January, 2024

Dear Local Landmark Owner or Occupant,

The Stoughton Landmarks Commission is pleased to announce the ***eighth (8th) year*** of the mini-grant program. Last year was another success; the Commission was able to award $15,000 for seven (7) projects. Awarded projects include: Porch repairs; Concrete repairs; Decorative feature repairs; Roof-Dormer Repairs; Brick mortar repairs and Gutter replacement.

We are very pleased to be able to offer $21,000 toward funding grants this year.

If you are planning any exterior building repairs we encourage you to apply for a grant. **The application deadline is April 2, 2024**. The Landmarks Commission will review applications on April 11, 2024. Grant recipients will be notified when a decision is made.

These matching grants which pay up to 50% of the total cost of the project are available to owners and tenants of Local Landmarks; work must be reviewed and approved (COA process) by the Landmarks Commission before work starts. More information is included with the provided grant application form.

Who can I contact with questions?
Contact Zoning Administrator, Department of Planning & Development, 207 S Forrest Street, Stoughton, WI 53589. Phone: (608) 646-0421 with any questions you may have.

As you may know, ***local landmark status includes certain responsibilities, especially with regard to any planned changes, work or repair to the exterior.*** We hope these small grants will help you with expenses related to making appropriate repairs. ***Local landmark designation is a significant civic honor. We appreciate your good stewardship and look forward to working with you to continue the preservation of these landmarks.***

Todd Hubing, Landmarks Commission Chair

Stoughton Landmarks Mini Grant Application – 2024
Deadline for submittal is April 2, 2024

The Stoughton Landmarks Commission serves to recognize and preserve the historic and cultural resources within the City of Stoughton, as prescribed by the Stoughton Landmarks Ordinance.

- **For 2024, we have a total budget of approximately $21,000 and this is a matching grant program.**
- **The grants pay out up to 50% of the total cost of the project.**
- **We will award one or more projects until the budget amount is spent.**
- **Exterior work is prioritized for grant awards, although other projects may be considered.**
- **Work must be reviewed/approved by the Landmarks Commission (COA process) before work starts.**
- **New construction is not eligible.**

Name of Applicant_____

Full Address_____

E-Mail_____ **Phone Number**_____

Property Owner Name (if different)_____

Address of property_____

Proposed Project (please be specific; attach additional sheets as necessary)

_____

Amount of grant request _____ **(50% of total cost maximum)**

Attachments (REQUIRED)

☐ Current photographs of building and proposed project area.

☐ Proposed project budget/cost estimates/bids.

Terms and Conditions: If awarded a grant from the Stoughton Landmarks Commission, the applicant agrees to complete the project within one year of grant award notification. A one year extension may be granted if a written request is received prior to the original grant expiration, otherwise the grant amount will be recaptured and applied to another grant project. Any construction work toward which grant money is applied must be pre-approved by the Landmarks Commission (COA process) and meet the Secretary of the Interior's Standards for Treatment of Historic Properties. The Standards are available on the National Park Service website: www.nps.gov/history/hps/tps/standguide/index.

Award recipients may schedule an on-site pre-construction meeting with members of the Stoughton Landmarks Commission who will visit the project site once prior to commencement of project activities.

Applicants who have been awarded grants must provide the Stoughton Landmarks Commission with photos of the finished work, together with proof of expenditure, before any reimbursement can be made.

The Stoughton Landmarks Commission reserves the right to publicize the names and locations of the grant recipients as well as publicize photographs of the properties.

Applicant Signature _____ **Date**_____

Print Name_____

Date_____

Property Owner Signature (if different)_____

Mail completed form to: City Hall, c/o Zoning Administrator, 207 S. Forrest Street, 53589