

ORDINANCE 00-64 AC CMS

AN ORDINANCE AMENDING ORDINANCE 98-58 AC CMS, AS AMENDED, THE CITY OF OBERLIN EMPLOYEE CLASSIFICATION PLAN, AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That Ordinance 98-58 AC CMS, as amended, the City of Oberlin Employee Classification Plan, is hereby amended to reflect the following changes:

Administration Department

add "Secretary Receptionist" (new position) with pay range to be set at 7 and number authorized to be 1.

Department of Planning and Zoning

add "Community Planner" (new position) with pay range to be set at 12 and number authorized to be 1.

Department of Public Works

Increase authorized number of "Water Distribution Operator" from 3 to 4.

Total Number of Position Authorized

Increase the total number of positions authorized in the full-time municipal civil service from 102 to 105.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or related to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

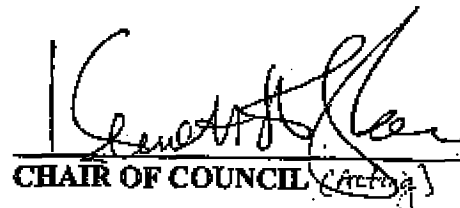
SECTION 3. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of the citizens of Oberlin, Ohio, to wit:

"to provide adequate staffing for City operations" and shall take effect immediately upon passage.

PASSED: 1st Reading - June 5, 2000 (Motion to table to June 19, 2000)
1st Reading - June 19, 2000 (E)
2nd Reading -
3rd Reading -

ATTEST:


CLERK OF COUNCIL


CHAIR OF COUNCIL (acting)

POSTED: 6/20/00

EFFECTIVE DATE: 6/20/00

ORDINANCE NO. 00-64 AC CMS - POSITION CLASSIFICATION
FOR FULL-TIME PERMANENT CITY EMPLOYEES

POLICE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Chief	15	1
Captain	13	1
Sergeant	Union Contract	4
Patrol Officer		
Union	Union Contract	9
Detective		
Union	Union Contract	1
Administrative Assistant to the		
Chief of Police	9	1
Dispatcher	7	<u>3</u>

TOTAL NUMBER OF POSITIONS AUTHORIZED

20

FIRE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
Chief	15	1
Assistant Chief	10	1
Firefighter/Driver	5	<u>3</u>

TOTAL NUMBER OF POSITIONS AUTHORIZED

5

ADMINISTRATION DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
Code Administrator/EEO-AA Officer	14	1
Secretary/Receptionist	7	1*
Assistant to Administration	9	<u>2</u>

TOTAL NUMBER OF POSITIONS AUTHORIZED

4

PUBLIC WORKS DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Public Works Director	15	1
Engineer/Underground		
Superintendent	15	1
General Maintenance		
Superintendent	13	1
Water Superintendent	13	1
WEPP Superintendent	13	1

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Water Lead Operator	Union Contract	1
WEPF Lead Operator	Union Contract	1
Lead Operator Distribution	Union Contract	1
Lead Vehicle Maintenance Mechanic	Union Contract	1
Mechanic	Union Contract	1
Crew Leader	Union Contract	4
Service Maintenance Mechanic	Union Contract	8
Collection Operator/ Service Maintenance Worker	Union Contract	2
Water Distribution Operator/ Service Maintenance Worker	Union Contract	4*
Water Plant Operators Service Maintenance Workers	Union Contract	4
WEPF Operators/ Service Maintenance Workers	Union Contract	4
TOTAL NUMBER OF POSITIONS AUTHORIZED		36

FINANCE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Financial Assistant	10	4
TOTAL NUMBER OF POSITIONS AUTHORIZED		4

MUNICIPAL COURT

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
Court Clerk		1
Deputy Clerk		6
Deputy Clerk "A"		
Deputy Clerk "B"		
Secretary/Deputy Clerk		1
Bailiff		1
TOTAL NUMBER OF POSITIONS AUTHORIZED		9

ELECTRIC DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
OMLPS Director	15	1
Key Accounts & Utilities Services Manager	11	1
Distribution Superintendent	13	1
Plant Superintendent	13	1
Technical Services Superintendent	13	1
Assistant to the OMLPS Director	9	1
Electrical Technician II	Union Contract	1
Electrical Technician I	"	2
Line Crew Leader	"	2
Lineman	"	4
Journeyman	"	
Lineman "B"	"	
Operator/Mechanic	"	5
Chief (1)	"	
Operator Mechanic (4)	"	
Inventory/Purchasing Clerk	"	<u>1</u>

TOTAL NUMBER OF POSITIONS AUTHORIZED

21

DEPARTMENT of PLANNING and ZONING

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
Administrative Assistant	9	1
Director of Planning and Zoning	15	1
Recreation Coordinator	11	1
Community Planner	12	1*
G.I.S. Coordinator	9	<u>1</u>

TOTAL NUMBER OF POSITIONS AUTHORIZED

5

DEPARTMENT of ECONOMIC and HOUSING DEVELOPMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>Authorized</u>
Director of Economic & Housing Development	15	1

TOTAL NUMBER OF POSITIONS AUTHORIZED

1

TOTAL FULL-TIME POSITIONS AUTHORIZED

105