

JEFFERSONVILLE REDEVELOPMENT COMMISSION  
**FAÇADE IMPROVEMENT PROGRAM**  
500 QUARTERMASTER COURT  
JEFFERSONVILLE, IN 47130  
Phone 812-285-6406 Fax: 812-285-6403

“FIRST COME, FIRST SERVED, LIMITED FUNDS”

The Jeffersonville Redevelopment Commission (JRC) offers grants to commercial/industrial businesses and property owners within the City of Jeffersonville for a variety of purposes. The JRC’s main objectives for the façade grant program are to encourage visual improvements, historic preservation and economic investment. Eligible projects include general building/property improvements, for example: exterior painting, or repairs, signage, awnings, and landscaping. The project may include parking resurfacing as long as the resurfacing is not the only work performed. Projects that include more than general building/property improvements are preferred. (All improvements must comply with the City of Jeffersonville zoning regulations and be approved by the City of Jeffersonville Planning and Zoning Department)

**APPLICATION**

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of  
Improvements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Use additional paper/attachments if necessary

Total estimated project cost \_\_\_\_\_ Amount requested \_\_\_\_\_

When will improvements start? \_\_\_\_\_ End? \_\_\_\_\_

How many employees are employed at this location? \_\_\_\_\_ # of New Jobs created \_\_\_\_\_

The information given is true and accurate to the best of my knowledge. Furthermore I give permission for use of the business name and photographs to be taken by JRC staff and/or volunteers for media purposes and will permit the use of promotional signs on property during construction phase.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## PROGRAM GUIDELINES

1. Jeffersonville Redevelopment Commission (JRC) will reimburse 50% of project costs, up to a maximum of \$10,000 per pre-approved project. JRC reserves the right to award grants in amounts less than 50% of project costs for any reason, including availability of funds, aesthetic value of the project, or any other reason at their sole discretion.
2. Application must be approved in writing before work begins. There is a non-refundable application/processing fee in the amount of \$150.00.
3. Two cost estimates must accompany each application along with a “before” photograph. Estimates must include a materials/products list and labor cost breakdown. Owner makes selection of contractor.
4. If a permit is required, only a contractor registered with the city can perform the construction work.
5. JRC will rebate the business/property owner after work is completed and a final bill with copies of receipts is submitted and/or copies of a cancelled check(s) for applicant’s portion is provided. An “after” photograph must also be submitted.
6. All work must be completed and funded within six (6) months of application approval, with a three (3) month extension available by request for good cause shown.
7. A building owner or a family member may do the work relating to the proposed project. However, if this is the case, two “arms length” estimates plus one from the owner or family member must be submitted with the application.
8. Lessee must submit notarized permission from property owner to participate in program.
9. The Jeffersonville Redevelopment Commission reserves the right to use its collective judgment in consideration of any application and may reject any application on the grounds that it does not fit the intent of the program.
10. If demand exceeds funds, projects may be ranked using criteria such as (but not limited to) the following:
  - \* First time applicant
  - \*Structural vs. cosmetic improvements
  - \*Financial need
  - \*Enhancement of neighborhood property values
  - \*Enhancement of aesthetic appeal to property and neighborhood
  - \*Enhancement of positive Jeffersonville image
  - \*Enhancement of economic development within the city
  - \*Elimination of health or safety hazards
  - \*Number of new jobs created
  - \* Location of property
  - \*Size of Investment

11. A maximum of \$10,000 per business, per site will be allowed annually. Two applications per owner, per calendar year may be considered on a case by case basis. Projects that include the construction of a new business shall not be considered. The program only applies to improvements made to existing properties and structures.
12. The following costs are reimbursable up to a maximum of \$1,000 each:
  - a. Business Signage
  - b. Architectural Cost
  - c. Labor Cost
13. The guidelines contained herein do not necessarily comprise a complete list. Additional guidelines and requirements may be added at any time.
14. All projects must meet building code, historic district, ADA, zoning, and other legal requirements.
15. Failure to meet code requirements or to cooperate with building/site inspections may cause forfeiture of grant.

#### Checklist

##### **Pre-Application:**

- Contact Information and Address (including email)
- Project Description (See criteria #10), must include an architectural drawing or sketch and a budget estimate
- 2 Cost Estimates (Material list and Cost Breakdown)
- 'Before Construction' Photograph (s)
- Name and address of Registered Contractor (If applicable)
- Planning and Zoning Review/Approval
- Copy of Building Permit (If applicable)
- Application/Processing Fee (\$150.00)

Submit completed application to City of Jeffersonville Redevelopment Department along with an application/processing fee in the amount of \$150.00. Please call if you have any questions. **It is the applicant's responsibility to complete the application and provide all supporting documentation at least ten (10) days prior to the Redevelopment Commission meeting in which the application will be considered. The applicant shall attend the Redevelopment Commission meeting and be prepared to present its**

**project and answer any questions. The Redevelopment Commission reserves the right to reject or table any incomplete or untimely applications. The application must be submitted and approved by the Redevelopment Commission prior to any project work is performed. Any application made after the commencement of project work shall not be considered by the Redevelopment Commission.**

**Post-Application:**

\_\_\_ Receipts (Itemized)/Cancelled Checks

\_\_\_ 'Post Construction' Photograph (s)

\_\_\_ Final Inspection by City of Jeffersonville Planning and Zoning Department