work in a quiet environment. They have three (3) computers available and have several programs, as well as Internet access available. Groups of students can sign up to use the computers for project work as well. The Lab is open during office hours or, if necessary, arrangements can be made to use at times when the office is closed.
TIME MANAGEMENT – A QUALITY OF LIFE ISSUE
Hints for Effective Time Management

Make a Weekly Schedule

Make up a schedule for each week. Sunday evening is a good time to do this. Include classes, meals, time at your job, meetings, appointments (social, medical, school related, etc.), exercise, and study time. Add items to your schedule as they come up during the week, and check your schedule each morning so that you leave your room with all the materials that you need for that day. It does not pay to get to the library, planning to study only to find that you left your textbook at home.

Listing and Prioritizing Daily Goals

Establish the habit of listing the things you have to do the following day. Prioritize those things so that the most important ones are completed first. Check the list in the morning before you leave your room. Carry your weekly schedule with you so that you can refer to it during the day to keep yourself on target and to add appointments or assignments as they come up. Also it is useful to have a month-by-month schedule so that you can make note of long range due dates such as tests and projects. Check this schedule every Sunday when you are writing out your weekly schedule, so that you can plan ahead for the extra study sessions before an exam or a project deadline.

Schedule High Priority and Most Difficulty Activities for Peak Energy Times

After you have given some thought to your priorities and weekly schedule, incorporate the following suggestions to help you use your time more effectively. Identify your peak energy times during the day. For most people, these are the morning hours. Use these peak times to schedule classes, study periods and other high priority items that must be completed. Be realistic about scheduling study times. Tackle your most difficult assignments during your peak energy times and leave other more mechanical tasks for when you are tired. For example, composing a paper, reading a difficult assignment or studying for an exam should be done during your peak efficiency hours. Copying a lab report, typing a paper, alphabetizing the sources for your bibliography, going through your mail, or straightening up your room can be left for other time periods when you are not working at peak efficiency. Make a habit of starting your study period with the most difficult task for the day. The beginning of a study period is when your mind is most alert and rested. Leave short, trivial, or routine task for the end of the study period.

Schedule Study Time Close to Class Time

Try to schedule study time for each particular course in a time period that is close to either the beginning or end of that class. This will allow you to relate reading assignments to class lectures more easily, help you to participate in class discussions more readily, and prime you to review class notes while they are still fresh in your mind.

Schedule Specific Study Assignments

When you schedule study time, write down specifically what you are going to study. An example would be, instead of writing just “study biology”, write, “read chapter 6 for biology”. The more specific you make a commitment on your schedule, the more likely it is that you will be “psyched: to start your study period on time.
Establish a Regular Study Schedule and Condition Yourself

Once you schedule study time, be sure that you use that time to study. Do not wait until you feel like studying. It is too easy to put it off or to hang out with a friend if you wait until you are in the right mood. If you regularly schedule certain times and places to study, you can condition yourself to study under those circumstances. Your mind will automatically prepare itself, and it will become easier for you to get to work once you have established a regular routine. If you consistently associate certain stimuli with studying, you can condition yourself so that those stimuli trigger a frame of mind conducive to studying. You might even wish to prompt yourself with a certain piece of music, specific lighting certain clothing or a particular place that you use only for study. By conditioning yourself you can also reward yourself for successful study sessions with leisure and social activities afterwards. These rewards will motivate you to study if you see them on your schedule. Do not allow yourself to go through your mail, call a friend, or watch television until you have completed a scheduled study activity. If you stick to your schedule, you will be able to enjoy your leisure time without guilt or anxiety.

Change Study Subjects Frequently

You should be studying approximately 2-3 hours for every hour that you spend in class. Spread out your study time for a particular course into several sessions over the week rather than one long marathon session. Your mind will remain alert if you change your study subjects every 45 to 55 minutes. This advice does not apply if you are really into a groove while writing a paper or if you have to cram for an exam that is scheduled for the next day. Plan to take a short break (approximately 10 minutes) after studying 45-55 minutes, regardless of whether you are changing subjects. This will refresh your mind, maintain your concentration, improve retention of the material, and reward you for sticking with your study schedule.

Use Odd Hours for Study

Take advantage of odd hours to catch up on study time. You might be able to review course notes during the time you spend waiting for an appointment with a doctor or a professor. You will get your work done sooner and have more time for leisure.

Study with a Partner

Schedule study time with a friend if this helps to motivate you, but choose your study partner wisely. This strategy can backfire on you if you spend the time socializing instead of studying. Choose your study area carefully so that distractions do not waste valuable time traveling to the study area.
ATHLETIC TRAINING

The staff of the Clarkson University Athletic Training Department is committed to providing quality care to its intercollegiate athletes. The staff consists of a head trainer, an associate trainer and two assistant trainers, along with student trainers. At times there may also be interns and/or physical therapists on hand. The members of this staff will be available to aid the student athlete before, during and after injury occurs.

**Athletic Training Staff**

Office Telephone: 315 268-2123

Athletic Training Staff:

- **Head Athletic Trainer:** Mike Pitts, ATC
  - E-mail: mpitts@clarkson.edu

- **Assistant Athletic Trainer:** Alana Alpert, ATC
  - E-mail: aalpert@clarkson.edu

- **Assistant Athletic Trainer:** Krissy Johnson, ATC
  - E-mail: kejohnso@clarkson.edu

**Facilities:**

There are 3 facilities that are used to provide care for athletes. They are the training room in the Alumni Gym, Walker Center and Cheel Arena.

**Alumni Gym:** Athletic Training Room Phone Number: 268-2123

- This is the main facility, used for all rehabilitation and administration.
- Hours of operation: Monday through Friday during the academic school year
- Saturday and Sunday – The training room will be open during practice and games.

**Walker Center:** Phone Number: 268-2328

- Hours of operation: Open for practices and games.

**Cheel Arena:** Phone Number: 268-6615

- This is a satellite facility for ice hockey.
- Hours of operation: Open for practices and games

**NOTE:** Students are encouraged to seek help at any of the facilities

**Procedure for Intercollegiate Athletic Medical Clearance**

1. If a first year student or transfer, a physical from your doctor must be on file in the Clarkson University Health Center.
2. A medical history form must be completed and returned to the Alumni Gym Training Room.
3. An Insurance Information Sheet must be completed and returned to the Alumni Gym Training Room.

*These must be completed and on file before an athlete may participate in any scheduled athletic activity.*

**Clarkson Athletic Insurance Coverage**

Clarkson University provides *secondary coverage* for all intercollegiate athletes. This policy covers injuries, which occur during any scheduled, supervised intercollegiate activity. Procedures for processing payments for medical bills:

1. Report an injury to the athletic training staff within 24 hours.
2. Provide accurate primary insurance information to all care providers.
3. File a claim form with the athletic department insurance carrier in a timely manner.
4. Be sure all correspondences regarding the injury are sent to the proper individuals.

The athletic training personnel can help you with the proper procedures of claim filing.

**Training Room Policies and Procedures**

1. All athletes must be properly attired (shorts, T-shirts);
2. Sign in before each treatment
3. No outdoor footwear (cleats) allowed;
4. No shoes on taping or treatment tables;
5. Do not apply treatments without checking with staff;
6. Do not remove anything from the training room;
7. No profanity;
8. All rehabilitation will be done outside of practice times;
9. Be on time or notify staff for rehabilitation;
10. Only those receiving or waiting for treatment are allowed in the training room;
11. Clean up your mess.

**Team Practice and Game Coverage**

The following are the priorities used to determine coverage:

1. In season sports;
2. Home activities of in-season sports;
3. Contact sports

All practice and game schedules and changes must come through the Athletic Director or Associate Athletic Director’s office.
CLARKSON UNIVERSITY CAMPUS SAFETY

Student-Athlete Safety Issues

Student-athletes are a very visible segment of the campus. When you wear an article of clothing whether or not you are on or off campus, with the Clarkson Athletic logo, you are a walking “billboard” of who we are. Your actions and conduct also becomes a reflection of, you, your school, teammates, your coach, and the entire Athletic Department. Therefore, proper judgment and looking out for one another must be demonstrated in our personal and social lives. Public safety cannot be compromised in this regard and can only be maintained through a combination of individual prudence and mutual cooperation. Please remember certain violations caused by your actions may cost, not only you, but also maybe your team an opportunity to participate at full strength. A few things to think about are alcohol related violations (underage drinking, public intoxication), fighting, sexual abuse/harassment/date rape.

EMERGENCY PROCEDURES

Medical Emergency

In the event of a situation requiring immediate medical attention:

1. Complete a primary survey of the victim, providing appropriate assistance (fist, aid, rescue breathing, CPR) as warranted.
2. Summon Clarkson’s Campus Safety as soon as the situation is stabilized, or send someone to do so if the victim’s condition requires your continual presence (i.e. continued CPR, etc.).
3. Maintain control of the situation until a member of either Campus Safety or the emergency medical personnel has relieved you.
4. Remain in the area to assist in the management of the situation.

Fire Emergency

If you see a fire or see smoke whose origin is not immediately obvious, and it is not immediately controlled through the use of a fire extinguisher:

1. Pull the fire alarm
2. Initiate IMMEDIATE evacuation of the entire building using the nearest FIRE EXIT.
3. Contact Campus Safety to notify them of the situation so they can contact the fire department.

Power Failure

If a power outage should occur and is not restored within 5 to 10 minutes, Campus Safety should be notified and the following should occur:

1. Immediately lock all the entrances to the building, preventing entry of additional individual, while allowing those in the building to leave.
2. Check locker rooms to ensure that all patrons exit as quickly as possible.
3. The lifeguards on duty are responsible for closing the pool immediately.
4. All other activities, (weight lifting, racquetball, etc.) should be stopped until power is restored. Individuals wishing to remain in the building must stay in a hallway or lobby area and not be allowed to roam around the building.
5. If Campus Safety determines that the power outage will be extended longer than 30 minutes, the building is to be closed and all patrons will be required to leave with instructions to call before returning to the building.

**Bomb Threat**

In the event of a bomb threat, the following should occur:

1. Notify Campus Safety of the situation, including the nature of the threat and the supposed location of the bomb. They will contact the appropriate authorities.

2. Initiate immediate evacuation of the entire building, NOT permitting anyone to re-enter the building, unless permission is given by Campus Safety personnel or outside authorities involved in the management of the situation.
SAFE DRIVING – A SUMMARY OF THE N.Y. STATE SEAT BELT LAW

1. All front seat occupants must wear seat belts.
2. All children under the age of 10, in the front or back, must wear seat belts. Children age 4 and under must be secured in a federally approved child safety seats.
3. Violators may be fined up to $50 for each offense. Drivers are responsible for compliance of passenger’s age 15 or younger.
4. The law applies to out-of-state visitors as well as New York residents.
5. A police officer does not have to observe another violation to issue a seat belt summons. You may be ticketed for a seat belt violation alone.
6. A person with a disability, which makes seat belt use inappropriate, is exempt if a physician certifies the disability and exemption. Certification should be on the physician’s letterhead and should be carried with the disabled person.

In Case of an Accident

1. If on campus, contact campus security at 268-6666.
2. Contact local or state police or sheriff’s department.
3. DO NOT admit to fault. DO NOT sign any kind of release. Obtain information regarding the other driver: name, address, license, registration, insurance number, as well as the names and addresses/phone numbers of any witnesses.
4. Call the Director of Athletics with all the relevant information.
1. The open container law prohibits alcoholic beverages on the streets.
2. Pedestrians have the right of way in marked crosswalks. Drivers must stop for pedestrians in these areas. Jaywalkers are subject to ticketing.
3. Bicyclists are subject to and must obey various village ordinances and traffic control signals. Riding on sidewalks and going the wrong way on one-way streets is prohibited.
4. Parking of motor vehicles on lawns or area not designated as driveways is prohibited.
5. All dogs must be on a leash and licensed. Unleashed dogs are picked up and taken to the Potsdam Human Society. There is a charge for day-to-day care.
6. No overhead banners or signs on streets are permitted.
7. No parking on village streets between 2:00 a.m. to 6:00 a.m. Cars will be ticketed and towed away at the owner’s expense.
8. There are regulations against loud noises, P.A. systems, and amplifying systems.
9. No open fires, except barbecue grills, are permitted within village limits.
10. The courts take a stern view of cases involving stolen street signs and traffic control devices, and vandalism of any nature.
11. The Village has no authority in questions involving leases to private individuals. This is a legal matter between tenant and landlord.
12. No person shall discharge any firearm, gun, air rifle, spring gun or any gun so constructed as to discharge pellets by compressed air or compressed gas within this municipality, except that this article shall not apply to police officers or other persons in the discharge of their official duties nor to any firing squad at a military funeral or ceremony nor to any properly constructed range approved by the Chief of Police.