

## **Amendments to the Church in Wales's Safeguarding Policy**

The following amendments to the Church in Wales's Safeguarding Policy were approved by the Representative Body at its meeting on 15 November 2018. All amendments were current from that date.

### **Section 1 – Statement of intent**

#### Statement of intent - paragraph 1

'Church' replaced with 'Church in Wales' to show this policy was the policy of the entire Church in Wales.

#### Page 1 - paragraph 7

Wording amended from 'we are committed to' to 'will take all reasonable steps'.

#### Page 2 – paragraph 1 bullet point 4

Amended to 'rights to worship are observed'.

#### Page 3 – paragraph 3

Reference included within the final bullet point to the PCC's Health and Safety Policy.

#### Page 4

Redrafted the defined role of the PCC to include reference to the requirement for at least three PCC members to have enhanced Disclosure and Barring Service (DBS) checks, of which at least two should be churchwardens.

#### Page 11 – Safeguarding Policy poster

Amendments to the poster so reference to provincial staff names and contact details were not included.

### **Section 2 – Promoting safer practice – children and young people**

#### Page 2 – bullet point 8

Amended so it is clear no child or young person should be invited to a worker's home unless accompanied by the child's parent or guardian.

#### Page 3

Additional bullet point relating to children of 8-12 years inserted.

#### Page 3 – paragraph 3

Additional sentence 'During the supervision period children and young people should never be left unattended' inserted.

#### Page 3 – paragraph 5

Narrative removed.

#### Page 4 – paragraph 2

Definition of 'social media' inserted.

## **Section 4 – Safe recruitment, including Disclosure and Barring Service (DBS) process**

Section replaced in its entirety.

## **Section 7 – Hiring out church premises**

Section replaced in its entirety.

## **Section 8 – Online safeguarding**

### Page 2

Removed references to specific social media and web-based communication platforms (e.g. Snapchat, FaceTime, Facebook and Skype).

### Page 5

Reference to the Churches Child Protection Advisory Service (CCPAS) changed to Thirtyone:eight, the agency's new name.

## **Section 9 – Filming and taking photographs**

### Page 1 - paragraph 1

Paragraph added to ensure an announcement regarding photography is made at the beginning of an event.

### Page 1 - bullet point 5

Amended to include the clarification 'kept for no longer than required for the purpose for which it has been collected' to ensure compliance with current expected practice and, if the image is stored with a person's name, the Data Protection Act 2018.

### Page 2 – Consent for the taking of images

#### Paragraph 1

Amended to bolster the advice on gaining consent to photograph children and retention of the photographs, and clarifies that while no permission is necessary to photograph adults a choice should be given.

#### Paragraph 6

Paragraph which begins 'The responsibility rests on the PCC...' added to clarify a PCC's responsibility is for church-initiated activities or functions: responsibility for private functions rests with the event organiser.

### Page 3 - Using and storing images

Bullet points amended to reflect wording changes elsewhere and to provide further advice on storage of images and responsibility for this.

## **Section 10 – Transport**

### Page 1 - bullet point 3

Amended.

Page 3 – paragraph 3

Amended.

### **Section 11 – Residential events**

Page 1 - paragraph 1

Amended to include fuller guidance: relevant forms 15, 16, 17 and 18 added also.

### **Section 14 – Raising concerns about a person in a position of trust**

Page 2 – numbered paragraph 1 (at the foot of the page)

Amended in line with the recommendation of Mark Powell QC, a recommendation which was approved by the Representative Body.

Pages 2 and 3

- Reference to ‘the Provincial Safeguarding Officer’ amended to ‘a Provincial Safeguarding Officer’;
- Clarification provided that the Provincial Secretary was the person to whom complaints or concerns about the safeguarding officers should be addressed.

### **Section 15 – Reporting non-recent abuse and dealing with the aftermath of disclosure in a congregation**

Heading amended to ‘non-recent’ to reflect current practice.

### **Section 17 – Working with suspected abusers and known offenders**

Amended in its entirety.

### **Section 18 – Risk assessment**

This section is entirely new, replacing the previous section 18 ‘safeguarding framework’.

### **Section 19 – Safeguarding training**

Removed in its entirety. Safeguarding training would be provided by St. Padarn’s Institute.

### **Annex 1 -**

Pages 1-3

Contact details amended.

Form 5

Amended to refer to ‘most social media sites’.

Form 9

Amended to be clear this form is to be used for anyone with safeguarding concerns even if the identity of the child or young person concerned is unknown.

Form 14

Amended.

Additional forms

Additional forms added:

Form 15 – Expectations of parents and guardians of children attending events

Form 16 – Expected standards for organisers of events

Form 17 – Supervisors' form

Form 18 – List of children/young people form

Agreed at the Meeting of the Representative Body  
November 2018.