

ORDINANCE NO. 05-36 AC CMS

AN ORDINANCE AUTHORIZING AN AMENDMENT TO ORDINANCE NO. 04-69 AC CMS AUTHORIZING A CONTRACT WITH GPD ASSOCIATES OF AKRON, OHIO, FOR ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE CITY OF OBERLIN WEST ALLEY DISTRIBUTION IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY

WHEREAS, on October 18, 2004, the Council of the City of Oberlin authorized the City Manager to enter into a contract for engineering design and construction management services with GPD Associates in an amount not to exceed \$69,500; and

WHEREAS, additional engineering design services outside of the original scope of work is necessary to complete the project; and

WHEREAS, said additional work will increase the cost of engineering services by \$22,700.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That Ordinance No. 04-69 AC CMS is hereby amended to include additional design services by GPD Associates in the amount of \$22,700 therefore increasing the total contract to an amount not to exceed \$92,200.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

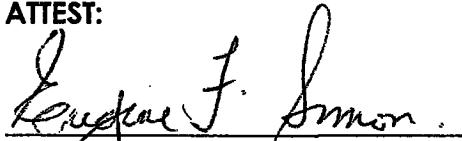
SECTION 3. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio or to provide for the usual daily operation of a municipal department, to wit:

"to authorize compensation for additional engineering design services to complete the West Alley Distribution Improvement Project in a timely manner pursuant to Community Development Block Grant requirements,"

and shall take effect immediately upon passage.

PASSED: 1st Reading – June 6, 2005 (E)
2nd Reading –
3rd Reading –

ATTEST:


CLERK OF COUNCIL


PRESIDENT OF COUNCIL

POSTED: June 7, 2005

EFFECTIVE DATE: June 7, 2005

S

PURCHASE ORDER*City of Oberlin Ohio**69 South Main Street**Oberlin, Ohio 44074**Ph. (440) 775-7212 Fax (440) 776-2090*

P.O. NUMBER

RG050315

REQ. NO.

LP060502

P.O. DATE

06/08/05

SHIP VIA

TERMS

NET 30 DAYS

DELIVER
TO:ELECTRIC DEPT. WAREHOUSE
322 S. MAIN ST.
OBERLIN, OH 44074

TO:

GPD ASSOCIATES
520 S MAIN STREET, SUITE 2531
AKRON, OH 44311 44311

ACCOUNT NUMBER	AMOUNT
801.8106.56010	\$22,700.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes

QUANTITY	UNIT	DESCRIPTION	PRICE/UNIT	AMOUNT
		ENGINEERING & DESIGN WORK FOR WEST ALLEY OVERHEAD TO UNDERGROUND CONVERSION PROJECT. AMENDMENT TO ORD. 04-60 AND AS AUTHORIZED BY ORD. 05-36		\$22,700.00
TOTAL:				\$22,700.00

CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure for the above has been lawfully appropriated or authorized or directed for such purpose and is in the treasury or in process of collection to the credit of the fund free from any obligation or certification now outstanding.

INSTRUCTIONS TO VENDORS

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE AUDITOR FOR AVAILABILITY OF FUNDS.
SEND INVOICES IN DUPLICATE TO THE FINANCE OFFICE: 69 S. MAIN ST., OBERLIN, OH. 44074
NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE AUDITOR.

EXCISE OR SALES TAX DO NOT APPLY
TO CITY PURCHASES.

CITY FEDERAL I.D. # 34-6002073

APPROVED	<i>[Signature]</i> 6/17/05
CITY AUDITOR	DATE

RECEIVED

Qty. Verified _____

Date _____

OK'd by _____

VENDOR




OBERLIN MUNICIPAL LIGHT AND POWER SYSTEM ♦ 289 SOUTH PROFESSOR STREET ♦ OBERLIN, OHIO 44074

Phone (440)775-7260

Fax (440)775-1546

MEMORANDUM

To: Rob DiSpirito, City Manager
Re: West Alley Distribution Improvement Project - Amendment to Ordinance No. 04-69
From: Steve Dupee, Director
Date: May 16, 2005



In October of 2004, GPD Associates of Akron, Ohio was selected to perform engineering design and construction management services for the West Alley Electric Distribution Improvement Project. The overhead electric distribution system in the West Alley will be replaced with an underground electric distribution system at a higher-rated primary distribution voltage (12,470 volts rather than 4,160 volts presently served) for more efficient electric service delivery through lower losses on the electric distribution lines.

GPD's scope of work included two (2) phases described below:

Phase 1: Project Design

- overhead to underground distribution design plan
- temporary electric service plan to retail customers during construction
- permanent electric service plan to retail customers
- voltage determination for both primary and secondary distribution
- analysis and determination of required changes to retail customers' electrical equipment as a result of primary and secondary voltage upgrades

Phase 2: Construction Management Services

- preparation of bid specifications
- preparation of project construction schedule
- preparation of total project cost estimates
- bid evaluation and recommendation
- construction oversight services
- CDBG administrative services

GPD's proposal included a lump sum for both phases of work in the amount of \$69,500. I asked GPD to provide a breakdown of the costs for each phase of work. Phase 1 was estimated to cost \$33,200 and phase 2 was estimated to cost \$36,300.

We have identified additional work necessary for a successful project. This work and the associated costs are detailed below.

- *Easement Work - \$4,200*

Includes researching West Alley properties for existing easements, development of an easement Exhibit map for attachment to easement agreements, development of a draft easement agreement and coordination with Telemark Resources.

- *Plan Redesigns - \$10,700*

Includes additional meetings, field work, office engineering and drafting to incorporate design changes associated with the Oberlin College, service revisions in the northeast portion of the project, parking lot lighting revisions, and other electric service revisions, including Smith's Furnishing's and Watson Hardware. The benefits of the plan redesigns include (1) reduced construction cost (no underground services in the NE corner of the alley and shorter main duct bank length), (2) total separation of the City and College's underground electric facilities and (3) transfer of ownership of the existing manhole and duct system to the College and elimination of the City's upgrade and future maintenance expenses associated with these facilities.

- *Verizon/Cable Coop Plan Additions - \$7,800*

Includes additional meetings with Verizon and Cable Coop and the incorporation of TELCO and CATV overhead-to-underground utility service lateral and service relocations into the overall project plans and details. GPD's design work and the City's incorporation of the underground TELCO and CATV facilities into the overall project scope will eliminate coordination issues between City and Verizon/Cable Coop contractors and lessen the impact of construction activities on the West Alley businesses since all underground work will be done by one contractor.

Ordinance 04-69 AC CMS authorized GPD to perform their work for a lump sum of \$69,500. To date, we have been billed \$27,224 for Phase 1 and \$0.00 for Phase 2. I recommend that we amend the ordinance to add the three (3) items listed above estimated to be \$22,700 for a total revised "not to exceed" amount of \$92,200. I respectfully request that this issue be placed on the June 2nd City Council agenda for consideration on emergency so that GPD can continue proceeding with the design phase of work. The basis for emergency consideration is the timetable for completion of this project which is October 31st based on the Community Development Block Grant (CDGB) requirements.

On a separate issue and at our request, GPD has provided a proposal for designing a new parking lot layout design and landscaping plan. The cost of this work would be \$4,800. In a meeting with Oberlin College earlier this week, Mr. Wade Kolody, Associate Director, indicated the College might be interested in paying a share of resurfacing, restriping and landscaping the parking lot. At this time there are no such plans on the table. We encouraged Mr. Kolody to meet with Off-Street Parking owners to discuss. If the College and Off-Street Parking could jointly fund a project of this nature, this would be an excellent finish to our improvement project. Because the off-street parking provides benefits to the community as well, I would seek your recommendation to authorize OMLPS to hire GPD for the parking lot layout design and landscaping plan if the College and Off-Street Parking would commit to this project.

In the meantime, I will be happy to answer any questions you may have.

/sd