

Agenda  
March 10, 2018

Opening Prayer – Fr. Moseley's

1. Welcome Craig to Vestry
2. Minutes
3. Financials-David Spaulding
4. Committees
  - a. Worship
  - b. Senior Warden-Cindy Francis
    - i. Take orders for nametags
    - ii. New Account Signatures - Status
    - iii. Financial Assistance – Eddie – Re-assess
    - iv. Still need a volunteer for counting in June and VPOM in July
    - v. ALICE Training, **May 5th ST. Albans 9:00 am** (\$10.00, includes lunch)
      1. Staff, clergy, vestry (esp. Wardens), ushers, adult altar servers, nursery, Christian Education, Altar Guild, ministry leaders, first responders.  
Send this out as an email blast to all Parishioners. Cindy talk to Nursery workers.
    - vi. Transitional Meeting – Tracie/David S/Fr. Moseley/Cindy/Rusty – Go over important information.
    - vii. Deposits
    - viii. Line item created for roof in Malawi?
  - c. Jr. Warden – Tim Kelly  
Obtain a quote for floor replacement
  - d. Evangelism
  - e. Fellowship
  - f. MERGE – Melissa Appleby
  - g. Stewardship – Cindy Francis
  - h. Ad/Comm – David Moller
  - i. Outreach – Betty Garton
5. Old Business
  - a. Families Serving Breakfast – Sign ups?
  - b. Ministry Safe – New members need to sign up.
  - c. Carpet Cleaning Update – Kyle
  - d. Microphones – update on cost/Kyle?
6. New Business
  - a. Re-evaluate Committees
  - b. Healing – ideas? Combine Services? Frequency? Small Groups?
  - c. Mobile Food Pantry – Larry Bailey
  - d. Announce and advertise Clean up day, Sat, March 24th
7. Priest in charge
  - a. Parochial Report – update re Bishop Iker's questions
  - b. Update - combining Services in Summer months.
8. Youth Director

Church of St. Peter & St. Paul  
Vestry Minutes  
February 20, 2018

**Present:** Fr. Moseley, Cindy Francis (sr. warden), Jonathan Mohler, David Moller, Kathy Pruitt, Betty Garton, Joe Sarabia, Tim Kelly, Melissa Appleby, Larry Bailey, Mary Ditore, Kyle Spradley, Cindy Paxton, David Spaulding, Tracie Hinton

**Minutes:** Minutes approved (Motion by Jonathan; 2<sup>nd</sup> by David)

**Financials:**

**Income** – We started out 2018 with essentially income flat with our budget with a positive variance of \$405. Substantially different than 2017, our Plate Income was positive by \$2,300 perhaps a result of some former parishioners returning. Pledge Income was down by \$1,900.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Total 2018 Pledge</b>	42,065	44,007	(1,942)	42,065	44,007	(1,942)
<b>Total Plate</b>	3,347	1,000	2,347	3,347	1,000	2,347
<b>Total Income</b>	45,412	45,007	405	45,412	45,007	405

**Expenses** – Total expenses were better than plan by over \$4,900. Of particular note were positive variances in Contract Labor (\$1200), the negative variance for the Parish Hall Mortgage (-\$1652) due to the delayed closing of the refinance and positive variance of \$2,876 in salaries. The negative variance of insurance (\$2,598 is from a double cost for Fr. Wooten health insurance for December and January.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Children's Ministry</b>	0	675	675	0	675	675
<b>Contract Labor</b>	672	1,883	1,211	672	1,883	1,211
<b>Insurance</b>	12,148	9,550	(2,598)	12,148	9,550	(2,598)
<b>Maintenance</b>	1,439	3,860	2,421	1,439	3,860	2,421
<b>Miscellaneous</b>	2,111	2,600	489	2,111	2,600	489
<b>Office Supplies</b>	1,152	1,435	283	1,152	1,435	283
<b>Parish Hall</b>	5,482	3,830	(1,652)	5,482	3,830	(1,652)
<b>Salaries</b>	14,757	17,633	2,876	14,757	17,633	2,876
<b>Utilities</b>	3,297	3,700	403	3,297	3,700	403
<b>Total Expenses</b>	55,583	60,532	4,949	55,583	60,532	4,949

**Surplus/ (Deficit)** – For the month, we had a deficit of \$10,171 which is \$5,400 better than budget. The budgeted deficit for January looks large but that is partially due to the spillover of Fr. Scott’s severance which continued into January.

	MONTH			YTD		
	2017	Budget	B/(W)	2017	Budget	B/(W)
<b>Income</b>	45,412	45,007	405	45,412	45,007	405
<b>Expenses</b>	55,583	60,532	4,949	55,583	60,532	4,949
<b>Surplus/(Deficit)</b>	(10,171)	(15,525)	5,354	(10,171)	(15,525)	5,354

**Available Balances** – Total cash on hand, operating cash and the General Benevolence Fund which is under the discretion of the Vestry.

	<b>Total Cash on Hand</b>	<b>Operating Cash</b>	<b>General Benevolence</b>
<b>Beginning</b>	292,851	<b>160,353</b>	51,627
<b>Ending</b>	292,999	<b>150,036</b>	51,627

Financials approved (Motion by Tim; 2<sup>nd</sup> by Joe)

**Committees:**

**Worship-** Holy Week and Easter services are scheduled. Looking for a Sub for 2 summer Sunday’s. Praying about a combined service during the summer months. Will work on a Parish survey regarding the combined summer Mass.

**Senior Warden:** Cindy would like for Tracie to send out the minutes and financials to the vestry the day before the meeting. She would also like for Tracie to send a weekly email reminding people of their counting responsibilities. The Refi was finalized, and our new payment will be \$3,805.61. Would like to add more signers. In addition to our Sr. Warden, Jr. Warden and Dean Maurer we will add 3 more vestry members as signers. Motion to add additional signers (Motion by Tim; 2<sup>nd</sup> Jonathan). Motion amended to include new signer names: Cindy Francis, Joe Sarabia, Dean Maurer, Kyle Spradley, Mary Ditore, Tim Kelly will be signers. (Motion to approve named signers by Tim; 2<sup>nd</sup> by Kathy). Alice Training will be May 5<sup>th</sup> at 9am and we need to have as many people from the Parish attend the training. The Marriage Course currently has no budget money but did receive a bill for updating their banners. We would like to take this money (\$99) from SNS. Motion to take money from SNS for Marriage Course banners (Motion by Kyle; 2<sup>nd</sup> by Tim). In the past Fr. Scott was receiving the plate cash from the first Sunday of the month into his Benevolence, we would like to transfer that procedure over to Fr. Moseley’s Benevolence. Motion to put the cash from the first Sunday of every month into Fr. Moseley’s Benevolence (Motion by Jonathan; 2<sup>nd</sup> Tim). There is money in the Rector

Benv. Account and we would like to move it to Fr. Moseley's Benv. Motion to move money from Rector Benv. To Fr. Moseley's Benv. (Motion by Jonathan; 2<sup>nd</sup> by Betty). Mary Catherine Biernacki is asking for \$350 for the registration of our Softball team, in the past this money has come from the Fellowship OP account, we will do the same and take this from Fellowship OP. Kyle will look at updating our microphones and come back with pricing. Roy Farley is asking for \$545 to attend a handbell conference. Motion to take the \$545 from Music RF for the conference (Motion by Tim; 2<sup>nd</sup> by Joe). Jonathan Mohler will be stepping down from the Vestry to pursue seminary. Craig Slinkman will be asked to take his spot on the Vestry. EMAIL UPDATE: Craig Slinkman accepted the nomination to take Jonathan Mohler's place on the Vestry. Motion to elect Craig Slinkman (Motion by David; 2<sup>nd</sup> by Tim)

**Jr. Warden:** Report as provided – Nomination for new Jr. Warden, Joe Sarabia was nominated and accepted the nomination. All Vestry members voted unanimously, and Joe Sarabia is now our Jr. Warden.

**Evangelism-Jennifer and Brooks Todd:** N/A

**Fellowship -** N/A

**MERGE-** N/A

**Stewardship-** N/A

**AD/COMM:** N/A

**Big Event:** Tabled

**Outreach:** N/A

**Old Business:** We need to announce the breakfast signup on Sunday's. We will drop all other tabled items.

**New Business:** Let's re-think the committees and come up with a new and improved plan. New members of the Vestry need to take Ministry Safe. Larry Bailey will look into a possible Mobile Food Pantry and report back his findings. We would like to offer the Easter Brunch again as we have the past 2 years. The price from last year is thought to be about \$500 for the meal. Motion to spend up to \$500 out of Fellowship OP account (Motion by Tim; 2<sup>nd</sup> by Mary) Motion amended by email to increase the previous \$500 max to \$700. (Motion to amend by David; 2<sup>nd</sup> by Kathy)

**Priest in Charge Report:** 781 Miles

**Youth Report:** As provided.

**Other Email Votes:** Motion to Host New Beginnings (Motion by Jonathan; 2<sup>nd</sup> by Tim Kelly) Motion to allow Mission Arlington to use our facility March 18-21<sup>st</sup> (Motion by Cindy; 2<sup>nd</sup> by Kathy)

In His name,  
Tracie Hinton

## TREASURER'S REPORT February 2018 Financials

### Detail Comments

**Income** – The month of February was excellent. Our income exceeded budget by over \$11,000, with Plate Income accounting for \$3,000 of the increase and Pledge Income accounting for \$7,000. We also had miscellaneous income from the Men's Conference which also contributed to the surplus.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Total 2018 Pledge</b>	51,405	44,007	7,398	93,469	88,014	5,455
<b>Total Plate</b>	4,158	1,000	3,158	7,505	2,000	5,505
<b>Total Other Income</b>	585	0	585	585		585
<b>Total Income</b>	56,148	45,007	11,141	101,559	90,014	11,545

**Expenses** – Total expenses were worse than plan by just over \$2,000. A significant portion of the gap was created by a delayed signing of the new mortgage. While Insurance looks out of control again, some of it is phasing, while the YTD is almost exclusively caused by the double cost for Fr. Scott's health insurance (Dec. & Jan. hitting in Jan.). YTD we are still positive by \$2,600 in our expenses and I do not foresee issues going forward.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Children's Ministry</b>	1,253	675	(578)	1,253	1,350	97
<b>Contract Labor</b>	1,096	1,883	787	1,768	3,766	1,998
<b>Insurance</b>	3,303	2,550	(753)	15,451	12,100	(3,351)
<b>Maintenance</b>	4,415	3,860	(555)	5,854	7,720	1,866
<b>Miscellaneous</b>	2,209	2,950	741	4,320	5,550	1,230
<b>Office Supplies</b>	848	1,035	187	2,000	2,470	470
<b>Parish Hall</b>	5,482	3,830	(1,652)	10,964	7,660	(3,304)
<b>Salaries</b>	11,814	12,550	736	26,571	30,183	3,612
<b>Utilities</b>	3,917	4,220	303	7,214	7,920	706
<b>Total Expenses</b>	48,845	46,519	(2,326)	104,429	107,051	2,622

**Surplus/ (Deficit)** – For the month, we had a surplus of \$7,300 vs a projected deficit of \$1,500. YTD we are \$14,000 better than budget, primarily from the strong Income we are receiving.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Income</b>	56,148	45,007	11,141	101,560	90,014	11,546
<b>Expenses</b>	48,845	46,519	(2,326)	104,429	107,051	2,622
<b>Surplus/(Deficit)</b>	7,302	(1,512)	8,815	(2,869)	(17,037)	14,168

**Restricted Funds:** The only notable items in the Restricted Funds are a few continuing negative amounts. The most notable is the Anglican House fund which has a deficit of \$2,100. I would recommend some announcements, Pillar and Post promotion to solicit some additional donations to get it back into positive territory. The other items in deficit (Fellowship, Acolytes and Mother's Day Out, Alpha and Retirement Reception) can remain in the red for a period of

time. If our first two months portend a more positive year, at a later time we can use operating funds to cover them. In fact, Alpha and Retirement Reception are so inconsequential (\$350) they can be written off now.

**Available Balances** – Total cash on hand, operating cash and the General Benevolence Fund which is under the discretion of the Vestry appear below. Our operating cash grew consistent with our monthly surplus.

	<b>Total Cash on Hand</b>	<b>Operating Cash</b>	<b>General Benevolence</b>	<b>Capital Improvements</b>
<b>Beginning</b>	292,999	150,036	51,627	7,173
<b>Ending</b>	294,202	157,388	51,627	7,173

**Submitted**

**David Spaulding**

# February

Date : 03/07/2018  
Time : 12:49:00 PM

**St.Peter & St.Paul**  
**Analysis of Revenues & Expenses - Detail**  
**February 2018**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	Better / (Worse)	YTD Actual	YTD Budget	Better / (Worse)
<b>Income</b>						
<b>Pledge</b>						
400300 - Pledge Additional	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400301 - Pledge Commitments	\$51,404.54	\$44,007.00	\$7,398	\$93,469.40	\$88,014.00	\$5,455
<b>Total Pledge</b>	<b>\$51,404.54</b>	<b>\$44,007.00</b>	<b>\$7,398</b>	<b>\$93,469.40</b>	<b>\$88,014.00</b>	<b>\$5,455</b>
<b>Plate</b>						
400200 - Plate Check	\$3,477.04	\$0.00	\$3,477	\$6,366.06	\$0.00	\$6,366
400205 - Plate Cash	\$681.11	\$1,000.00	(\$319)	\$1,139.41	\$2,000.00	(\$861)
<b>Total Plate</b>	<b>\$4,158.15</b>	<b>\$1,000.00</b>	<b>\$3,158</b>	<b>\$7,505.47</b>	<b>\$2,000.00</b>	<b>\$5,505</b>
<b>Miscellaneous Income</b>						
400101 - Diocesan Support	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400103 - Miscellaneous Income Other	\$585.00	\$0.00	\$585	\$585.00	\$0.00	\$585
400105 - Parish Hall Rental	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400106 - Special Events	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Miscellaneous Income</b>	<b>\$585.00</b>	<b>\$0.00</b>	<b>\$585</b>	<b>\$585.00</b>	<b>\$0.00</b>	<b>\$585</b>
<b>Parish Hall</b>						
400400 - Parish Hall - Building Funds	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Parish Hall</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>Total Income</b>	<b>\$56,147.69</b>	<b>\$45,007.00</b>	<b>\$11,141</b>	<b>\$101,559.87</b>	<b>\$90,014.00</b>	<b>\$11,546</b>
<b>Expenses</b>						
<b>Altar Guild</b>						
500000 - Altar Guild	\$384.44	\$100.00	(\$284)	\$781.94	\$200.00	(\$582)
<b>Total Altar Guild</b>	<b>\$384.44</b>	<b>\$100.00</b>	<b>(\$284)</b>	<b>\$781.94</b>	<b>\$200.00</b>	<b>(\$582)</b>
<b>Auto Expense</b>						
500105 - Auto Allowance Curate	\$400.00	\$400.00	\$0	\$800.00	\$800.00	\$0
500110 - Auto Allowance Deacon	\$600.00	\$600.00	\$0	\$1,200.00	\$1,200.00	\$0
500115 - Auto Allowance Rector	\$0.00	\$0.00	\$0	\$200.00	\$400.00	\$200
500120 - Auto Reimbursement	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Auto Expense</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0</b>	<b>\$2,200.00</b>	<b>\$2,400.00</b>	<b>\$200</b>
<b>Children's Ministry</b>						
500220 - Christian Ed	\$143.00	\$200.00	\$57	\$143.00	\$400.00	\$257
500225 - Christian Ed Other	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500245 - Youth Activities	\$109.74	\$475.00	\$365	\$109.74	\$950.00	\$840
500250 - VBS	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500260 - Youth Missions Local	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500265 - Youth Missions Int'l	\$1,000.00	\$0.00	(\$1,000)	\$1,000.00	\$0.00	(\$1,000)
<b>Total Children's Ministry</b>	<b>\$1,252.74</b>	<b>\$675.00</b>	<b>(\$578)</b>	<b>\$1,252.74</b>	<b>\$1,350.00</b>	<b>\$97</b>
<b>Contract Labor</b>						
500300 - Accountant	\$460.00	\$0.00	(\$460)	\$460.00	\$0.00	(\$460)
500303 - Musicians	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>500304 - Nursery</b>	<b>\$636.00</b>	<b>\$1,050.00</b>	<b>\$414</b>	<b>\$1,308.00</b>	<b>\$2,100.00</b>	<b>\$792</b>
500310 - Clergy	\$0.00	\$833.00	\$833	\$0.00	\$1,666.00	\$1,666
<b>Total Contract Labor</b>	<b>\$1,096.00</b>	<b>\$1,883.00</b>	<b>\$787</b>	<b>\$1,768.00</b>	<b>\$3,766.00</b>	<b>\$1,998</b>
<b>Diocesan Assessment</b>						
<b>500400 - Assessment</b>	<b>\$7,293.08</b>	<b>\$7,293.00</b>	<b>(\$0)</b>	<b>\$14,586.16</b>	<b>\$14,586.00</b>	<b>(\$0)</b>
<b>Total Diocesan Assessment</b>	<b>\$7,293.08</b>	<b>\$7,293.00</b>	<b>(\$0)</b>	<b>\$14,586.16</b>	<b>\$14,586.00</b>	<b>(\$0)</b>
<b>Housing Allowance</b>						
500500 - Curate	\$1,750.00	\$1,750.00	\$0	\$3,500.00	\$3,500.00	\$0
500501 - Priest	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500502 - Rector	\$0.00	\$0.00	\$0	\$1,000.00	\$2,000.00	\$1,000
<b>Total Housing Allowance</b>	<b>\$1,750.00</b>	<b>\$1,750.00</b>	<b>\$0</b>	<b>\$4,500.00</b>	<b>\$5,500.00</b>	<b>\$1,000</b>
<b>Insurance</b>						
500600 - Dental	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0

# February

Date : 03/07/2018  
Time : 12:49:00 PM

**St.Peter & St.Paul**  
**/sis of Revenues & Expenses - Detail**  
**February 2018**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	Better / (Worse)	YTD Actual	YTD Budget	Better / (Worse)
500601 - Disability LTD/STD	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>500602 - Life/ AD&amp;D</b>	<b>\$44.58</b>	<b>\$125.00</b>	<b>\$80</b>	<b>\$167.91</b>	<b>\$250.00</b>	<b>\$82</b>
<b>500603 - Medical</b>	<b>\$2,309.27</b>	<b>\$2,425.00</b>	<b>\$116</b>	<b>\$8,451.88</b>	<b>\$4,850.00</b>	<b>(\$3,602)</b>
500604 - Insurance Other	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500605 - Property	\$948.75	\$0.00	(\$949)	\$6,831.12	\$7,000.00	\$169
500606 - Vision	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500607 - Worker's Comp	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Insurance</b>	<b>\$3,302.60</b>	<b>\$2,550.00</b>	<b>(\$753)</b>	<b>\$15,450.91</b>	<b>\$12,100.00</b>	<b>(\$3,351)</b>
<b>Maintenance - Property &amp; Equip</b>						
500700 - Building Repairs	\$0.00	\$325.00	\$325	\$0.00	\$650.00	\$650
500701 - Computer & Consulting	\$231.38	\$500.00	\$269	\$231.38	\$1,000.00	\$769
500702 - Equip Purchases	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500703 - Equip Rental	\$110.00	\$110.00	\$0	\$110.00	\$220.00	\$110
<b>500704 - Equip Repairs</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>500705 - Grounds</b>	<b>\$1,990.00</b>	<b>\$1,000.00</b>	<b>(\$990)</b>	<b>\$1,990.00</b>	<b>\$2,000.00</b>	<b>\$10</b>
500706 - Kitchen Supplies	\$191.78	\$200.00	\$8	\$191.78	\$400.00	\$208
500707 - Maint Supplies	\$0.00	\$150.00	\$150	\$0.00	\$300.00	\$300
500709 - Service Contracts	\$347.51	\$375.00	\$27	\$810.02	\$750.00	(\$60)
500715 - Cleaning Services	\$1,544.52	\$1,200.00	(\$345)	\$2,520.52	\$2,400.00	(\$121)
<b>Total Maintenance - Property &amp; Equip</b>	<b>\$4,415.19</b>	<b>\$3,860.00</b>	<b>(\$555)</b>	<b>\$5,853.70</b>	<b>\$7,720.00</b>	<b>\$1,866</b>
<b>Miscellaneous</b>						
500900 - Bank Service Charges	\$340.55	\$450.00	\$109	\$1,029.39	\$1,150.00	\$121
<b>500901 - Dues &amp; Subscriptions</b>	<b>\$1,358.68</b>	<b>\$1,000.00</b>	<b>(\$359)</b>	<b>\$1,358.68</b>	<b>\$2,000.00</b>	<b>\$641</b>
<b>500902 - Licenses &amp; Permits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
500903 - Miscellaneous Other	\$160.00	\$300.00	\$140	\$1,581.80	\$600.00	(\$982)
500904 - Professional Development	\$0.00	\$800.00	\$800	\$0.00	\$1,000.00	\$1,000
500910 - Fellowship	\$350.00	\$400.00	\$50	\$350.00	\$800.00	\$450
500915 - Clergy Search	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Miscellaneous</b>	<b>\$2,209.23</b>	<b>\$2,950.00</b>	<b>\$741</b>	<b>\$4,319.87</b>	<b>\$5,550.00</b>	<b>\$1,230</b>
<b>Mission &amp; Outreach</b>						
<b>501000 - La Gran Familia</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
501002 - Malawi Centurian	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501005 - SAMS	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501008 - Nashota House	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501210 - Mission & Outreach	\$2,100.00	\$650.00	(\$1,450)	\$2,100.00	\$1,300.00	(\$800)
<b>Total Mission &amp; Outreach</b>	<b>\$2,100.00</b>	<b>\$650.00</b>	<b>(\$1,450)</b>	<b>\$2,100.00</b>	<b>\$1,300.00</b>	<b>(\$800)</b>
<b>Mission Local</b>						
502000 - Alpha	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Mission Local</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>Music</b>						
503000 - Music Supplies	\$523.55	\$50.00	(\$474)	\$523.55	\$100.00	(\$424)
<b>Total Music</b>	<b>\$523.55</b>	<b>\$50.00</b>	<b>(\$474)</b>	<b>\$523.55</b>	<b>\$100.00</b>	<b>(\$424)</b>
<b>Office Supplies</b>						
504000 - Equipment Rental	\$0.00	\$485.00	\$485	\$1,012.32	\$970.00	(\$42)
504001 - Furniture	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
504002 - Office Equipment	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>504003 - Office Other</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>504004 - Postage &amp; Delivery</b>	<b>\$131.98</b>	<b>\$150.00</b>	<b>\$18</b>	<b>\$131.98</b>	<b>\$300.00</b>	<b>\$168</b>
504005 - Printing & Reproduction	\$0.00	\$0.00	\$0	\$0.00	\$400.00	\$400
<b>504006 - Office Supplies</b>	<b>\$715.89</b>	<b>\$400.00</b>	<b>(\$316)</b>	<b>\$855.89</b>	<b>\$800.00</b>	<b>(\$56)</b>
<b>Total Office Supplies</b>	<b>\$847.87</b>	<b>\$1,035.00</b>	<b>\$187</b>	<b>\$2,000.19</b>	<b>\$2,470.00</b>	<b>\$470</b>
<b>Parish Hall</b>						
505000 - Parish Hall Mortgage	\$5,482.18	\$3,830.00	(\$1,652)	\$10,964.36	\$7,660.00	(\$3,304)



## February

Date : 03/07/2018  
Time : 12:49:00 PM

**St.Peter & St.Paul**  
**/sis of Revenues & Expenses - Detail**  
**February 2018**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	Better / (Worse)	YTD Actual	YTD Budget	Better / (Worse)
Total Parish Hall	\$5,482.18	\$3,830.00	(\$1,652)	\$10,964.36	\$7,660.00	(\$3,304)
Payroll Expenses						
507100 - Payroll Tax Expense	\$587.48	\$723.00	\$136	\$1,201.96	\$1,446.00	\$244
507105 - Medicare	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
507110 - Social Security	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Payroll Expenses</b>	<b>\$587.48</b>	<b>\$723.00</b>	<b>\$136</b>	<b>\$1,201.96</b>	<b>\$1,446.00</b>	<b>\$244</b>
Pension Premiums						
506000 - Pension Premiums	\$870.00	\$1,400.00	\$530	\$3,141.00	\$2,800.00	(\$341)
<b>Total Pension Premiums</b>	<b>\$870.00</b>	<b>\$1,400.00</b>	<b>\$530</b>	<b>\$3,141.00</b>	<b>\$2,800.00</b>	<b>(\$341)</b>
Salaries						
507000 - Curate	\$3,000.00	\$3,350.00	\$350	\$5,833.33	\$6,700.00	\$867
507002 - Facilities Manager	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
507003 - Music Director	\$1,800.00	\$1,800.00	\$0	\$3,700.00	\$3,600.00	(\$100)
507004 - Parish Administrator	\$2,966.56	\$3,350.00	\$383	\$6,333.79	\$6,700.00	\$366
<b>507006 - Parish Secretary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>507008 - Rector</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$2,691.67</b>	<b>\$5,083.00</b>	<b>\$2,391</b>
507010 - Youth Director	\$4,047.66	\$4,050.00	\$2	\$8,011.99	\$8,100.00	\$88
<b>Total Salaries</b>	<b>\$11,814.22</b>	<b>\$12,550.00</b>	<b>\$736</b>	<b>\$26,570.78</b>	<b>\$30,183.00</b>	<b>\$3,612</b>
Utilities						
509000 - Garbage	\$182.82	\$180.00	(\$3)	\$365.64	\$360.00	(\$6)
509001 - Gas	\$224.20	\$140.00	(\$84)	\$655.63	\$440.00	(\$216)
509002 - Electric BOSA	\$304.89	\$300.00	(\$5)	\$547.36	\$520.00	(\$27)
509003 - Electric Church	\$620.12	\$700.00	\$80	\$1,046.58	\$1,200.00	\$153
509004 - Electric Great Hall	\$812.61	\$1,000.00	\$187	\$1,721.16	\$2,000.00	\$279
509005 - Telephone	\$391.03	\$700.00	\$309	\$866.33	\$1,400.00	\$534
509006 - Water	\$1,381.11	\$1,200.00	(\$181)	\$2,011.16	\$2,000.00	(\$11)
<b>Total Utilities</b>	<b>\$3,916.78</b>	<b>\$4,220.00</b>	<b>\$303</b>	<b>\$7,213.86</b>	<b>\$7,920.00</b>	<b>\$706</b>
<b>Total Expenses</b>	<b>\$48,845.36</b>	<b>\$46,519.00</b>	<b>(\$2,326)</b>	<b>\$104,429.02</b>	<b>\$107,051.00</b>	<b>\$2,622</b>
<b>Net Total</b>	<b>\$7,302.33</b>	<b>(\$1,512.00)</b>	<b>\$8,814</b>	<b>(\$2,869.15)</b>	<b>(\$17,037.00)</b>	<b>\$14,168</b>

Date : 03/07/2018  
 Time : 1:12:09 PM

St.Peter & St.Paul  
 Summary of Restricted Accounts - Portrait  
 February 2018

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b>Temporary Restricted</b>				
<b>Restricted Funds Benevolence</b>				
800400 - Benevolence Bishop	\$0.00	\$0.00	\$0.00	\$0.00
800402 - Benevolence Priest in Charge	\$1,242.62	\$1,476.89	\$1,872.00	\$847.51
800404 - Benevolence Deacon	\$791.10	\$0.00	\$0.00	\$791.10
800405 - Benevolence General	\$51,627.38	\$0.00	\$0.00	\$51,627.38
800410 - Benevolence Fr. Page	\$0.00	\$0.00	\$0.00	\$0.00
<b>800415 - Benevolence Rector</b>	\$500.00	\$0.00	\$500.00	\$0.00
<b>800420 - Benevolence YD</b>	(\$78.28)	\$150.00	\$0.00	\$71.72
Total Restricted Funds Benevolence	\$54,082.82	\$1,626.89	\$2,372.00	\$53,337.71
<b>Restricted Funds Ministries</b>				
800045 - Fellowship RF	(\$735.29)	\$229.75	\$266.24	(\$771.78)
800200 - Acolytes	(\$871.65)	\$0.00	\$0.00	(\$871.65)
800206 - Altar Guild -Rose Frontals	\$0.00	\$0.00	\$0.00	\$0.00
800207 - Altar Guild - White Frontal & Fall	\$0.00	\$0.00	\$0.00	\$0.00
800209 - Any Soldier	\$0.00	\$0.00	\$0.00	\$0.00
800210 - Bible Study	\$667.78	\$0.00	\$0.00	\$667.78
800215 - Bookstore	\$377.91	\$0.00	\$0.00	\$377.91
800220 - BOSA	\$2,447.26	\$866.36	\$309.10	\$3,004.52
800222 - BOSA Jr	\$0.00	\$0.00	\$0.00	\$0.00
800223 - Camp Crucis	\$355.00	\$0.00	\$0.00	\$355.00
800225 - Disaster Relief	\$1,908.32	\$0.00	\$0.00	\$1,908.32
800226 - Fellowship Dinner	\$4.75	\$0.00	\$0.00	\$4.75
800227 - Prayers & Squares	\$0.00	\$0.00	\$0.00	\$0.00
800228 - Rally Day	\$136.43	\$0.00	\$0.00	\$136.43
800230 - DOK	\$239.54	\$0.00	\$0.00	\$239.54
800235 - Ladies Retreat	\$5,254.44	\$1,510.00	\$3,938.97	\$2,825.47
<b>800240 - Men's Retreat</b>	\$800.05	\$0.00	\$0.00	\$800.05
<b>800255 - Family Night</b>	(\$242.50)	\$318.00	\$25.30	\$50.20
800260 - Parishioner Relief Fund	\$1,373.11	\$0.00	\$0.00	\$1,373.11
800266 - Junior Seminararian	\$1,300.00	\$7,050.40	\$7,395.40	\$955.00
800267 - Middler Seminararian	\$0.00	\$0.00	\$0.00	\$0.00
800270 - Shepherds Guild	\$20.00	\$0.00	\$0.00	\$20.00
800700 - Santa Cruz	\$0.00	\$0.00	\$0.00	\$0.00
800701 - Cursillo Scholarship RF	\$484.00	\$0.00	\$0.00	\$484.00
800702 - Senior Saints	\$0.00	\$0.00	\$0.00	\$0.00
Total Restricted Funds Ministries	\$13,519.15	\$9,974.51	\$11,935.01	\$11,558.65
<b>Restricted Funds Church</b>				
800000 - Altar Guild	\$4,408.95	\$0.00	\$0.00	\$4,408.95
800002 - Capitol Improvements	\$7,173.19	\$0.00	\$0.00	\$7,173.19
800005 - Flowers	\$951.88	\$0.00	\$643.39	\$308.49
<b>800010 - Memorial Garden Beautification</b>	\$3,132.50	\$0.00	\$0.00	\$3,132.50
<b>800011 - Memorial Garden Niches</b>	\$46,163.28	\$0.00	\$0.00	\$46,163.28
800015 - Music	\$2,064.84	\$60.00	\$0.00	\$2,124.84
800016 - Music Appleby Concert	\$0.00	\$0.00	\$0.00	\$0.00
800017 - Music Handbell Choir	\$2,017.25	\$10.00	\$0.00	\$2,027.25
800018 - Music Praise Band	\$0.00	\$0.00	\$0.00	\$0.00
800020 - Mother's Day Out	(\$2,398.13)	\$0.00	\$0.00	(\$2,398.13)
800025 - Nursery	\$0.00	\$0.00	\$0.00	\$0.00
<b>800026 - SNS Kingdom Building</b>	\$7,361.24	\$0.00	\$1,553.59	\$5,807.65
<b>800030 - Suspense</b>	\$484.32	\$0.00	\$0.00	\$484.32
800035 - Retirement Reception	(\$5.86)	\$0.00	\$0.00	(\$5.86)
800040 - Statue Donations	\$1,836.23	\$0.00	\$0.00	\$1,836.23

Date : 03/07/2018  
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St.Peter & St.Paul  
Summary of Restricted Accounts - Portrait  
February 2018

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Note: The Report Option to include Open Transactions is selected.

<b>Accounts</b>	<b>Beginning Balance</b>	<b>Restricted Revenue</b>	<b>Restricted Expenses</b>	<b>Ending Balance</b>
Total Restricted Funds Church	\$73,189.69	\$70.00	\$2,196.98	\$71,062.71
Restricted Funds Missions				
<b>800300 - Adult Mission Trip</b>	\$84.70	\$0.00	\$0.00	\$84.70
<b>800303 - Alpha</b>	(\$342.69)	\$0.00	\$0.00	(\$342.69)
800305 - Arlington Life Shelter	\$537.23	\$50.00	\$0.00	\$587.23
800310 - Haiti Starfish	\$360.00	\$80.00	\$0.00	\$440.00
800315 - La Gran Familia	\$1,800.50	\$0.00	\$0.00	\$1,800.50
800320 - Malawi Relief	\$0.00	\$0.00	\$0.00	\$0.00
800325 - Mission & Outreach	\$0.00	\$0.00	\$0.00	\$0.00









