



JEFFERSONVILLE REDEVELOPMENT COMMISSION Revolving Loan Fund (RLF)

PROJECT APPLICATION

**Jeffersonville Redevelopment Commission
500 Quartermaster Court
Jeffersonville, IN 47130
(812) 285-6406**

This institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs).

Section 1. Applicant Company/User

Company/User Name: _____
Borrower Name (if different from user): _____
Relationship of Borrower to Company/User: _____
Company Address: _____
City: _____ State: _____ Zip: _____
Contact: _____
Title: _____
Phone: _____ Fax: _____
Email: _____
Federal Tax Identification Number: _____

Section 2. Principal Officers/Owners (10% or more ownership)

Name & Title: _____
Percent of Ownership: _____ Social Security Number: _____
Name & Title: _____
Percent of Ownership: _____ Social Security Number: _____
Name & Title: _____
Percent of Ownership: _____ Social Security Number: _____
Attach additional information if necessary.

Section 3. Information on Existing Business

Type of Business: _____
Principal Product/Service: _____
Four Digit SIC #: _____ Date Established: _____

Bank(s) in which business has existing accounts

Bank Name: _____
Contact: _____ Telephone: _____
Bank Name: _____
Contact: _____ Telephone: _____
Bank Name: _____
Contact: _____ Telephone: _____

Section 4. Description of Proposed Project

Location: _____
Address: _____
If relocation, indicate from where: _____ Existing Employment _____
Will new jobs be created? _____ If yes, how many over a three year period? _____

Will jobs be retained? _____ How many will be retained? _____

Project Description: _____

Section 5. Amount of Funds Requested from Revolving Loan Fund Committee

\$ _____

Section 6. Project Budget – Sources and Use of Funds

Sources of Funds:

Owners Equity (Cash) _____

Redevelopment Commission RFLP Funding _____

Bank Financing _____

(name of participating lender, rate and term)

Other _____

Other _____

Total Sources of Funds _____

Use of Funds:

Professional Fees _____

Construction _____

Real Estate Acquisition _____

Renovation _____

Machinery & Equipment _____

Other _____

Total Use of Funds _____

Section 7. Time Frame

Project Start Date: _____ Completion Date: _____

Section 8. Insurance Information

Life Insurance on Key Principal Officers/Owners: (amount) _____

Agent name, _____ Phone Number: _____

Agent's address _____

Policy Number: _____

Property/Casualty Insurance: (amount) _____

Agent name, _____ Phone Number: _____
Agent's address _____
Policy Number: _____
Worker's Compensation Coverage: (amount) _____
Agent name, _____ Phone Number: _____
Agent's address _____
Policy Number: _____
Flood Insurance: (amount) _____
Agent name, _____ Phone Number: _____
Agent's address _____
Policy Number: _____

Section 9. Required Information

- Three years of business Historical Financial Statements, if available (Balance sheet, P&L).
- Most Current Interim Financial Statements (not more than 90 days old).
- Narrative history of existing business.
- Three years projected financial statements
- Last three years of signed federal tax returns
- Personal financial statements for all owners, dated within 6 months
- Last three years of signed personal federal tax returns for all owners
- Project description and projected budget of project.
- Resumes of officers and key management personnel
- Letter of commitment from participating bank (if applicable)
- Preliminary plans and preliminary cost estimates
- Business plan
- Details of signage and/or awning design; Renderings
- Proof of ownership, lease, and/or owners approval;
- Copy of a marketing Budget and 2 year marketing plan/strategy.
- Narrative of community need and impact on other business /or businesses.
- \$100 application fee.
- Any other information that you feel will assist in the review of your project.

Section 10. Other Requirements

Credit report from your bank (or individually generated) should be attached.
Proof of U.S. citizenship – attach a copy of passport(s). If passports are not available compose a brief statement on company letterhead stating that you are a citizen of the United States and indicating place of birth. This statement must be signed by all owners, including both husband and wife, even if only the husband or wife is the primary owner. To be eligible for the RLF at least 51% of the outstanding interest in the project must be owned

by those who are citizens of the United States or reside in the United States after being legally admitted for permanent residence.

Section 11. Application Fee

A \$100 non-refundable application fee is payable with the final, completed submission of loan application

Section 12. Demographics

The following information is requested for certain types of loans in order to monitor the lender's compliance with equal credit opportunity. You are not required to furnish this information, but are encouraged to do so. Federal law requires that a lender may neither discriminate on the basis of this information, nor on whether you choose to furnish it. However, if you choose not to furnish it, under federal regulations, this lender is required to note race/ethnicity on the basis of visual observation or surname. If you choose not to furnish the above information, please check the box below.

_____ I do not wish to participate

Please check all that apply:

Race

- American Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Ethnicity

- Hispanic or Latino
- Not Hispanic or Latino

Gender

- Male
- Female

- Vietnam Veteran
- Disabled

Submission Acknowledgement

As authorized agent of the Applicant Company, I hereby submit this Initial Project Application. All information submitted on or with this application is accurate to the best of my knowledge. I also understand that additional information may be requested by the Jeffersonville Redevelopment Commission.

I further understand that this document in no way constitutes a commitment of funds by the commission.

Name: _____

Signature: _____

Title: _____ Date: _____

Witness: _____ Date: _____

I authorize the Jeffersonville Redevelopment Commission, and the appropriate entities on its behalf, to verify information in this application including, but not limited to my credit history, status of existing debt service to current creditors, vendors, insurance, taxes and obtain a credit report from a credit reporting agency.