ORDINANCE NO. 06-98 AC CMS

AN ORDINANCE TO APPROPRIATE MONIES FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR 2007 AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. To provide for the anticipated expenses for the City of Oberlin, State of Ohio, for the Fiscal year 2007 commencing on January 1, 2007, the following appropriations, as detailed in Exhibit A, be and are hereby authorized and allowed as of that effective date.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a Municipality, to wit:

> "To insure that the annual appropriation ordinance of the City of Oberlin, Ohio, is approved in accordance with the Ohio Revised Code prior to January 1, 2007, in order to provide for the daily operation of the municipality", and shall be effective immediately upon passage.

PASSED: 1st Reading- December 4, 2006
2nd Reading- December 18, 2006 (E)
3rd Reading-

ATTEST:

Sheri Haury
INTERIM CLERK OF COUNCIL

Daniel Gardner
PRESIDENT OF COUNCIL

POSTED: December 19, 2006

EFFECTIVE DATE: December 19, 2006

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City of Oberlin
85 South Main Street, Oberlin, Ohio 44074
(440) 775-1531

December 15, 2006

To: City Council & Appointees
From: Robert DiSpirito, City Manager RGD
Re: Amendment to 2007 Budget Request (Ordinance No. 06-98)

I am recommending an amendment to my capital proposal to Council for the Fiscal Year 2007 budget. With respect to my request for $90,000 in the Income Tax Fund for architectural services for the Fire Department, I would like to reduce that to $40,000. This should still provide enough funds to do a needs analysis regarding the current and future operations of the Fire Department.

I also propose that the remaining $50,000 (of that $90,000) be appropriated to fund a Facilities Master Plan which would examine all properties and facilities owned by the City. This $50,000 could be supplemented with additional funds, if needed, from the respective City enterprise funds (electric, water & sanitary sewer) at a later date via a budget adjustment once a contract has been drafted following negotiations with the firm that emerges from the RFQ process as being the most qualified to perform the study. The portion of the Fire Department study that I am proposing to do is specific to the Fire Department, thus, it would not be at odds with the larger Master Facilities study. It would actually be complementary, since it is already a given that the Fire Department has space concerns.

Please find attached a copy of a revised 2007 capital budget description and Income Tax Fund table. I will be glad to elaborate further at the time that Ordinance No. 06- 98 is presented on Second Reading this Monday evening.

If you have any questions, please let me know.

Cc: Dennis Kirin, Fire Chief
Jeff Baumann, Public Works Director

CITY OF OBERLIN
Year 2007
Multi-Year City Income Tax Capital Improvement Budget
Fund 112

Overview:
A 0.50% portion of the total 1.90% income tax supports the City's income tax capital improvement fund.

Revenues:
The projection for 2007 represents a 2% increase from the current 2006 estimate and 2% increase for each subsequent year. Until there is improvement in our economy and/or further growth in our tax base, we will continue to show conservative estimates.

The remainder of the revenue items are for reimbursements related to specific items noted in the Expenditure section below.

Expenditures:

1) Capital contingency – for unexpected cost over runs and unanticipated capital needs, the City has traditionally budgeted $30,000.
2) Fee related to collection of the income tax.
3) Refunds – Pittsfield share of the income tax from this fund related to the revised revenue sharing agreement.
4) City services garage – to be used towards construction. The funds are partly from 2006 carryover balance and final utility contribution towards construction costs.
5) 69 S. Main St. (old City Hall) improvements – none budgeted at this time.
6) City Hall improvements – none budgeted at this time.
7) City house needs – 205 Morgan St. and Cemetery houses, none budgeted at this time.
8) Downtown street furniture – black steel benches and/or tree benches to improve the Central Business District seating and to replace deteriorating benches – final recommendation per Downtown Design Group.
9) Misc. improvements and other capital – additional reserves for undesignated projects in 2007.
10) Police – cruiser (equipped) – one budgeted to replace first line vehicle.
11) Police – computer system and software – none in 2007, anticipated update in 2011.
12) Police – equipping seized Trailblazer – to equip vehicle seized from a drug arrest by the City's Drug Unit.
13) Police – equipping seized Impala – to equip vehicle seized from a drug arrest by the City's Drug Unit.
14) Police – genesis radar units (2) – speed detector radar units to replace old units and allow monitoring from both directions.
15) Police – equipment cleaning system – ultrasonic gun and handcuff cleaning system and disinfection kit.

16) Police – drug unit receiver – wireless receiver
17) Police – scheduling software and support – software for shift scheduling, time tracking, and tracking training requirements
18) Police – direct connection with Oberlin College – control station for Oberlin College security via department control panel
19) Police – miscellaneous equipment – budget for future anticipated needs
20) Fire – lease Rescue Vehicle – 2007 is the final payment on the lease after which we will own the vehicle
21) Fire – personnel Vehicle – anticipated replacement in 2008
22) Fire – dolbey communication recorder – replace existing communication recorder for emergency services phone and radios
23) Fire – rescue boat and equipment – 2007 Zodiac Futura Mark 3 14' rescue boat and motor, existing boat unusable due to age, instability and new safety standards
24) Fire – training trailer – trailer, training and accessories The total cost is estimated to be $420,750, the City share is anticipated to be $22,000 The remainder is expected to come from a FEMA grant
25) Fire – pagers – second of three-year replacement program
26) Fire – hose and appliances
27) Fire – architectural/design and building sign – for needed future fire station renovations (see 52 below) **AND/OR this could address a city-wide space utilization study.**
28) Fire – miscellaneous equipment – for anticipated future needs
29) Fire – continue reserve for next major equipment purchase Part of the Equipment reserve in fund 804 will go toward the purchase of a fire suppression vehicle – see additional detail in equipment reserve summary
30) Storm sewers – none budgeted at this time
31) Street improvement – none budgeted at this time
32) Issue 2 street improvement – City share of resurfacing W Hamilton St, total project cost of $573,000 if state grant is approved
33) Pavement maintenance – includes such items and crack sealing, curb replacement, specific grind/resurface, etc
34) Select Bridge Repair – none budgeted at this time
35) Graphical component GIS database – to improve accessibility to digital files and maps and improve database management
36) Computer software and hardware – replace/repair various workstations, software licenses
37) Sidewalks – City portion – this is to replenish the City's portion of sidewalk replacement program
38) Miscellaneous equipment – anticipated for future costs
39) Vac-All lease – we will own the vehicle at the end of the lease after the final payment in 2008
40) Cemetery improvements – anticipated for future costs
41) Pavilion #2 – a second smaller pavilion located more centrally to the soccer fields at the Oberlin Recreation Complex JVS will construct, and

it is anticipated that the City will receive community grants to fully fund the cost

42) Bike path extension – continue the bike path extension east 1,317 along W Hamilton St to connect to the SplashZone at S Professor St We are currently anticipating that Metroparks will contribute half the cost
43) Playground Equipment – to replace equipment at Park St park and properly design/enhance fall zones
44) Field liner – riding field line painting equipment for Recreation Complex
45) Turfus – field dressing, the anticipated cost is $15,000 and will be paid for from the residual funds available in the expired recreation income tax fund
46) Dog park – the anticipated cost is $15,000 and will be paid for from the residual funds available in the expired recreation income tax fund
47) Recreation Complex Land – to repay debt for the acquisition of the land for the recreation facility
48) Recreation Complex Ball field Infrastructure Debt – to repay debt for fields at the recreation facility
49) City Services Garage – Estimate – anticipated income tax capital fund share of debt service for the new garage
50) E Hamilton St OPWC Loan – loan repayment
51) N Professor St Resurfacing OPWC Loan – loan repayments
52) Fire station renovation – anticipated debt payments for renovations

CITY OF OBERLIN								
6 YEAR CAPITAL IMPROVEMENT BUDGET								
INCOME TAX FUND - 112								
2007 through 2012		Budget	Projection	Projection	Projection	Projection	Projection	
		Year	Year	Year	Year	Year	Year	
		2007	2008	2009	2010	2011	2012	Total
BEGINNING BALANCE		161,000	6,967	175,109	187,553	216,382	182,107	
Revenues								
	Income Tax Receipts	1,254,000	1,279,080	1,304,662	1,330,755	1,357,370	1,384,517	7,910,384
	Issue 2 (If awarded approp in new fund)	0	0	0	0	0	0	0
	Metro-Parks Reimbursement Bike path est	85,250	0	0	0	0	0	85,250
	FEMA Grant Reimbursement for Training Trailer	398,750						398,750
	Donations for Pavilion #2	22,000						22,000
	ElecUtility - Serv Garage Up Front Contribution	74,825	0	0	0	0	0	74,825
	Bond anticipation Note Proceeds	0	0	0	0	0	0	0
TOTAL REVENUES		1,834,825	1,279,080	1,304,662	1,330,755	1,357,370	1,384,517	8,491,209
Expenditures								
Contingency/Miscellaneos								
1	Capital Contingency	30,000	30,000	30,000	30,000	30,000	30,000	180,000
2	Collection Fee	27,588	28,140	28,703	29,277	29,862	30,459	174,028
3	Refunds	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Building Improvements/Construction								
4	City Services Garage	148,710	0	0	0	0	0	148,710
5	69 S Main St - Elevator Design & Construct	0	0	0	0	0	0	0
6	City Hall Improvements	0	0	0	0	0	0	0
7	City House Needs	0	0	0	0	0	0	0
8	Downtown Street Furniture	5,000	0	0	0	0	0	5,000
9	Misc Improvements and other Capital	100,000	20,000	0	0	0	0	120,000
Police								
10	Police - Cruiser (equipped)	37,829	38,000	78,000	39,000	80,000	40,000	312,829
11	Police Computer System and Software	0	0	0	0	50,000	0	50,000
12	Equiping Seized Trailblazer	3,472	0	0	0	0	0	3,472
13	Equiping Siezed Impala	3,472	0	0	0	0	0	3,472
14	Genesis Radar Units (2)	3,450	0	0	0	0	0	3,450
15	Equipment Cleaning System	3,255	0	0	0	0	0	3,255
16	Drug Unit Receiver	3,725	0	0	0	0	0	3,725
17	Scheduling Software & support	1,845	0	0	0	0	0	1,845
18	Direct Connection w/Oberlin College Security	1,372	0	0	0	0	0	1,372
19	Miscellaneous Equipment	0	20,000	20,000	20,000	20,000	20,000	100,000

CITY OF OBERLIN								
6 YEAR CAPITAL IMPROVEMENT BUDGET								
INCOME TAX FUND - 112								
2007 through 2012		Budget	Projection	Projection	Projection	Projection	Projection	
		Year	Year	Year	Year	Year	Year	
		2007	2008	2009	2010	2011	2012	Total
	Fire							
20	Fire - Rescue Veh LEASE	53,803	0	0	0	0	0	53,803
21	Fire - Personnel Vehicle	0	25,000	0	0	0	0	25,000
22	Dolbey Communication Recorder	8,400	0	0	0	0	0	8,400
23	Rescue Boat & Equipment	28,000	0	0	0	0	0	28,000
24	Fire Training Trailer - City Share is est $22,000	420,750	0	0	0	0	0	420,750
25	Pagers	5,600	0	0	0	0	0	5,600
26	Fire Hose & Appliances	8,000	0	0	0	0	0	8,000
27	**Archit/Design &/or Citywide Space Utilization**	90,000	0	0	0	0	0	90,000
28	Miscellaneous Equipment	0	20,000	20,000	20,000	20,000	20,000	100,000
29	Fire - Equip Reserve Transfer	30,000	30,000	30,000	30,000	30,000	30,000	180,000
	Streets - Maintenance							
30	Storm Sewers	0	100,000	100,000	100,000	100,000	100,000	500,000
31	Street Imp	0	200,000	380,000	450,000	450,000	450,000	1,930,000
32	Issue 2 Strt Imprv City Share (W Hamilton)	374,400	0	0	0	0	0	374,400
33	Pavement Maintenance	90,000	100,000	100,000	100,000	100,000	100,000	590,000
34	Select Bridge Repair	0	0	0	0	0	0	0
35	Graphical Component GIS database	25,000	0	0	0	0	0	25,000
36	Computer Software & Hardware	18,625	0	0	0	0	0	18,625
37	Sidewalks - City's Portion	20,000	15,000	15,000	15,000	15,000	15,000	95,000
	Streets - Equipment							
38	Miscellaneous Equipment	0	50,000	50,000	50,000	50,000	50,000	250,000
39	Vac-All LEASE - refinance lse in '06	45,410	45,410	0	0	0	0	90,820
	Parks/Cemetery							
40	Cemetery Improv	0	0	20,000	0	0	0	20,000
41	Pavilion #2	22,000	0	0	0	0	0	22,000
42	Bike Path Extension (split cost w/Metroparks)	170,500	0	0	0	0	0	170,500
43	Playground Equipment	25,000	0	0	0	0	0	25,000
44	Field Liner	8,500	0	0	0	0	0	8,500
45	Turfus - Field Dressing - $15,000 in Rec Fund	0	0	0	0	0	0	0
46	Dog Park $15,000 in Rec Income Tax Fund	0	0	0	0	0	0	0
	Subtotal Capital Projects	1,818,706	726,550	876,703	888,277	979,862	890,459	6,180,557

CITY OF OBERLIN										
6 YEAR CAPITAL IMPROVEMENT BUDGET										
INCOME TAX FUND - 112										
2007 through 2012			Budget	Projection	Projection	Projection	Projection	Projection		
			Year	Year	Year	Year	Year	Year		
			2007	2008	2009	2010	2011	2012		Total
	Debt									
	47	Recreation Complex Land (exp 12/2014)	48,381	46,516	44,650	42,784	40,918	39,053		262,301
	48	Recreation Complex Ballfields (exp 12/2008)	117,007	117,007	0	0	0	0		234,014
	49	City Services Garage - (Estimate 20 yr)	0	216,101	216,101	216,101	216,101	216,101		1,080,505
	50	E Hamilton OPWC Loan - (exp 2017)	2,794	2,794	2,794	2,794	2,794	2,794		16,761
	51	N Professor Resurf OPWC Loan - (exp 2021)	1,970	1,970	1,970	1,970	1,970	1,970		11,823
	52	Fire Station Renovations (Estimate 2009-13)	0	0	150,000	150,000	150,000	150,000		600,000
		Subtotal Debt	170,152	384,388	415,515	413,649	411,783	409,918		2,205,405
TOTAL EXPENDITURES			1,988,859	1,110,938	1,292,217	1,301,926	1,391,645	1,300,377		8,385,961
		Subtotal Excluding Beginning Balance	(154,034)	168,142	12,444	28,829	(34,275)	84,140		
BALANCE			6,967	175,109	187,553	216,382	182,107	266,247		