

ORDINANCE NO. 03-73 AC CMS

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH QUALITY CONTROL INSPECTION, INC. (QCI) OF BEDFORD, OHIO, FOR CONTRACT ADMINISTRATION AND RESIDENT PROJECT INSPECTION SERVICES FOR THE CITY OF OBERLIN AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. The contract with Quality Control Inspections, Inc. (QCI), of Bedford, Ohio, for contract administration and resident inspection services for the City of Oberlin, as previously approved by Ordinance No. 02-53 AC CMS, is hereby amended to authorize additional payment for additional services, in accordance with Section 2 set forth hereinafter.

SECTION 2. That the projects for which said services shall be utilized, and the maximum fees to be charged are as follows:

PROJECT	TOTAL COST	PROPOSED INSPECTION ALLOCATION
(1) Reamer/South St. Utilities and Paving:	\$374,314.90	\$13,100.00
(2) Glenhurst Drive:	\$178,556.50	\$ 6,250.00
(3) E. Hamilton St. Water Line:	<u>\$119,677.00</u>	<u>\$12,650.00</u>
	Total:	\$32,000.00

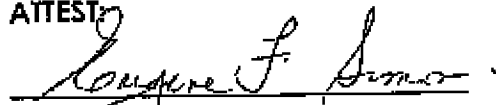
SECTION 3. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operations of a municipal department, to wit:

"to authorize additional inspection and testing services as soon as possible in order to facilitate the construction of additional housing in the City" and shall take effect immediately upon passage.

PASSED: 1st Reading – September 2, 2003 (E)
 2nd Reading –
 3rd Reading –

ATTEST:


CLERK OF COUNCIL


CHAIR OF COUNCIL

POSTED: September 3, 2003

EFFECTIVE DATE: September 3, 2003

o:/ORD03-73QCIAmendment

City of Oberlin

85 South Main St. Oberlin, OH 44074

Public Works Department

August 26, 2003

TO: Rob DiSpirito, City Manager
FROM: Jeff Baumann, Public Works Director 
RE: Amendment of Ordinance 03-42

Ordinance 03-42 authorized amendment to the Quality Control, Inc. construction administration and resident inspection services contract previously authorized by Ordinance 02-53. The three projects included are East Hamilton St. water line, Glenhurst Drive and Reamer/South St. utilities and paving. I derived the actual amount of the allocation for each project as a percentage (approximately 3.5%) of the total contract price for each project. The amount is based on previous inspection services fees incurred under the contract with QCI.

Both the East Hamilton St. water line project and Glenhurst Drive are substantially complete. Utility construction on South St. began last week. At this writing, I estimate that the City has incurred about \$15,000 (about 65%) of expenses authorized under 03-42. Inspection service costs for East Hamilton St. have been higher than anticipated. Unforeseen utility conflicts (storm water, loop detector and gas lines) have led to additional inspection hours. Our contractor, Erie Blacktop has gone to a (4) - 10 hour day schedule. As a result overtime payments to QCI have increased by at least \$1,000. In order to ensure proper payment for necessary inspection services, it will be necessary to amend Ordinance 03-42.

My recommendation is to increase the amount of the QCI contract for inspection services to \$32,000 to be allocated as follows:

Reamer/South Utilities and Paving:	\$13,100
Glenhurst Drive:	\$6,250
East Hamilton St. Water Line	<u>\$12,650</u>
Total:	\$32,000

The additional proposed funding should be available in this years' income tax fund budget for capital projects since Public Works Department projects are substantially under budget. The QCI inspectors have a good working relationship both with staff and with our Contractors. We are very satisfied with the service provided and we believe that funding spent is well worth the investment to ensure improvements are built and billed correctly. QCI has agreed to monitor the budgets on a weekly basis and to keep me informed of the status.

If you need any additional information, please contact me at 775-7204.

Cc: Keith Johnson, City Engineer

City of Oberlin

85 South Main St. Oberlin, OH 44074

Public Works Department

August 8, 2003

QCI, Inc.

Attn: Ron Baker (via e-mail)

RE: May, 2003 amendment to Inspection Services Contract

Ron,

Per our phone conversation and the ordinance which I faxed to you, City Council has authorized the extension of the existing contract based on the following per project cost allocations:

Reamer/South utilities and paving:	\$13,100
Glenhurst Drive:	\$6,250
E. Hamilton St. water line:	<u>\$4,200</u>
Total:	\$23,550

Based on the notes of the City Solicitor, Council has approved the referenced amounts in the particular and in aggregate. That is, no project is authorized to go over the proposed allocation and cumulatively the projects cannot go over the total authorized amount.

The only invoice to date (through July 25th) for the E. Hamilton St. water line project indicates an inspection services cost of \$6,061.83. At this time, I am not authorized to pay this amount.

In order to rectify this situation, I will need your assistance to review the proposed allocations for each of the above referenced projects. My goal is a re-allocation of the total authorized amount of \$23,550 between the three projects without going over. I'll need your recommendation on whether or not this is feasible and what amounts (per project) you would propose. At this time, I know that the City Manager is opposed to returning to City Council to increase the total authorization.

The next City Council meeting is scheduled for August 18th. In order to get this on the agenda, a proposed re-allocation must be forwarded to the City Manager by the end of the day today. If not, this will need to wait for the meeting scheduled for Tuesday, September 2nd.

✓Cc: Rob DiSpirito, City Manager