



Junior Volunteer Application

*Must be 12yrs. old and in 7-12 grade

TODAY'S DATE ____/____/____

APPLICATION FORM

Name: _____

Male Female

Birthdate: ____ / ____ / ____ Age: ____ I'm in the ____ Grade @ _____
School name

Address: _____ Apt # _____

City: _____ Zip Code: _____ Home Phone: _____

Cell Phone: _____ mine mom's dad's family's

e-mail: _____ mine

e-mail: _____ mom's dad's family's

Have you accepted Jesus as your savior? yes no I'm not sure
Have you been baptized? yes no I'm not sure
How long have you attended WOL? ____mths ____ yrs Do you attend a WOL service or youth group? yes no

I'd want to make a commitment to serve in this/these areas: check your first choice/underline others

Early Childhood

babies (must be 16) 1 yr. olds 2 yr. olds 3 yr. olds 4 yr. olds Kindergarten

Elementary

1st/2nd grade 3rd/4th grade (*min must be in 9th grade or higher) EK2 Special Needs (Sat. service/Sun.1st service only)

CLUB56

Club56 Small Group Assistant (*min must be in 11th grade or higher)

Awana (Wednesday Nights)

Preschool Elementary

Worship Team I can: sing play a musical instrument _____

Stage Arts – I can/ want to: act build a set

TECH operate audio/video equipment in worship rooms

I am available to serve at: **FONTANA** **UPLAND** **RANCHO** check your first choice/underline others

THIS OFTEN every week every other week

AT THIS/THESE SERVICE(S) Saturday Night 5pm Sunday 1st Sunday 2nd Sunday 3rd
 Sunday Night 6pm Wednesday Nights (Awana - Fontana campus only)

***Note: you will not be scheduled to serve in a classroom until you have completed an Orientation session.**

PLEASE COMPLETE REVERSE SIDE OF FORM – SIGNATURES REQUIRED

TRAINING REQUIREMENTS & EXPECTATIONS

Junior high and high school students can be leaders in our Children's Ministry by becoming junior volunteers. Teams of student volunteers serve at Water of Life each weekend and at special events such as Camps, AWANA and Vacation Bible School. They help out in many areas of our children's campus including children's classrooms, worship, tech and even with our "special friends" (helping a child with special needs).

HOW TO GET INVOLVED

1 – Taking this application is a great start!

- Read it.
- Complete it.
- Turn it in as soon as you can!

2 – **Attend a Junior Orientation session BEFORE you start serving.**

Orientation is held on the first Saturday of the month at 5pm. We ask that all parents/guardians attend the first 10 minutes with their child. Orientation includes formal policies and procedures as well as department tours. Orientation will conclude alongside the 5pm service. The first Saturday of each month, with the following exceptions in 2015: January 10, April 11, and July 11.

**Note: you will not be scheduled to serve in a classroom until you have attended an Orientation session.*

Our 2015 meeting schedules are listed on the attached parent letter

Please write down the date of the meeting you will attend:

_____ - Now mark it on your calendar or save it in your phone!

3 – Read this expectations statement then sign your name & today's date.

As a Junior Volunteer, you are a role model to younger children. To continue your own personal spiritual growth you should regularly attend a worship or youth service. Your behavior should reflect: a genuine interest in younger children, respect for adults and peers, neat personal appearance (facial jewelry must be removed), and faithful to your assigned schedule, proactive and responsible if absence is needed. You should be prepared for class, arrive on time, listen to instructions and be helpful. The following is NOT allowed while serving in the classroom: talking or texting on cell phones, eating or drinking outside food, visiting with friends, leaving the classroom for any reason without permission. To remain a part of EK's Volunteer team in good standing: attend trainings and ministry events such as VBS, and serve your schedule as assigned. No shows or excessive call offs are not acceptable.

Student's Signature

Date

Parent / Guardian Signature

Date

The following questions are designed to give us information, which will assist us in filling available Children's Ministry positions. *We are not looking for professionals*, but rather individuals with a strong commitment to ministry and a growing faith in Jesus Christ. Please understand that some of the following inquiries were designed to offer the highest degree of protection to our little ones.

CHILDREN'S MINISTRY DATA

1. Why do you want to serve in our Children's Ministry?
2. Do you have any other experience working with children? Y / N If yes, please explain:

PERSONAL, SPIRITUAL AND MINISTRY BACKGROUND

1. Do you have any physical handicaps or conditions that would prevent you from performing certain types of activities with children? Yes No If yes, please explain:
2. Do you currently, or have you had, a record with local, state, or federal law enforcement? No Yes If yes, please explain:

Briefly state your beliefs on the following (This is not a test of your Bible knowledge nor will your answers necessarily qualify or disqualify you from ministry. However, we do want to know what you believe regarding these key truths):

1. Do you believe the Bible is the inspired word of God? Yes No If no, please explain:
2. What is your understanding of the Trinity?
3. How do you know you are Saved?
4. Why should a person be baptized?
5. Why is the Resurrection of Christ important?
6. Do you believe that Christ is coming again? Yes No
7. How does the Holy Spirit help a Believer?

EmpoweredKids Adult/ Child Policy

~ Water of Life Community Church~

For the safety of each child attending EmpoweredKids, for the safety of our ministry volunteers and for the protection of Water of Life Community Church, each person working in any Children's Ministry department (Nursery- 4th grade) must have an **Application For EmpoweredKids** completed and approved by ministerial staff and on file at WOL. Each EmpoweredKids Volunteer must be familiar with and agree to abide by the EmpoweredKids **Adult/Child policy**:

EmpoweredKids Requirements

General Policy Involving EmpoweredKids Ministry Adult/ Child Interaction

1. All classrooms must include two volunteers. **No** volunteer should ever be alone with any child where they are out of sight. _____ (Initials)
2. There is to be **No** physical contact for disciplinary reason (spanking, pinching, etc.). All discipline should follow guidelines outlined in the EmpoweredKids (EK) Volunteer Handbook. _____ (Initials)
3. There should be **No** physical contact with private parts of any child or adult (diaper changing is the only exception). **Never** be alone with a child in a bathroom with the door closed, and **Never** be in a closed bathroom stall with a child. _____ (Initials)
4. Avoid frontal hugging- side hugs are preferred. As a general rule, bony areas of the body are safe places to touch (head, shoulder or elbow). When holding a child, don't let them straddle you. _____ (Initials)
5. Any observation of inappropriate physical contact must be reported to an EK staff member. _____ (Initials)
6. Any parental complaints about suspected or alleged mistreatment/abuse of their child are to be reported to an EK Coordinator immediately. _____ (Initials)
7. There is to be no administration of any medication or remedies to children at EK. ANY injury or illness requires the completion of an incident report, turned in to EK Staff. All head injuries must be reported immediately to a Staff member. _____ (Initials)
8. There is to be no photography or audio taping of any children without permission from the child's parent(s) and an EK Coordinator. _____ (Initials)
9. All EK Volunteers must complete all application and screening requirements, and receive approval from EK Staff, before assuming responsibility and care of children. _____ (Initials)
10. Each nursery, preschool or elementary age child left in the care of EK is to be checked in according to the appropriate guidelines. It is essential that no child be picked up without the correct Security Claim Check Sticker. _____ (Initials)
11. No child is to be left alone at any time, for any reason while under the care and supervision of the EK Ministry team. _____ (Initials)

EmpoweredKids ministry volunteer statement:

I have read each provision in the EmpoweredKids Adult/ Child Policy and I understand, and agree with and will comply with each provision.

Signature

Date

Please Print Name

Dear Parents,

Your child wishes to apply to serve with EmpoweredKids as a junior volunteer.

Please review the following information with your child which outlines the expectation of helping in one of our classrooms.

As a parent, your **approval and support** is very important to the success and experience your child has while serving. As a part of the EmpoweredKids team, they will learn about faithfulness, leadership, teaching and serving others.

Your child is making a **commitment** that should not be taken lightly. Just as we would expect an adult to fulfill the commitment they make, we expect youth to keep their commitment as well. However, **your youth can only be as committed as you help them to be.**

After reading this together, assist your child in completing their application. Then please **sign your name**, showing your support and giving your child **permission** to work in the EmpoweredKids ministry.

When selecting an area to serve please refer to the following guidelines:

Department Area	Classroom	Min. Age to Serve
Nursery	Infants & Babies	16 yrs. (no exceptions)
Nursery	1 & 2 yr. old class	12
Preschool	3 & 4 yr. old class & Kinder	12
Elementary	1 st – 4 th grades	13
Special Needs	All ages	12
Club56	5 th – 6 th grade small groups	16

If your child is under the minimum age requirement, please talk to a ministry staff member about how you as a parent can serve together with your child.

Steps to become a Junior Volunteer:

1. **Complete an application** with a parent's signature to work in a classroom. Approved applications will be kept on file.
2. **Attend a Junior Orientation** training session (additional information will be sent via e-mail as dates approach). Orientation is held on the first Saturday of the month at 5pm. **We ask that all parents/ guardians attend the first 10 minutes with their child.** Orientation includes formal policies and procedures as well as department tours. Orientation will conclude alongside the 5pm service.

Junior Orientation dates:

- **The first Saturday of each month, with the following exceptions in 2015: January 10, April 11, and July 11. We will be emailing you the time, date and location. Refer to the sign in the lobby.**
3. *You will be given an EmpoweredKids t-shirt and name badge after the training that is to be worn every time you serve.*

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4. Continue to **attend a WOL service weekly**. Attend Activate on Thursday or Sunday nights or attend the adult service with parents.
5. **Display positive & proper attitudes** and respect toward authority and peers as they serve in the classroom.
6. **Remain in good standing with your class Team Leader**. Your Team Leader has the authority & final say as to whether a youth will be permitted to help during their class.

Please review these general classroom Do's & Don'ts for all youth volunteers below.

Things on the DO list make you stand out and shine!

- **Do arrive on time** to designated class no less than **15 minutes before service begins**, and stay until you are dismissed by the Team Leader (after toys and teaching items are picked up and put away).
- **Do wear your EK t-shirt & name badge whenever serving** in the classroom.
- **Do be responsible** and **call your Team Leader or Dept. Coordinator** if an emergency comes up and you aren't going to be at a service even though you are scheduled to work. Their phone numbers are on your schedule. If you don't show up or call 3 times in a row, you will not be allowed to serve any longer in EmpoweredKids.

Things on the DON'T list will put you on the team leaders "watch" list.

- **Don't bring friends** into the classroom with you to work. Only approved workers can work in a class.
- **Don't wear any facial piercings**, they must be removed and cover any large tattoos.
- **Don't use your cell phone** (including texting) during your ministry time!

Ready to join the team?

Great! **Complete the Junior Volunteer application attached.**

KEEP THIS PARENT LETTER for your reference. Turn in ONLY the colored form to the EK team member who gave it to you or our ministry office.

We're excited to see you in the classroom with us!

Over time with experience your child may wish to take on additional leadership roles within the classroom. Many of our youth become **SUPER HEROS!** Ask your team leader or ministry coordinator about what additional opportunities may be available for your child!

Have additional questions? We'd love to speak with you!

Please contact our ministry office at: 909-463-0103 x4226 or childrens@wateroflifecc.org

So we can connect you with an EK team member that will have all the answers!

empoweredkids



Joyce Carlsen |Associate Pastor, EmpoweredKids