

RESOLUTION NO. R05-22 CMS

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE AN APPLICATION AND ENTER INTO AN AGREEMENT WITH THE LORAIN COUNTY BOARD OF COMMISSIONERS THROUGH THE LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR THE PURPOSE OF ACQUIRING FUNDS THROUGH THE RECYCLING AND COMPOSTING GRANT PROGRAM PURSUANT TO THE LORAIN COUNTY SOLID WASTE MANAGEMENT PLAN AND DECLARING AN EMERGENCY

WHEREAS, Oberlin City Council recognizes the existence of a problem with recycling/composting within the boundaries of the City and the need to address the problem at the local level; and

WHEREAS, the Lorain County Board of Commissioners provides through the Lorain County Solid Waste Management District Plan for the allocation of funds in the form of grants for the purposes of supplementing recycling/composting program activities.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the Oberlin City Council hereby endorses and supports a Recycling/Composting Program for the City of Oberlin, and authorizes the necessary funds to implement said program, if approved, as indicated in its application, a copy being attached hereto.

SECTION 2. That the City Manager is hereby authorized to apply for and, if awarded, execute an agreement with the Lorain County Solid Waste Management District to administer a grant to implement said program.

SECTION 3. That the Oberlin City Council hereby requests the Lorain County Solid Waste Management District to consider and to fund its program as described in the application.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.


SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, safety and welfare of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operations of a municipal department, to wit:

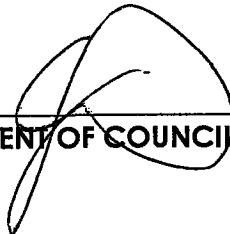
"to allow for the submission of the grant application by the date specified by the County"

and shall take effect immediately upon passage.

PASSED: 1st Reading – October 3, 2005 (E)
2nd Reading –
3rd Reading –

ATTEST:


CLERK OF COUNCIL


PRESIDENT OF COUNCIL

POSTED: 10/4/2005

EFFECTIVE DATE: 10/4/2005

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

Community Grant Program

2006 Grant Application

I. INTRODUCTION

The following grant application package has been prepared by the Lorain County Solid Waste Management District (LCSWMD) for each political sub-division in Lorain County. Please refer to the 2006 Grant Guidelines and Requirements, Section 1, in order to properly complete this application. Mail the original application and all required attachments to:

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
Lorain County Administration Building
226 Middle Avenue
Elyria, OH 44035

II. APPLICANT INFORMATION

Political Sub-Division:	City of Oberlin	Contact:	Jeff Baumann
Recycling Coordinator:	Jeff Baumann	Title:	Public Works Dir.
Address:	85 South Main Street	City:	Oberlin
Zip:	44074	Township	
Phone:	(440) 775-7204	Fax:	(440) 775-7208
Email:	jbaumann@cityofoberlin.com		

III. PROGRAM AND GRANT SUMMARY

Description	Detail
Requested Grant Funds:	\$51,259.00
Match Funds Provided:	\$55,080.50
Total Project Cost:	\$106,339.50
Program Type:	<input checked="" type="checkbox"/> Recycling and/or <input checked="" type="checkbox"/> Composting
Applicant Type:	<input type="checkbox"/> Multiple Political Sub-Division or <input checked="" type="checkbox"/> Single Political Sub-Division
Number of Households Serviced:	Quantity: 2,836
Number of Residents Serviced:	Quantity: 8,267

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
Community Grant Program
2006 Grant Application

IV. PROJECT BUDGET

Please complete Attachment B (Operating Budget). All grant expenses must be itemized and listed on this form. Use the back side or a second sheet of paper if necessary. Subtotal all categories and transfer amounts (subtotals) to Attachment A (Budget Summary).

V. PROJECT DESCRIPTION

Please complete Attachment C (Project Description). Using one or two sentences for each line item on the Budget Summary (Attachment A), justify each expenditure. Use the back side or a second sheet of paper if necessary.

This attachment must clearly explain each expenditure. If this grant application is for greater than \$20,000 in grant funding, please include a description of the mandatory grant incentive program you will be implementing. Applications over \$20,000 without incentive programs will not receive grant funding.

VI. INSTRUCTIONS AND CHECKLIST

1. Complete entire grant application.
2. Submit the original application on white, recycled paper, postmarked by the deadline.
3. A letter of support from the governing body of your jurisdiction must accompany this application.

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
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ATTACHMENT A – BUDGET SUMMARY

Cost Category	Match Amount	LCSWMD Grant Amount	Grant Total
Advertising			
Recycling Containers		\$3,500.00	\$3,500.00
Educational Programs		\$2,500.00	\$2,500.00
Printing		\$1,000.00	\$1,000.00
Equipment (Recycling, Composting & Electronic)	\$16,000.00		\$16,000.00
Recycled Office Supplies		\$1,000.00	\$1,000.00
Resource Materials			
School Field Trips			
Collection Events			
Seniors/Handicapped Assistance with Yard Waste			
Hauling/Disposal/Processing	\$33,267.57	\$41,259.00	\$74,526.57
Incentive/Awards		\$2,000.00	\$2,000.00
Siting Activities			
Administration (staff assistance)	\$5,812.93		\$5,812.93
Food/Refreshments			
Total Grant Expenses	\$55,080.50	\$51,259.00	\$106,339.50

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ATTACHMENT B – OPERATING BUDGET

Cost Category	Match Amount	LCSWMD Grant	Grant Total
Advertising			
Sub-Total			
Recycling Containers			
Curbside Recycling Containers		\$3,500.00	\$3,500.00
Sub-Total		\$3,500.00	\$3,500.00
Educational Programs			
Composting Education		\$2,500.00	\$2,500.00
Sub-Total		\$2,500.00	\$2,500.00
Printing			
Brochures		\$1,000.00	\$1,000.00
Sub-Total		\$1,000.00	\$1,000.00
Equipment (Recyclina. Compostina. Electronic)			
Equipment Reserve	\$10,000.00		\$10,000.00
Vehicle Maintenance	\$6,000.00		\$6,000.00
Sub-Total	\$16,000.00		\$16,000.00

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
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Cost Category	Match Amount	LCSWMD Grant	Grant Total
Recycled Office Supplies		\$1,000.00	\$1,000.00
Sub-Total		\$1,000.00	\$1,000.00
Resource Materials			
Sub-Total			
School Field Trips			
Sub-Total			
Collection Events			
Sub-Total			
Seniors/Handicapped Assistance with Yard Waste			
Sub-Total			
Hauling/Disposal/Processing			
Collection	\$24,950.68	\$26,444.25	\$51,394.93
Processing	\$8,316.89	\$8,814.75	\$17,131.64
Disposal Fees		\$6,000.00	\$6,000.00
Sub-Total	\$33,267.57	\$41,259.00	\$74,526.57

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Cost Category	Match Amount	LCSWMD Grant	Grant Total
Incentive/Awards			
Chamber of Commerce Gift Certificates		\$2,000.00	\$2,000.00
Sub-Total		\$2,000.00	\$2,000.00
Siting Activities			
Sub-Total			
Administration (Staff Assistance)			
GMD Superintendent @ 10%	\$5,812.93		\$5,812.93
Sub-Total	\$5,812.93		\$5,812.93
Food/Refreshments			
Sub-Total			
Total Grant Expenses	\$55,080.50	\$51,259.00	\$106,339.50

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
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ATTACHMENT C - PROJECT DESCRIPTION

Itemize and describe each line item on Attachment A.

Cost Category	Description
Advertising	
Recycling Containers	LCSWMD funds will be used to purchase curbside containers for residents and may also be used to continue the comprehensive development of the refuse and recycling collection system for the downtown business district.
Educational Programs	LCSWMD funds will be used to continue to provide composting education services to Oberlin residents. This includes publicity at the Oberlin Farm Market, development of composting education display facilities and educational workshops.
Printing	LCSWMD funds will be used to print informational brochures about the City's recycling program which are provided to residents.
Equipment (Recycling, Composting, Electronic)	The City of Oberlin will earmark \$10,000 for the Equipment Replacement Fund. These funds are used exclusively to replace recycling equipment at the end of its useful life. The City will also set aside \$6,000 for Vehicle/Equipment maintenance costs.
Recycled Office Supplies	The City of Oberlin is again requesting \$1,000 in LCSWMD funding to subsidize the purchase of recycled office supplies, primarily copy paper, in accordance with the City's Procurement Policy on Recycled Content Materials.
Resource Materials	

LORAIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
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Cost Category	Description
School Field Trips	
Collection Events	
Seniors/Handicapped Assistance with Yard Waste	
Hauling/Disposal/Processing	<p>City of Oberlin and LCSWMD funds will be used to pay costs associated with the collection and processing of recyclable materials by City personnel.</p> <p>LCSWMD funds will be used to pay tipping costs for materials processing at BFI's Materials Recovery Facility.</p>
Incentive/Awards	<p>The City will randomly select names/addresses from its utility billing data. These will be provided to the recycling crew who will verify whether or not the resident is recycling. Residents who are found to be recycling will be awarded a gift certificate (estimated at \$25) from the Oberlin Chamber of Commerce. Appropriate publicity will be sought in the local media. Winners will be publicly acclaimed. Improved recycling rates should be demonstrated by an increase in the quarterly/annual tonnages collected.</p>
Siting Activities	
Administration (staff assistance)	<p>10% of the General Maintenance Division Superintendent's wages are documented as part of the local match. The GMD Superintendent is directly responsible for the day-to-day operations of the City's Recycling Program including the co-ordination of residential and commercial recycling collection services.</p>
Food/Refreshments	

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ATTACHMENT D – TYPE OF MATERIALS TO BE COLLECTED

Please check all materials that will be collected during the year. It is mandatory in 2006 that any community that is to receive grant funding must collect a minimum of aluminum cans, steel or bi-metal cans, glass and plastic.

Type of Material	Check	Type of Material	Check
Aluminum Metal		PETE Plastic	X
Aluminum Cans	X	HDPE Plastic	X
Aluminum Foil		Polystyrene Plastic	
Other Aluminum:		PVC Plastic	
Bi-Metal Cans	X	Other Plastic:	
Brown Glass Containers	X	Steel	
Clear Glass Containers	X	Ferrous Metal	
Green Glass Containers	X	Non-Ferrous Metal	
Other Glass:		Other Metals:	
Magazines		Concrete	
Newspaper	X	White Goods	
Office Paper	X*	Wood	
Mixed Paper		Concrete	
Paperboard		Fabric	
Computer Paper		Tires	
Cardboard	X	Other:	
Other Paper:		Other	

* Office Paper collected on the Oberlin College campus and from City Offices only

City of Oberlin

85 South Main Street, Oberlin, Ohio 44074

ATTACHMENT E

City of Oberlin Administrative Instructions

Procurement Policy: Recycled Content Materials

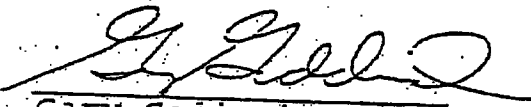
The purchase of products made from recycled materials stimulates markets for those materials. In so doing this encourages companies to manufacture recycled content products. In so far as this helps to conserve natural resources and energy and extends the life of landfills, it benefits all.

Instructions

These administrative instructions establish policy pertaining to the purchase by the City of Oberlin of products made from recycled materials.

1. City purchasing contracts will be reviewed by the city's purchasing agent in consultation with the recycling coordinator, to determine if the products being acquired can be manufactured with recycled materials.

2. When it has been determined that recycled content products are available; are compatible with existing equipment and needs; and are competitively priced, their purchase will be prioritized by the City of Oberlin.


Gary Goddard
City Manager
September 23, 1994

Account Payable - Income Tax	775-7213	Finance/Utility Billing	775-7211	775-7212	Public Works Office	775-7217
Secretary	775-7252	Fire Department		774-3211	Recreation Department	775-7254
City Manager	775-1531	Municipal Court		775-1751	Street Department	775-7270
Dept. of Council	775-7203	Municipal Light & Power		775-7260	Wastewater Department	775-7280
Code Administrator	775-1531	Planning Commission		775-7250	Water Department	775-7291
Community Services Department	775-7251	Police Department		774-1061	City Hall Fax	775-7208
Economic Development Office	775-7257	Prosecutor's Office		775-7298	Municipal Light & Power Fax	775-1546
					I.D.O.	775-7244