



# St. Peter and St. Paul Anglican Church

## Agenda March 18, 2017

### **I. Opening Prayer**

Gracious Father, we pray for thy holy Catholic Church. Fill it with all truth, in all truth with all peace. Where it is corrupt, purify it; where it is in error, direct it; where in anything it is amiss, reform it. Where it is right, strengthen it; where it is in want, provide for it; where it is divided, reunite it; for the sake of Jesus Christ thy Son our Savior. *Amen.*

### **II. Welcome to new members**

### **III. Minutes**

### **IV. Special Presentation**

### **V. Financials –Tanya Admire**

- a. Treasurer Nominees

### **VI. Committees**

- a. Worship—TBA
- b. Senior Warden-Rusty Evans
- c. Junior Warden Report-Tim Kelly
- d. Evangelism-Jennifer and Brooks Todd
- e. Fellowship-Jason McManus
- f. MERGE-TBA
- g. Stewardship-Don Hirschenhofer
- h. Ad/Comm-Celia Hirschenhofer

### **VII. Old Business**

- a. Rental Agreement
- b. Tabled items
  - i. Capital campaign possibilities-professional
  - ii. Funding for Mary Margaret to redo Rooms 103, and 213
  - iii. Picture Sunday
  - iv. "Zero" out restricted negatives
  - v. Seminarian fund issues
  - vi. Spanish Park
  - vii. Harlan Proposal for Entry wall

### **VIII. New Business**

- a. Scholarships for Crucis-\$2080.00
- b. Potluck for Easter day?
- c. Birthday Dinner budget

### **IX. Rector report**

- a. Statue of Mary
- b. Chapel report

- X. Associate report
- XI. Youth director report
- XII. Adjourn

Church of St. Peter & St. Paul  
Vestry Minutes  
February 18, 2016

**Present:** Fr. Wooten, Rusty Evans (Sr. Warden), Don Hirschenhofer, Tim Kelly, David Moller, Joe Sarabia, Jonathan Mohler, Lynn Stavinoha, Melissa Appleby, Betty Garton, Cindy Francis, Cheryl Rives, Tracie Hinton, Cindy Francis, Fr. Moseley

**Minutes:** The Minutes were unavailable due to a glitch in the recording system.

**Financials:**

**Income** – January Total Income is \$51,928 versus the budget of \$58,887, (\$6,959) under budget. Total Pledge Commitments year-to-date (including Parish Hall) is \$50,293 compared to budget of \$52,885, a short fall of (\$2,592).

**Expenses** – Total Expenses for January are \$64,517 compared to the budget of \$62,300, over budget by \$2,217.

Significant year-to-date variances:

- Total Altar Guild – (\$230) less than budget
- Total Children’s Ministry – (\$670) less than budget
- Total Contract Labor – \$304 more than budget – nursery staff
- Total Insurance – \$2,210 more than budget – timing of payments
- Total Maintenance PP&E – \$194 more than budget:
  - Building Repairs - \$318 more than budget – locksmith, HVAC repair
  - Computer & Consulting – \$245 more than budget – IAS
  - Equip Repairs – (\$150) less than budget
  - Grounds – (\$105) less than budget - timing
  - Kitchen Supplies – (\$99) less than budget – timing of supply purchases
  - Maintenance Supplies – (\$300) less than budget – timing of maint supply purchases
  - Cleaning Services – \$346 more than budget
- Total Misc – (\$392) less than budget:
  - Bank Service Charges – \$200 more than budget – fees for CC donations
  - Dues & Subscriptions – \$332 more than budget
  - Professional Development – (\$655) less than budget
- Total Office Supplies - \$629 more than budget – printing/repro, postage
- Total Utilities – \$476 more than budget – water, electric great hall, gas

**Net Income/Loss** – There is a Net Loss of (\$12,589) against a budgeted loss of (\$3,413), worse than budget by (\$9,176).

Financials approved. (Motion by Don; 2<sup>nd</sup> by David)

**Committees:**

**Worship-Lynn Stavinoha:** No meeting

**Senior Warden:** N/A

**Jr. Warden:** Tim Kelly voted in unanimously. Don Hirschenhofer reports that Roof project is complete and BOSA will be available to help the current Jr. Warden. Looking into benches for outdoor chapel

**Evangelism-Jennifer and Brooks Todd:** Meeting with ushers to hand out static bulletins, also trying to recruit more greeters

**Fellowship -** Will be going over church calendar

**MERGE-** TBA

**Stewardship- Don Hirschenhofer:** Looking into Fellowship dinner and will be taking a more active role in M&O

**AD/COMM:** Looking into getting standard signs

**Old Business:** Employee Handbook needs to have time off revised. Motion to revise time off. (Motion by Rusty 2<sup>nd</sup> by Melissa). Still need to find one more vestry member to fill Philip Edwards spot. Julianne Slinkman and Rob Luke are nominated, and more to be nominated this week via email. Will look into getting additional insurance certificate from contractor working on chapel. We will purchase chairs for the chapel by asking people to donate. Due to IT problems we will increase time warner bandwidth which will increase bill by approximately \$50.00 per month. (Motion to increase bandwidth by Tim, 2<sup>nd</sup> by Don)

**New Business:** Need to look into RF that are over budget. Need to find a new treasurer. We will evaluate the future of the Fosters. DOK to print Lenten devotionals, Lynn will discuss whether or not they will use color ink in booklets. Cheryl will look into what to do with the form wall and where to move it if need be.

**Rector Report:** Statue of Mary is in and ready for dedication. Chapel is awaiting stain samples. Need to decide if we will continue the Spanish Park Apt. ministry.

**Associate Report:** Will look into how to split funds between Eddie and Joseph. Mileage 1300 miles for \$715

**Youth Report:** CGS letters have been sent out. Little Flowers Blue Knights items have been ordered. Rummage sale is set for March 24<sup>th</sup> & 25<sup>th</sup>. VBS will be June 5-9 and funds will come from SNS. Young Adults group is going well.

In His name,  
Tracie Hinton

## TREASURER'S REPORT February 2017 Financials

### Detail Comments

**Income** – February Total Income is \$58,982 versus the budget of \$58,887, \$95 over budget. Year-to-date Total Income is \$111,000 vs \$117,774. Total Pledge Commitments year-to-date is \$108,423 compared to budget of \$105,769, a surplus of \$2,654

**Expenses** – Total Expenses for September are \$64,709 compared to the budget of \$56,270, over budget by (\$8,439). Year-to-date Total Expenses are \$129,225 versus the budget of \$118,569, significant year-to-date variances:

- Total Altar Guild – \$277 less than budget
- Total Children's Ministry – \$368 more than budget – timing of expenses
- Total Contract Labor – \$549 more than budget – nursery staff
- Total Insurance – \$183.44 less than budget – Reimbursement of Dr. Lively's insurance
- Total Maintenance PP&E – \$2,784.11 more than budget:
  - Building Repairs - \$1,612.50 more than budget – plumbing, building crack repairs
  - Computer & Consulting – \$132.55 more than budget – IAS door software repair
  - Equip Repairs – \$150 less
  - Grounds – \$990 more than budget – timing of bill pay
  - Kitchen Supplies \$89.96 more than budget – timing of supply purchases
  - Maintenance Supplies – \$300 less than budget
  - Service Contracts – \$333.10 more than budget – EMR Elevator license
  - Cleaning Services – \$76 more than budget- payment timing
- Total Misc – \$3,482 more than budget:
  - Bank Service Charges – \$91.25 less than budget
  - Dues & Subscriptions – \$643.12 more than budget- Yearly music rights subscriptions
  - Misc Other – \$199 more than budget –
  - Professional Development – \$815.59 more than budget- Fr. Moseley conference
  - Fellowship – \$525 more than budget- Softball registration & Donuts
- Total Office Supplies - \$426.75 more than budget – Belkin router charge. Should be reimbursed this month.
- Total Personnel Expense/Pension Prem – \$167.90 less than budget
- Total Utilities – \$978 more than budget- Water overage

**Net Income/Loss** – There is a Net Loss of \$4,335.77 against a budgeted Gain of \$2,617, over budget by \$6,953. Year-to-date is a Net Loss of \$16,925 compared to a budget of \$16,199.

	February 2016	February 2017	Better/(Worse)
Pledge Commitments	\$66,054.77	\$58,130.88	(\$7,923.89)
Total Income	\$75,775.93	\$58,982.43	(\$16,793.50)
Total Expenses	\$65,270.40	\$63,318.20	\$1,952.20

**Restricted Funds** – There were inflows of \$91,837.06 and outflows of (\$102,383.94) for an ending balance of \$195,462.72

St. Peter & St. Paul  
Analysis of Revenues & Expenses - Detail  
Feb-17

Accounts	MTD Actual	MTD Budget	Over (+) / Under (-) Budget	YTD Actual	YTD Budget	Over (+) / Under (-) Budget Remaining	Annual Budget
<b>Income</b>							
<b>Pledge</b>							
400300 - Pledge Additional	-	-	-	1,000.00	-	1,000.00	-
400301 - Pledge Commitments	58,130.88	52,884.61	5,246.27	108,423.80	105,769.22	2,654.58	634,615.36
<b>Total Pledge</b>	58,130.88	52,884.61	5,246.27	109,423.80	105,769.22	3,654.58	634,615.36
<b>Plate</b>							
400200 - Plate Check	-	-	-	350.00	-	350.00	-
400205 - Plate Cash	851.55	6,002.28	(5,150.73)	1,136.56	12,004.56	(10,868.00)	72,027.34
<b>Total Plate</b>	851.55	6,002.28	(5,150.73)	1,486.56	12,004.56	(10,518.00)	72,027.34
<b>Miscellaneous Income</b>							
400101 - Diocesan Support	-	-	-	-	-	-	-
400103 - Miscellaneous Income Other	-	-	-	-	-	-	-
400105 - Parish Hall Rental	-	-	-	-	-	-	-
400106 - Special Events	-	-	-	-	-	-	-
<b>Total Miscellaneous Income</b>	-	-	-	-	-	-	-
<b>Parish Hall</b>							
400400 - Parish Hall - Building Funds	-	-	-	-	-	-	-
<b>Total Parish Hall</b>	-	-	-	-	-	-	-
<b>Total Income</b>	58,982.43	58,886.89	95.54	110,910.36	117,773.78	(6,863.42)	706,642.70
<b>Expenses</b>							
<b>Altar Guild</b>							
500000 - Altar Guild	73.00	350.00	(277.00)	192.28	700.00	(507.72)	4,200.00
<b>Total Altar Guild</b>	73.00	350.00	(277.00)	192.28	700.00	(507.72)	4,200.00
<b>Auto Expense</b>							
500105 - Auto Allowance Curate	400.00	400.00	-	800.00	800.00	-	4,800.00
500110 - Auto Allowance Deacon	600.00	600.00	-	1,200.00	1,200.00	-	7,200.00
500115 - Auto Allowance Rector	400.00	400.00	-	800.00	800.00	-	4,800.00
500120 - Auto Reimbursement	-	-	-	-	-	-	-
<b>Total Auto Expense</b>	1,400.00	1,400.00	-	2,800.00	2,800.00	-	16,800.00
<b>Children's Ministry</b>							
500220 - Christian Ed	947.09	50.00	897.09	947.09	100.00	847.09	600.00
500225 - Christian Ed Other	25.22	-	25.22	25.22	-	25.22	-
500245 - Youth Activities	-	620.00	(620.00)	-	1,240.00	(1,240.00)	7,400.00
500250 - VBS	-	-	-	-	-	-	-
<b>Total Children's Ministry</b>	972.31	670.00	302.31	972.31	1,340.00	(367.69)	8,000.00
<b>Contract Labor</b>							
500300 - Accountant	-	425.00	(425.00)	-	425.00	(425.00)	425.00
500303 - Musicians	-	-	-	-	-	-	-
500304 - Nursery	2,124.00	1,150.00	974.00	3,428.00	2,150.00	1,278.00	12,750.00
500310 - Clergy	-	-	-	-	-	-	-
<b>Total Contract Labor</b>	2,124.00	1,575.00	549.00	3,428.00	2,575.00	853.00	13,175.00
<b>Diocesan Assessment</b>							
500400 - Assessment	9,145.25	9,145.25	-	18,290.50	18,290.50	-	109,743.00
<b>Total Diocesan Assessment</b>	9,145.25	9,145.25	-	18,290.50	18,290.50	-	109,743.00
<b>Housing Allowance</b>							
500500 - Curate	1,400.00	1,400.00	-	2,800.00	2,800.00	-	16,800.00
500501 - Priest	-	-	-	-	-	-	-
500502 - Rector	2,000.00	2,000.00	-	4,000.00	4,000.00	-	24,000.00
<b>Total Housing Allowance</b>	3,400.00	3,400.00	-	6,800.00	6,800.00	-	40,800.00
<b>Insurance</b>							
500600 - Dental	-	100.00	(100.00)	-	250.00	(250.00)	1,250.00
500601 - Disability LTD/STD	-	125.00	(125.00)	-	250.00	(250.00)	1,500.00
500602 - Life/ AD&D	123.33	-	123.33	246.66	-	246.66	-
500603 - Medical	3,918.23	4,000.00	(81.77)	8,559.54	8,000.00	559.54	48,000.00
500604 - Insurance Other	-	-	-	-	-	-	-
500605 - Property	-	-	-	6,534.99	4,500.00	2,034.99	18,000.00
500606 - Vision	-	-	-	-	-	-	-
500607 - Worker's Comp	-	-	-	315.00	315.00	-	1,260.00
<b>Total Insurance</b>	4,041.56	4,225.00	(183.44)	15,656.19	13,315.00	2,341.19	70,010.00
<b>Maintenance - Property &amp; Equip</b>							
500700 - Building Repairs	1,612.50	-	1,612.50	1,930.57	-	1,930.57	1,000.00
500701 - Computer & Consulting	357.55	225.00	132.55	827.31	450.00	377.31	2,700.00
500702 - Equip Purchases	-	-	-	-	-	-	-
500703 - Equip Rental	110.00	110.00	-	220.00	220.00	-	1,320.00
500704 - Equip Repairs	-	150.00	(150.00)	-	300.00	(300.00)	2,500.00
500705 - Grounds	1,990.00	1,000.00	990.00	2,985.00	2,100.00	885.00	12,500.00
500706 - Kitchen Supplies	189.96	100.00	89.96	290.79	300.00	(9.21)	3,500.00
500707 - Maint Supplies	-	300.00	(300.00)	-	600.00	(600.00)	4,000.00
500709 - Service Contracts	628.10	295.00	333.10	1,067.20	795.00	272.20	4,235.00
500715 - Cleaning Services	976.00	900.00	76.00	2,421.83	2,000.00	421.83	11,850.00

<b>Total Maintenance - Property &amp; Equip</b>	5,864.11	3,080.00	2,784.11	9,742.70	6,765.00	2,977.70	43,605.00
<b>Miscellaneous</b>							
500900 - Bank Service Charges	383.75	475.00	(91.25)	1,058.92	950.00	108.92	5,700.00
500901 - Dues & Subscriptions	1,243.12	600.00	643.12	2,174.63	1,200.00	974.63	7,350.00
500902 - Licenses & Permits	-	-	-	-	-	-	1,100.00
500903 - Miscellaneous Other	199.76	-	199.76	103.09	-	103.09	1,500.00
500904 - Professional Development	815.59	-	815.59	961.13	800.00	161.13	2,550.00
500910 - Fellowship	724.50	200.00	524.50	958.23	400.00	558.23	2,400.00
<b>Total Miscellaneous</b>	<b>3,366.72</b>	<b>1,275.00</b>	<b>2,091.72</b>	<b>5,256.00</b>	<b>3,350.00</b>	<b>1,906.00</b>	<b>20,600.00</b>
<b>Mission &amp; Outreach</b>							
501210 - Mission & Outreach	700.00	700.00	-	1,400.00	1,350.00	50.00	8,000.00
<b>Total Mission &amp; Outreach</b>	<b>700.00</b>	<b>700.00</b>	<b>-</b>	<b>1,400.00</b>	<b>1,350.00</b>	<b>50.00</b>	<b>8,000.00</b>
<b>Music</b>							
503000 - Music Supplies	367.28	-	367.28	697.28	275.00	422.28	1,100.00
<b>Total Music</b>	<b>367.28</b>	<b>-</b>	<b>367.28</b>	<b>697.28</b>	<b>275.00</b>	<b>422.28</b>	<b>1,100.00</b>
<b>Office Supplies</b>							
504000 - Equipment Rental	733.76	600.00	133.76	1,885.02	1,400.00	485.02	8,000.00
504001 - Furniture	-	-	-	-	-	-	-
504002 - Office Equipment	377.99	-	377.99	377.99	-	377.99	-
504003 - Office Other	-	-	-	-	-	-	-
504004 - Postage & Delivery	93.97	100.00	(6.03)	319.95	200.00	119.95	1,200.00
504005 - Printing & Reproduction	-	225.00	(225.00)	277.43	450.00	(172.57)	2,700.00
504006 - Office Supplies	446.03	300.00	146.03	845.41	600.00	245.41	3,600.00
<b>Total Office Supplies</b>	<b>1,651.75</b>	<b>1,225.00</b>	<b>426.75</b>	<b>3,705.80</b>	<b>2,650.00</b>	<b>1,055.80</b>	<b>15,500.00</b>
<b>Parish Hall</b>							
505000 - Parish Hall Mortgage	5,482.18	5,500.00	(17.82)	10,964.36	11,000.00	(35.64)	66,000.00
<b>Total Parish Hall</b>	<b>5,482.18</b>	<b>5,500.00</b>	<b>(17.82)</b>	<b>10,964.36</b>	<b>11,000.00</b>	<b>(35.64)</b>	<b>66,000.00</b>
<b>Payroll Expenses</b>							
507100 - Payroll Tax Expense	722.08	800.00	(77.92)	1,432.20	1,600.00	(167.80)	9,600.00
507105 - Medicare	-	-	-	-	-	-	-
507110 - Social Security	-	-	-	-	-	-	-
<b>Total Payroll Expenses</b>	<b>722.08</b>	<b>800.00</b>	<b>(77.92)</b>	<b>1,432.20</b>	<b>1,600.00</b>	<b>(167.80)</b>	<b>9,600.00</b>
<b>Pension Premiums</b>							
506000 - Pension Premiums	1,980.00	2,070.00	(90.00)	3,960.00	4,140.00	(180.00)	24,840.00
<b>Total Pension Premiums</b>	<b>1,980.00</b>	<b>2,070.00</b>	<b>(90.00)</b>	<b>3,960.00</b>	<b>4,140.00</b>	<b>(180.00)</b>	<b>24,840.00</b>
<b>Salaries</b>							
507000 - Curate	3,016.66	3,016.66	-	5,783.32	6,033.32	(250.00)	36,199.92
507002 - Facilities Manager	-	-	-	-	-	-	-
507003 - Music Director	2,346.76	2,346.76	-	4,693.52	4,693.52	-	28,161.12
507004 - Parish Administrator	3,182.18	3,286.80	(104.62)	6,208.15	6,573.60	(365.45)	39,441.60
507006 - Parish Secretary	-	-	-	-	-	-	-
507008 - Rector	5,383.34	5,083.34	300.00	10,766.68	10,166.68	600.00	61,000.08
507010 - Youth Director	3,881.00	3,881.00	-	7,762.00	7,762.00	-	46,572.00
<b>Total Salaries</b>	<b>17,809.94</b>	<b>17,614.56</b>	<b>195.38</b>	<b>35,213.67</b>	<b>35,229.12</b>	<b>(15.45)</b>	<b>211,374.72</b>
<b>Utilities</b>							
509000 - Garbage	192.30	180.00	12.30	384.60	360.00	24.60	2,160.00
509001 - Gas	142.17	140.00	2.17	414.09	280.00	134.09	1,000.00
509002 - Electric BOSA	285.13	150.00	135.13	505.78	350.00	155.78	1,800.00
509003 - Electric Church	652.88	900.00	(247.12)	1,129.91	1,650.00	(520.09)	6,720.00
509004 - Electric Great Hall	970.21	780.00	190.21	1,953.78	1,540.00	413.78	14,125.00
509005 - Telephone	862.51	700.00	162.51	1,582.16	1,400.00	182.16	8,400.00
509006 - Water	1,112.82	390.00	722.82	1,873.99	810.00	1,063.99	9,090.00
	<b>4,218.02</b>	<b>3,240.00</b>	<b>978.02</b>	<b>7,844.31</b>	<b>6,390.00</b>	<b>1,454.31</b>	<b>43,295.00</b>
<b>Total Expenses</b>	<b>63,318.20</b>	<b>56,269.81</b>	<b>7,048.39</b>	<b>128,355.60</b>	<b>118,569.62</b>	<b>9,785.98</b>	<b>706,642.72</b>
<b>Net Total</b>	<b>(4,335.77)</b>	<b>2,617.08</b>	<b>(6,952.85)</b>	<b>(17,445.24)</b>	<b>(795.84)</b>	<b>(16,649.40)</b>	<b>(0.02)</b>

The Church of St. Peter and St. Paul

	Restricted Funds			
	Balance 1/31/2017	Receipts	Disburs.	Balance 2/28/2017
<b>Benevolence</b>				
General	\$ 53,947.38	\$ -	\$ -	\$ 53,947.38
Bishop	\$ 840.00			\$ 840.00
Curate	\$ 2,275.70	\$ 20.00		\$ 2,295.70
Deacon	\$ 771.10			\$ 771.10
Priest	\$ -			\$ -
Rector	\$ 697.84	\$ 222.65	\$ 630.20	\$ 290.29
Youth Director	\$ 2,428.70	\$ 170.00	\$ 1,433.04	\$ 1,165.66
<b>Total Benevolence</b>	\$ 60,960.72	\$ 412.65	\$ 2,063.24	\$ 59,310.13
<b>Ministries</b>				
Acolyte	\$ (871.65)			\$ (871.65)
Bible Study	\$ 1,193.20			\$ 1,193.20
Bookstore	\$ 377.91			\$ 377.91
BOSA	\$ 1,543.22	\$ 333.11	\$ 832.57	\$ 1,043.76
Camp Crucis	\$ (45.00)	\$ 300.00		\$ 255.00
Disaster Relief	\$ 1,848.32			\$ 1,848.32
Fellowship Dinner	\$ (60.42)	\$ -	\$ -	\$ (60.42)
Fellowship	\$ 201.29	\$ 12.00		\$ 213.29
Prayers & Squares	\$ -			\$ -
Rally Day	\$ 136.43			\$ 136.43
DOK	\$ 685.09	\$ 116.00	\$ 80.00	\$ 721.09
Ladies Retreat	\$ 4,659.33	\$ 2,795.00	\$ 4,919.81	\$ 2,534.52
Men's Retreat	\$ 300.05	\$ 500.00		\$ 800.05
Family Night	\$ (36.22)	\$ 753.35	\$ 1,142.24	\$ (425.11)
Cursillo Scholarship Fund	\$ 200.00	\$ 384.00		\$ 584.00
Parishioner Relief Fund	\$ 73.11			\$ 73.11
Semarian Fund	\$ 1,155.00	\$ 3,113.52	\$ 3,708.52	\$ 560.00
<b>Total Ministries</b>	\$ 11,359.66	\$ 8,306.98	\$ 10,683.14	\$ 8,983.50
<b>Church</b>				
Altar Guild	\$ 4,408.95	\$ -		\$ 4,408.95
Capital Imp	\$ 10,321.90	\$ 74,152.86	\$ 74,152.86	\$ 10,321.90
Flowers	\$ 2,417.40	\$ 355.00	\$ 443.68	\$ 2,328.72
Mem Garden - Beautification	\$ 3,132.50			\$ 3,132.50
Mem Garden - Niches	\$ 48,663.28			\$ 48,663.28
Music	\$ 1,180.36	\$ 4,040.00	\$ 200.00	\$ 5,020.36
Music Handbell Choir	\$ 458.05	\$ 100.00		\$ 558.05
Mothers Day Out	\$ (1,998.61)	\$ 2,205.00	\$ 1,741.65	\$ (1,535.26)
Nursery	\$ (776.56)		\$ -	\$ (776.56)
Retirement Reception	\$ (5.86)			\$ (5.86)
SNS Kingdom Building	\$ 21,987.45		\$ -	\$ 21,987.45
Statue Donations	\$ 5,161.23		\$ 3,325.00	\$ 1,836.23
Suspense	\$ 484.32			\$ 484.32
<b>Total Church</b>	\$ 95,434.41	\$ 80,852.86	\$ 79,863.19	\$ 96,424.08
<b>Missions</b>				
Adult Intl Mission Trips	\$ 84.70			\$ 84.70
Alpha	\$ (342.69)			\$ (342.69)
Arlington Life Shelter	\$ 3,002.55	\$ -		\$ 3,002.55
Haiti Starfish	\$ 300.00	\$ -		\$ 300.00
La Gran Familia	\$ 800.00	\$ -		\$ 800.00
Malawi Relief	\$ 2,100.00	\$ -		\$ 2,100.00
Mission & Outreach	\$ 1,577.05	\$ 300.00		\$ 1,877.05
Thanksgiving	\$ 380.18			\$ 380.18
<b>Total Missions</b>	\$ 7,901.79	\$ 300.00	\$ -	\$ 8,201.79
<b>Memorials</b>				
R. Robertson	\$ 405.00			\$ 405.00
B. Spangler	\$ 100.00			\$ 100.00
Jordan Schley Chapel Fund	\$ 12,840.00	\$ 500.00	\$ 4,935.00	\$ 8,405.00
<b>Total Memorials</b>	\$ 13,345.00	\$ 500.00	\$ 4,935.00	\$ 8,910.00
<b>Youth</b>				
Angli Kids	\$ 350.82			\$ 350.82
AYM	\$ 11,647.40	\$ 684.57	\$ 3,420.70	\$ 8,911.27
Chili Cookoff	\$ 487.10	\$ 570.00	\$ 82.90	\$ 974.20
Intl Mission Trip	\$ (46.30)	\$ -	\$ 0.77	\$ (47.07)
Local Mission Trip	\$ 3,460.84	\$ 160.00	\$ 1,335.00	\$ 2,285.84
Team Kids	\$ 20.99			\$ 20.99
VBS	\$ 6.81	\$ 50.00		\$ 56.81
<b>Total Youth</b>	\$ 15,927.66	\$ 1,464.57	\$ 4,839.37	\$ 12,552.86
<b>Total</b>	\$ 204,929.24	\$ 91,837.06	\$ 102,383.94	\$ 194,382.36



**Church of St. Peter and St. Paul**  
**SOURCES OF CASH**

	<u>31-Jan-2016</u>	<u>28-Feb-2016</u>
<b>ACCOUNT BALANCES</b>		
<b>Operating #4946</b>	\$367,829.33	\$ 356,805.65
<b>TOTAL AVAILABLE FUNDS</b>	\$ 367,829.33	\$ 356,805.65

## Sr. Warden Report

- I. Chapel permit update
- II. New Treasurer update
  - A. Contacts made
  - B. Other possible options
  - C. Financial Committee
  - D. RF Accounts
- III. Quarterly Vestry social dinners with spouses/guests
  - A. Volunteer hosts for June and October

## Junior warden report – March 2017

Please find below the various action items and projects currently under review / planning / implementation. Please notify me immediately if you are aware of any issues needing attention and also encourage our parishoners to contact me with any concerns or ideas.

### Task completed

February 23 Repaired sink drain in kitchen  
March 14 Repaired two toilets upstairs Women's Restroom \$440  
March 15 Security Card Reader repaired  
March 16 Replaced overhead light bulbs Great Hall  
March 16 Rob Luke converted lower light bulbs and equipment to LED lighting in Great hall

### Planned projects

March 21 seal floor/paint walls at nursery (infant's room)  
March 25 Replace light bulbs as needed at exterior parking  
March 25 Photinas pruning/removal at south parking lot (announcement?)  
March 25 Remove "play box" at playground (liability)  
April 1 install/stain benches at outdoor chapel

### New Business

Sale of Bells to St. Timothy  
Metal bench replacement (at walkway parish - sanctuary )

### Action Items being assessed, planned, waiting approval and implementation

Check communion Rail – Loose left side  
Survey complete exterior site for needed light bulb replacement (not parking areas)  
Kleenex in Men's Room  
Check pews/kneelers needing resecuring  
Check gutter on Sanctuary  
Repair two small sections pavers at Memorial Garden  
Repair hose bib leak at south side Parish Hall  
Schedule office painting and re-installation of pictures  
Perform Inventory (chairs, tables and needed repairs in all Parish Hall rooms)  
Locate source of "vibration" noise in Sanctuary