

MINISTRY SHARE APPEALS PROCEDURE

PROVISIONAL ALLOCATION OF MINISTRY SHARE DISTRIBUTED

PARISH BELIEVES IT HAS GROUNDS FOR APPEAL

(Contacts Archdeacon)

Parish asked to write 'Statement of Case' which is circulated to members of the Ministry Share Appeals Committee

GROUND(S) FOR APPEAL ARE LIMITED TO:

- (i) Error by the Diocesan Office in applying the formula
- (ii) Error in the mathematics in applying the formula
- (iii) Historic circumstances
- (iv) Arithmetical error in the statistics submitted

MINISTRY SHARE APPEALS COMMITTEE CONVENED to discuss appeals and ascertain if appeals fall into one of the four 'grounds for appeal' listed above.

YES

NO

If Statement of Case Proved / clear
APPEAL GRANTED –
Diocesan Secretary informs
Incumbent /Parish of revised allocation

If Statement of Case not clear
TRIBUNAL CALLED
Parish/Benefice representatives to be either 2 lay members or Incumbent and 1 lay member
Diocesan Secretary represents the Board

Diocesan Secretary informs
Incumbent /Parish –
No Grounds for Appeal

APPEAL GRANTED

YES

Diocesan Secretary informs Incumbent /Parish –
that Appeal was successful

NOTIFICATION WITHIN 7 DAYS

NO

Diocesan Secretary informs Incumbent /Parish –
that Appeal not successful