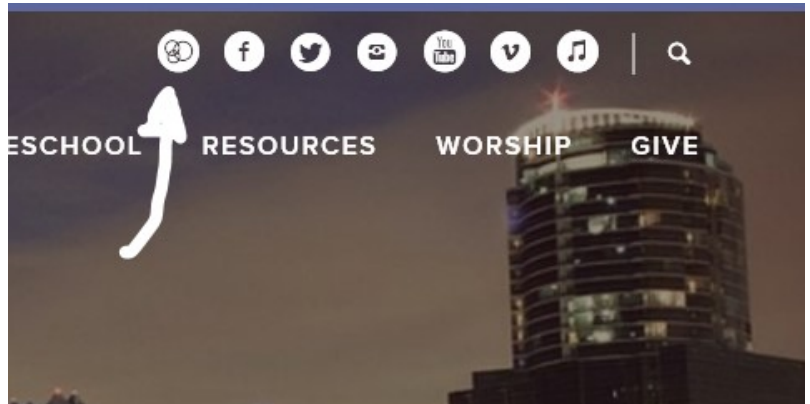
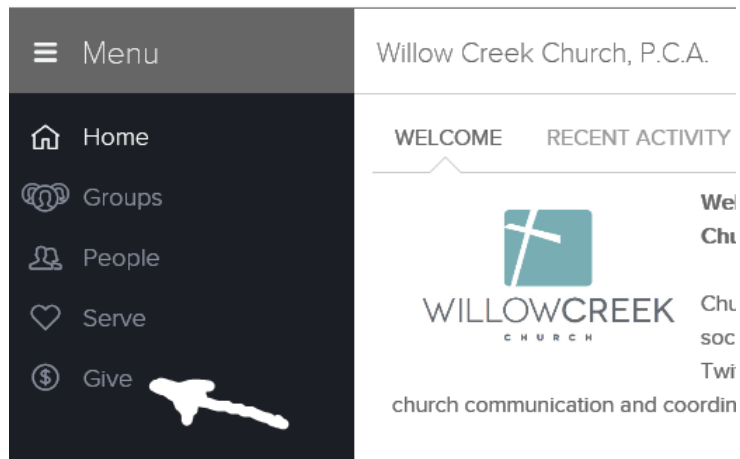


# Willow Creek Giving Statement Instructions

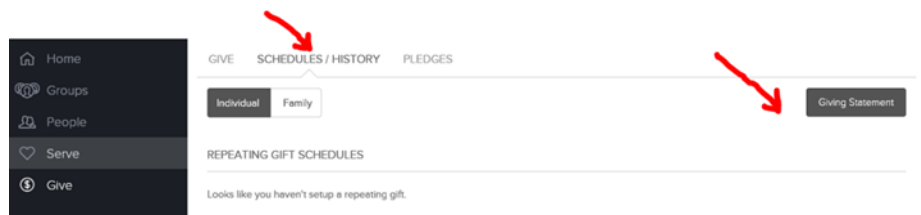
- 1** Go to Willow Creek Website:  
[www.willowcreekchurch.org](http://www.willowcreekchurch.org)  
Click the CCB icon  
If you have a CCB login, enter your username (typically your email address) and password. If you do not have a login or have forgotten your login click on Sign UP or Forgot Username or password and follow instructions.  
If you have any difficulties, call the church office at 407-699-8211.



- 2** After signing into CCB click on the GIVE icon on the left side of the screen



- 3** Click on "SCHEDULES/HISTORY" then Click "GIVING STATEMENT"



- 4** Choose statement type: family or individual.  
Choose date range: Select "Quick Date range" and "last year." for previous year's giving statement.  
You can choose the type of Tax Deductible donations and choose to show pledge information if desired.  
Click RUN REPORT. Statement should display and you can print or save as desired.

