

ORDINANCE NO. 04 - 25 AC CMS

**AN ORDINANCE ACCEPTING THE BID OF SIGMA COMMUNICATIONS, INC.,
OF INDIANAPOLIS, INDIANA, FOR THE PURCHASE OF AN INTERACTIVE COMMUNITY
NOTIFICATION SYSTEM AND DECLARING AN EMERGENCY**

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain,
State of Ohio, a five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the bid of Sigma Communications, of Indianapolis,
Indiana, for the furnishing of an Interactive Community Notification System
(Reverse 911) for the City of Oberlin, being the lowest and best bid submitted, is
hereby accepted, and the City Manager is hereby authorized and directed to
enter into a contract for same in the amount of \$45,000.

SECTION 2. It is hereby found and determined that all formal actions of this
Council concerning or relating to the adoption of this ordinance were adopted in
an open meeting of this Council, and that all deliberations of this Council and of
any of its committees that resulted in such formal action, were in meetings open
to the public in compliance with all legal requirements, including Section 121.22
of the Ohio Revised Code.

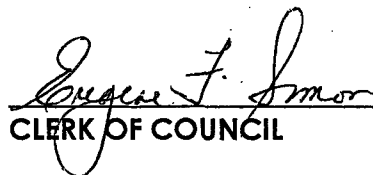
SECTION 3. That this ordinance is hereby declared to be an emergency
measure necessary for the preservation of public peace, health, and safety of
the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation
of the municipality, to wit:

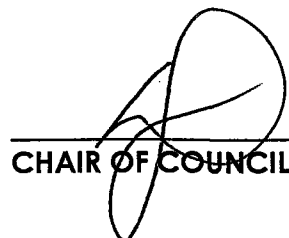
"to authorize the purchase of an emergency notification system for the
City of Oberlin at the earliest possible time in order to ensure the health,
safety and welfare of the citizens of Oberlin",

and shall take effect immediately upon passage.

PASSED: 1st Reading - March 15, 2004 (E)
 2nd Reading-
 3rd Reading-

ATTEST:


CLERK OF COUNCIL


CHAIR OF COUNCIL

POSTED: March 16, 2004

EFFECTIVE DATE: March 16, 2004

AGREEMENT

This Agreement, made this 15th day of March, 2004 by and between the City of Oberlin, Ohio, hereinafter called the "Owner", acting herein through its City Manager, and Sigma Communications, Inc., doing business as a corporation in the City of Indianapolis, County of _____, and State of Indiana, hereinafter called the "Contractor."

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will furnish an Interactive Community Notification System (Reverse 911) to the City of Oberlin, 430 South Main Street, Oberlin, Ohio 44074, in accordance to with the following Specifications and Contract Documents attached on or before March 5, 2004.

A Notice of Award issued on March 16, 2004 for the sum of Forty-five thousand dollars (\$45,000.00)

2. The following variations from the Contract Documents and or options have been agreed to:

Approved drawings and Exceptions to Specifications.

3. The term "Contract Documents" means and includes the following:

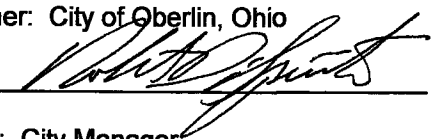
- a) Advertisement for Bids
- b) Instruction to Bidders
- c) EEO Documentation
- d) Bid including all attachments thereto.
- e) Bid Bond
- f) Delinquent Personal Property Tax Affidavit
- g) Notice of Award
- h) Agreement
- i) Specifications and approved Exceptions to Specifications
- j) Drawings
- k) Addenda:

4. The Owner will pay to the Contractor in the manner and at such times as set forth in the Contract Documents, such amounts as required by this Agreement.
5. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

AGREEMENT (pg 2)

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies, each of which shall be deemed an original on the date first written above.

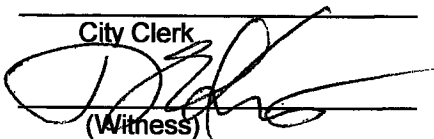
Owner: City of Oberlin, Ohio

By: 

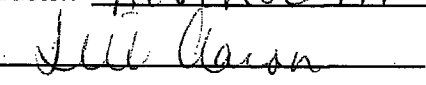
Title: City Manager

(Seal)

ATTEST:

City Clerk

(Witness)

Contractor: REVERSE 911®

By: 

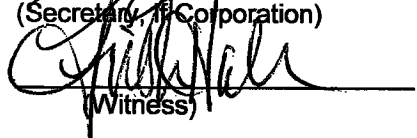
Title: Territory Manager

Address: 16720 Parkdale Place Indianapolis, IN 46254

Phone: 317-631-0907

(Seal)

ATTEST:


(Secretary of Corporation)

(Witness)

BID FORM

Pursuant and in accordance with the general instructions, requirements and specifications for Bidders relating hereto, the undersigned hereby agrees to furnish to the City of Oberlin the equipment as described in this Bid package.

Description:

Interactive Community Notification System utilizing a T1-Interface with
remote access from the Police dispatch & Fire dispatch via a client/server
interface. Optional features included are: BBS, Guardian Calling, & Mobilization.
Delivery of Equipment and Software ARO: 90 * calendar days
*See Time Line

Net Bid Price (complete for each item):

1) Notification system software, equipment, training \$ 45,000.00

Grand Total of Bid: \$45,000.00 \$ 45,000

Bid price to be held firm for 90 days.

Enclosed Bid Bond or Certified Check: \$ 4,500
(10% of the highest amount bid)

Company Name Sigma Communications, Inc Telephone No. 317-631-0907

Street Address 6720 Parkdale Place

City Indianapolis State IN Zip 46254

Representative Jill Aaron Telephone No. 317-631-0907 x 6897

Date: March 2, 2004, 2001

Authorized signature: Jill Aaron

Address Bids to: City of Oberlin
85 South Street
Oberlin, Ohio 44074

Attention: City Manager

Mark Bid Envelope: Interactive Community Notification System

BID CLOSING DATE: March 5, 2004

NOTE TO BIDDERS: Questions on the contents of the Specifications should be directed to:

Chief Dennis Kirin
430 South Main Street
Oberlin OH 44074
(440) 774-3211

NOTICE OF AWARD

To: Sigma Communications, Inc.
6720 Parkdale Place
Indianapolis, IN 46254

The City of Oberlin, Ohio, having considered the Bid submitted by you for the installation of an Interactive Community Notification System and implementation for the City of Oberlin in response to the Advertisement for Bids dated February 3, 2004 and in the amount of \$ 45,000.00 does hereby notify you that your Bid has been accepted by City of Oberlin Ordinance No. 04- 25 AC CMS, dated March 15, 2004.

The following variations from the Specifications and Bid Instructions have been allowed:

Exception to Specifications: PC Anywhere substitution for Laplink software

Delivery shall be on or before 90 calendar days following signing of Agreement by the City.

You are required to execute the Agreement within ten (10) calendar days from the date of this Notice to you. If you fail to execute said Agreement within ten (10) calendar of the date of this Notice, the City of Oberlin will be entitled to consider all your rights arising out of the City's acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. The City of Oberlin will also be entitled to such other rights as may be granted by law.

City of Oberlin, Ohio

By: 

Title: City Manager Date: March 16, 2004

Acceptance of Notice of Award

Receipt of the above Notice of Award is hereby acknowledged by

REVERSE 911®, this 22 day of March, 2004.

By: Jill Aaron

Title: Territory Manager