

ORDINANCE NO. 91-39 AC CMS

AN ORDINANCE ADOPTING AN EMPLOYEE POSITION CLASSIFICATION
PLAN FOR FULL-TIME PERMANENT CITY POSITIONS

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, a majority of all members elected thereto concurring:

SECTION 1. That the following position classification plan for full-time permanent city positions is hereby adopted, effective July 1, 1991:

POSITION CLASSIFICATION
FOR FULL-TIME PERMANENT CITY EMPLOYEES

POLICE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Chief	15	1
Captain	12	1
Sergeant	10	4
Patrol Officer		8
Non-Union		
Union	NOPBA Contract	
Detective		1
Non-Union		
Union	NOPBA Contract	
Administrative Assistant to Chief of Police	9	1
Dispatcher	6	<u>3</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		19

FIRE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Chief	15	1
Assistant Chief	10	1
Firefighter/Driver	8	<u>2</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		4

COMMUNITY DEVELOPMENT DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Economic Development Officer	11	<u>1</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		1

CODE/COMPLIANCE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Code Administrator/EEO-AA Officer	14	1
Assistant to the Code Administrator	9	1
Assistant to Administration	6	<u>1</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		3

FINANCE DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Finance/Utility Clerk	6	<u>3</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		3

PARKS/CEMETERY/RECREATION/BUILDING & GROUNDS DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Community Services Director	15	1
Special Service Coordinator	10	1
Parks/Cemetery Caretaker		3
Chief Caretaker	10	
Caretaker "A"	5	
Caretaker "B"	5	
Assistant to Community Services		
Director	9	1
Building Maintenance & Groundskeeper	2	<u>0</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		6

MUNICIPAL COURT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Court Clerk		1
Deputy Clerk		6
Deputy Clerk "A"		
Deputy Clerk "B"		
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TOTAL NUMBER OF POSITIONS AUTHORIZED		7

PUBLIC WORKS DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
City Engineer/Public Works Director	16	1
Street, Sanitation & Equipment Maintenance Superintendent	12	1
Coordinator of Public Works	12	1
Assistant to the Public Works Director	10	1
Mechanics		2
Chief Mechanic	8	
Mechanic "B"	7	
Laborers		8
Chief Sanitation Laborer	8	
Chief Laborer	8	
Laborer "A"	6	
Laborer "B"	4	
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TOTAL NUMBER OF POSITIONS AUTHORIZED		14

ELECTRIC DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Director	16	1
Distribution Superintendent	13	1
Plant Superintendent	13	1
Technical Services Supervisor	12	1
Electrical Technician II	9	1
Electrical Technician I	8	1
Line Crew Chief	10	2
Lineman		4
Journeyman	8	
Lineman "B"	6	
Operators/Mechanics		6

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Chief	10	
Operator/Mechanic	7	
Assistant to the OMLPS Director	10	1
Inventory/Purchasing Clerk	9	1
Custodian	1	<u>1</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		21

WASTEWATER DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Superintendent	12	1
Plant Operators		4
Chief	10	
Operator "A"	7	
Operator "B"	6	
Lab Technicians		2
Technician	9	
Assistant Technician/Operator	8	
Collection Operators		2
Operator "A"	6	
Operator "B"	5	
Custodian	1	<u>1</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		10

WATER DEPARTMENT

<u>Job Title</u>	<u>Pay Range</u>	<u>No. Authorized</u>
Superintendent	12	1
Plant Operators		4
Chief	10	
Operator "A"	7	
Operator "B"	6	
Lab Technician		1
Lab Technician	9	
Assistant Lab Tech/Operator	8	
Distribution Operators		3
Chief	9	
Operator "A"	7	
Operator "B"	6	
Water Distribution Metering Technician	7	<u>1</u>
TOTAL NUMBER OF POSITIONS AUTHORIZED		10
TOTAL FULL-TIME POSITIONS AUTHORIZED		98

SECTION 2. That all ordinances or resolutions presently in existence which conflict with this employee position classification plan are hereby repealed.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That this ordinance shall take effect at the earliest date allowed by law.

PASSED: 1st Reading- June 3, 1991
2nd Reading- June 17, 1991 (Amended) (E)
3rd Reading-

ATTEST:


CLERK OF COUNCIL


CHAIRMAN OF COUNCIL

POSTED: June 19, 1991

EFFECTIVE DATE: June 17, 1991