

**Church of St. Peter & St. Paul**  
**Vestry Minutes**  
**August 18, 2018**

**Present:** Fr. Moseley, Cindy Francis, Larry Bailey, Joe Sarabia, Kathy Pruitt, David Moller, Melissa Appleby, Mary Ditore, Craig Slinkman, Tracie Hinton, Tim Kelly, Cheryl Rives, Cindy Paxton, Kyle Spradley, David Spaulding

**Absent:** Betty Garton

**Minutes:** The minutes were approved (Motion by David; 2<sup>nd</sup> by Craig)

**Financials: Income** – Similar to June, our Pledge Income was slightly less than Budget by \$981. Again, we had strong Plate income (positive by \$5,000) which more than made up the shortfall. Year to Date we are still positive to Budget by \$38,400. Despite the shortfall in Pledge Income for the month, we remain positive YTD by \$1,900.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Total 2018 Pledge</b>	46,051	47,002	(951)	316,000	314,039	1,961
<b>Total Plate</b>	6,043	1,000	5,043	42,831	7,000	35,831
<b>Total Other Income</b>	0	0	0	641		641
<b>Total Income</b>	52,094	48,002	4,092	359,472	321,039	38,433

**Expenses** – Our expense management continues in a very positive direction. For the month, we were essentially even with Budget. Year to Date we are positive to Budget by over \$20,000. There are a couple of items of note:

1. The Building Repair account was over spent by almost \$1,250 due to an invoice from last fall not being received until this last month. The repair was for the Parish Hall.
2. The expenses for Mission and Outreach were significantly over budget (\$924) This was just a catchup for expenses that were not submitted earlier in the year. YTD is about on budget.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Children's Ministry</b>	727	675	(52)	3,319	4,725	1,406
<b>Contract Labor</b>	1,182	1,883	701	5,778	13,681	7,903
<b>Insurance</b>	3,303	3,650	347	40,882	39,950	(932)
<b>Maintenance</b>	4,774	3,860	(914)	29,341	27,020	(2,321)
<b>Miscellaneous</b>	1,170	1,850	680	12,372	15,375	3,003
<b>Office Supplies</b>	1,121	1,035	(86)	4,679	7,645	2,966
<b>Salaries</b>	12,852	12,550	(302)	87,489	92,933	5,444
<b>Utilities</b>	3,947	4,305	358	21,639	23,845	2,206
<b>Total Expenses</b>	46,184	46,704	520	326,219	346,896	20,677

**Surplus/ (Deficit)** – For the month, we had a surplus of \$5,900 vs. a Budgeted surplus of \$1,300. YTD we are still positive with a \$33,000 Surplus. What is remarkable is that through seven months, we are over \$59,000 better than Budget (Budget has a YTD deficit of almost \$26,000).

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Income</b>	52,094	48,002	4,092	359,472	321,039	38,433
<b>Expenses</b>	46,184	46,704	520	326,219	346,896	20,677
<b>Surplus/(Deficit)</b>	5,910	1,298	4,612	33,253	(25,857)	59,110

**Restricted Funds:** The Restricted Funds had significant activity in two accounts: Malawi Relief and International Mission Trip. The Relief was for the check of \$7,000 the Missioners presented to the Malawi parish for the roof repair. The second was the amount spent for the Mission Trip to Malawi. At the present time, the International Mission Trip shows a deficit of just over \$4,900 with expected revenue over the next couple of months to take care of that deficit.

**Available Balances** – Total cash on hand, operating cash and the General Benevolence Fund which is under the discretion of the Vestry appear below. Our operating cash increased consistent with our monthly surplus.

	<b>Total Cash on Hand</b>	<b>Operating Cash</b>	<b>General Benevolence</b>	<b>Capital Improvements</b>
<b>Beginning</b>	315,164	187,550	51,477	7,173
<b>Ending</b>	318,167	193,460	51,477	7,173

**Submitted**

**David Spaulding**

Financials approved (Motion by Tim; 2<sup>nd</sup> by David)

**Committees:**

**Senior Warden:** - Talked to the Bishop regarding setting up a meeting with our Vestry. He will come and meet with the Vestry after this rotation of Vestry members in January. Do we want a Vestry only search committee? Unanimous vote of yes. If the Parish would like to be on the search committee, they will need to run for Vestry. Motion to have a Vestry only search committee (Motion by Tim; 2<sup>nd</sup> by Cheryl). We will try to have the Parish Survey ready and available by Rally Day, and the Parish Profile completed by the Annual meeting.

**Jr. Warden:** - As Provided. Motion to take money for A/C replacement from “Capital Improvements” (Motion by Craig; 2<sup>nd</sup> by Tim). Motion to trim trees for \$1600 from “Grounds” (Motion by Cheryl; 2<sup>nd</sup> Melissa).

**Stewardship**:- We will have a Stewardship potluck luncheon and a corporate Mass on October 7<sup>th</sup>. David Spaulding will give a financial overview, Joe Sarabia will give the Stewardship sermon. Ingathering will be on November 4<sup>th</sup>.

**Experience/Engage**- N/A

**Mission and Outreach**- As Provided

**Service & Maintenance**- N/A

**Emergency Prep**- Will be setting date for 1<sup>st</sup> meeting ASAP.

**Old Business**: Bulletin edits are in progress. Teachers brunch for little didn't work out due to timing. The Culp's will head up Rally Day. We are looking to redo the office area with paint and new furniture. Discussion on whether we will keep the pictures on the wall in the office. Motion to reframe all of the pictures and keep them on the wall (Motion by Mary; 2<sup>nd</sup> Tim) opposed- Melissa & David.

**New Business**: Roy Farley is requesting \$400 more for bell repair. Dawna Janssen is requesting to use our building for a fundraiser event for her non-profit. Cindy will go back to Dawna to clarify some things before approval. Motion to put up a window covering on Tracie's office window (Motion by Cindy; 2<sup>nd</sup> by Melissa).

**Priest in Charge Report**: - 557 miles. Would like for everyone to think about adjusting the Mass times to allow for a real Sunday School hour.

**Youth Director Report**: Will need to have another teacher trained for Catechesis of the Good Shephard. Scheduled a meeting with Fr. K to discuss the future of Anglican house. Motion to give the additional money from the "Raise the Roof" campaign to Fr. Edward in Malawi for the repair of his motor bike (Motion by Craig; 2<sup>nd</sup> by Cheryl).

In His name,

Tracie Hinton

## TREASURER'S REPORT August 2018 Financials

### Detail Comments

**Income** – Similar to earlier in the year, our Pledge Income was ahead of Budget, by a total of \$1,653. Again, we had strong Plate income (positive by \$3,000) which brought our income for the month ahead of Budget by \$4,600. Year to Date we are still positive to Budget by \$43,400.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Total 2018 Pledge</b>	45,660	44,007	1,653	361,960	358,046	3,914
<b>Total Plate</b>	4,032	1,000	3,032	46,863	8,000	38,863
<b>Total Other Income</b>	0	0	0	641		641
<b>Total Income</b>	49,692	45,007	4,685	409,464	366,046	43,418

**Expenses** – Our expense management continues in a very positive direction. For the month, we were below Budget by \$4,600. Year to Date we are positive to Budget by over \$25,600. There are a couple of items of note:

1. The Building Repair account was over spent by \$2,975 due to a significant A/C repair that actually took place in June (approved by the Vestry) and some plumbing repairs.
2. As occurred in May, there was a donation by a parishioner of \$2,200 for the renovation of the office reception area. To date, we have a credit of \$4,200, which, once spent, will be reversed. That will lower the YTD positive variance by that amount.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Children's Ministry</b>	87	675	588	3,406	5,400	1,994
<b>Contract Labor</b>	336	1,883	1,547	6,114	15,564	9,450
<b>Insurance</b>	2,354	2,550	196	43,236	42,500	(736)
<b>Maintenance</b>	5,731	3,860	(1,871)	35,072	30,880	(4,192)
<b>Miscellaneous</b>	1,953	1,550	(403)	14,325	16,925	2,600
<b>Office Supplies</b>	(1,667)	1,435	3,102	3,012	9,080	6,068
<b>Salaries</b>	11,707	12,550	843	99,197	105,483	6,286
<b>Utilities</b>	4,438	4,530	92	26,077	28,375	2,298
<b>Total Expenses</b>	41,103	46,029	4,926	367,322	392,925	25,603

**Surplus/ (Deficit)** – For the month, we had a surplus of \$9,600 vs. a Budgeted deficit of \$1,000. YTD we are still positive with a \$42,000 Surplus. Continuing our performance, through eight months, we are \$69,000 better than Budget.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Income</b>	49,692	45,007	4,685	409,464	366,046	43,418
<b>Expenses</b>	41,103	46,029	4,926	367,322	392,925	25,603
<b>Surplus/(Deficit)</b>	8,589	(1,022)	9,611	42,142	(26,879)	69,021

**Restricted Funds:** The only item of note is an expenditure for local Mission Trips that was a late credit card payment from July. International Mission Trips had significant revenues which eliminated the previous deficits. Combined, the Mission trip accounts a slightly positive.

**Available Balances** – Total cash on hand, operating cash and the General Benevolence Fund which is under the discretion of the Vestry appear below. Our operating cash increased consistent with our monthly surplus.

	<b>Total Cash on Hand</b>	<b>Operating Cash</b>	<b>General Benevolence</b>	<b>Capital Improvements</b>
<b>Beginning</b>	318,167	193,460	51,477	7,173
<b>Ending</b>	329,631	202,350	51,477	7,173

**Submitted**

**David Spaulding**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	Better / (Worse)	YTD Actual	YTD Budget	Better / (Worse)
<b>Income</b>						
<b>Pledge</b>						
400300 - Pledge Additional	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400301 - Pledge Commitments	\$45,659.86	\$44,007.00	\$1,653	\$361,959.88	\$358,046.00	\$3,914
<b>Total Pledge</b>	<b>\$45,659.86</b>	<b>\$44,007.00</b>	<b>\$1,653</b>	<b>\$361,959.88</b>	<b>\$358,046.00</b>	<b>\$3,914</b>
<b>Plate</b>						
400200 - Plate Check	\$3,431.64	\$0.00	\$3,432	\$41,777.93	\$0.00	\$41,778
400205 - Plate Cash	\$600.35	\$1,000.00	(\$400)	\$5,085.00	\$8,000.00	(\$2,915)
<b>Total Plate</b>	<b>\$4,031.99</b>	<b>\$1,000.00</b>	<b>\$3,032</b>	<b>\$46,862.93</b>	<b>\$8,000.00</b>	<b>\$38,863</b>
<b>Miscellaneous Income</b>						
400101 - Diocesan Support	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400103 - Miscellaneous Income Other	\$0.00	\$0.00	\$0	\$641.16	\$0.00	\$641
400105 - Parish Hall Rental	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
400106 - Special Events	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Miscellaneous Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$641.16</b>	<b>\$0.00</b>	<b>\$641</b>
<b>Parish Hall</b>						
400400 - Parish Hall - Building Funds	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Parish Hall</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>Total Income</b>	<b>\$49,691.85</b>	<b>\$45,007.00</b>	<b>\$4,685</b>	<b>\$409,463.97</b>	<b>\$366,046.00</b>	<b>\$43,418</b>
<b>Expenses</b>						
<b>Altar Guild</b>						
500000 - Altar Guild	\$180.59	\$300.00	\$119	\$1,969.19	\$2,750.00	\$781
<b>Total Altar Guild</b>	<b>\$180.59</b>	<b>\$300.00</b>	<b>\$119</b>	<b>\$1,969.19</b>	<b>\$2,750.00</b>	<b>\$781</b>
<b>Auto Expense</b>						
500105 - Auto Allowance Curate	\$400.00	\$400.00	\$0	\$3,200.00	\$3,200.00	\$0
500110 - Auto Allowance Deacon	\$600.00	\$600.00	\$0	\$4,800.00	\$4,800.00	\$0
500115 - Auto Allowance Rector	\$0.00	\$0.00	\$0	\$200.00	\$400.00	\$200
500120 - Auto Reimbursement	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Auto Expense</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0</b>	<b>\$8,200.00</b>	<b>\$8,400.00</b>	<b>\$200</b>
<b>Children's Ministry</b>						
500220 - Christian Ed	\$87.37	\$200.00	\$113	\$487.45	\$1,600.00	\$1,113
500225 - Christian Ed Other	\$0.00	\$0.00	\$0	\$79.43	\$0.00	(\$79)
500245 - Youth Activities	\$0.00	\$475.00	\$475	\$939.01	\$3,800.00	\$2,861
500250 - VBS	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500260 - Youth Missions Local	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500265 - Youth Missions Int'l	\$0.00	\$0.00	\$0	\$1,900.00	\$0.00	(\$1,900)
<b>Total Children's Ministry</b>	<b>\$87.37</b>	<b>\$675.00</b>	<b>\$588</b>	<b>\$3,405.89</b>	<b>\$5,400.00</b>	<b>\$1,994</b>
<b>Contract Labor</b>						
500300 - Accountant	\$0.00	\$0.00	\$0	\$460.00	\$500.00	\$40
500303 - Musicians	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500304 - Nursery	\$336.00	\$1,050.00	\$714	\$3,917.52	\$8,400.00	\$4,482
500310 - Clergy	\$0.00	\$833.00	\$833	\$1,736.86	\$6,664.00	\$4,927
<b>Total Contract Labor</b>	<b>\$336.00</b>	<b>\$1,883.00</b>	<b>\$1,547</b>	<b>\$6,114.38</b>	<b>\$15,564.00</b>	<b>\$9,450</b>
<b>Diocesan Assessment</b>						
500400 - Assessment	\$7,293.08	\$7,293.00	(\$0)	\$58,344.64	\$58,344.00	(\$1)
<b>Total Diocesan Assessment</b>	<b>\$7,293.08</b>	<b>\$7,293.00</b>	<b>(\$0)</b>	<b>\$58,344.64</b>	<b>\$58,344.00</b>	<b>(\$1)</b>
<b>Housing Allowance</b>						
500500 - Curate	\$1,750.00	\$1,750.00	\$0	\$14,000.00	\$14,000.00	\$0
500501 - Priest	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500502 - Rector	\$0.00	\$0.00	\$0	\$1,000.00	\$2,000.00	\$1,000
<b>Total Housing Allowance</b>	<b>\$1,750.00</b>	<b>\$1,750.00</b>	<b>\$0</b>	<b>\$15,000.00</b>	<b>\$16,000.00</b>	<b>\$1,000</b>
<b>Insurance</b>						
500600 - Dental	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500601 - Disability LTD/STD	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500602 - Life/ AD&D	\$44.48	\$125.00	\$81	\$435.29	\$1,000.00	\$565
500603 - Medical	\$2,309.27	\$2,425.00	\$116	\$22,307.50	\$19,400.00	(\$2,908)
500604 - Insurance Other	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500605 - Property	\$0.00	\$0.00	\$0	\$20,493.36	\$22,100.00	\$1,607
500606 - Vision	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500607 - Worker's Comp	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Insurance</b>	<b>\$2,353.75</b>	<b>\$2,550.00</b>	<b>\$196</b>	<b>\$43,236.15</b>	<b>\$42,500.00</b>	<b>(\$736)</b>
<b>Maintenance - Property &amp; Equip</b>						
500700 - Building Repairs	\$3,300.00	\$325.00	(\$2,975)	\$10,576.60	\$2,600.00	(\$7,977)
500701 - Computer & Consulting	\$0.00	\$500.00	\$500	\$1,750.87	\$4,000.00	\$2,249
500702 - Equip Purchases	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500703 - Equip Rental	\$110.00	\$110.00	\$0	\$880.00	\$880.00	\$0
500704 - Equip Repairs	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
500705 - Grounds	\$995.00	\$1,000.00	\$5	\$8,386.54	\$8,000.00	(\$387)
500706 - Kitchen Supplies	\$0.00	\$200.00	\$200	\$614.22	\$1,600.00	\$986

August 2018

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	Better / (Worse)	YTD Actual	YTD Budget	Better / (Worse)
500707 - Maint Supplies	\$0.00	\$150.00	\$150	\$0.00	\$1,200.00	\$1,200
500709 - Service Contracts	\$350.12	\$375.00	\$25	\$3,442.91	\$3,000.00	(\$443)
500715 - Cleaning Services	\$976.00	\$1,200.00	\$224	\$9,420.86	\$9,600.00	\$179
<b>Total Maintenance - Property &amp; Equip</b>	<b>\$5,731.12</b>	<b>\$3,860.00</b>	<b>(\$1,871)</b>	<b>\$35,072.00</b>	<b>\$30,880.00</b>	<b>(\$4,192)</b>
<b>Miscellaneous</b>						
500900 - Bank Service Charges	\$374.06	\$450.00	\$76	\$3,751.32	\$3,850.00	\$99
500901 - Dues & Subscriptions	\$588.58	\$400.00	(\$189)	\$5,899.75	\$6,300.00	\$400
500902 - Licenses & Permits	\$0.00	\$0.00	\$0	\$20.00	\$75.00	\$55
500903 - Miscellaneous Other	\$189.99	\$300.00	\$110	\$2,130.34	\$2,400.00	\$270
500904 - Professional Development	\$0.00	\$0.00	\$0	\$167.95	\$1,100.00	\$932
500910 - Fellowship	\$800.15	\$400.00	(\$400)	\$2,355.89	\$3,200.00	\$844
500915 - Clergy Search	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Miscellaneous</b>	<b>\$1,952.78</b>	<b>\$1,550.00</b>	<b>(\$403)</b>	<b>\$14,325.25</b>	<b>\$16,925.00</b>	<b>\$2,600</b>
<b>Mission &amp; Outreach</b>						
501000 - La Gran Familia	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501002 - Malawi Centurian	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501005 - SAMS	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501008 - Nashota House	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
501210 - Mission & Outreach	\$700.00	\$650.00	(\$50)	\$5,600.00	\$5,200.00	(\$400)
<b>Total Mission &amp; Outreach</b>	<b>\$700.00</b>	<b>\$650.00</b>	<b>(\$50)</b>	<b>\$5,600.00</b>	<b>\$5,200.00</b>	<b>(\$400)</b>
<b>Mission Local</b>						
502000 - Alpha	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Mission Local</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>
<b>Music</b>						
503000 - Music Supplies	\$0.00	\$50.00	\$50	\$921.95	\$400.00	(\$522)
<b>Total Music</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$50</b>	<b>\$921.95</b>	<b>\$400.00</b>	<b>(\$522)</b>
<b>Office Supplies</b>						
504000 - Equipment Rental	\$483.00	\$485.00	\$2	\$3,910.32	\$3,880.00	(\$30)
504001 - Furniture	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
504002 - Office Equipment	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
504003 - Office Other	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
504004 - Postage & Delivery	\$50.00	\$150.00	\$100	\$650.40	\$1,200.00	\$550
504005 - Printing & Reproduction	\$0.00	\$400.00	\$400	\$417.92	\$800.00	\$382
504006 - Office Supplies	\$0.00	\$400.00	\$400	\$2,232.99	\$3,200.00	\$967
504007 - Reception Renovation	(\$2,200.00)	\$0.00	\$2,200	(\$4,200.00)	\$0.00	\$4,200
<b>Total Office Supplies</b>	<b>(\$1,667.00)</b>	<b>\$1,435.00</b>	<b>\$3,102</b>	<b>\$3,011.63</b>	<b>\$9,080.00</b>	<b>\$6,068</b>
<b>Parish Hall</b>						
505000 - Parish Hall Mortgage	\$3,805.61	\$3,830.00	\$24	\$33,798.02	\$30,640.00	(\$3,158)
<b>Total Parish Hall</b>	<b>\$3,805.61</b>	<b>\$3,830.00</b>	<b>\$24</b>	<b>\$33,798.02</b>	<b>\$30,640.00</b>	<b>(\$3,158)</b>
<b>Payroll Expenses</b>						
507100 - Payroll Tax Expense	\$564.00	\$723.00	\$159	\$4,688.23	\$5,784.00	\$1,096
507105 - Medicare	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
507110 - Social Security	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
<b>Total Payroll Expenses</b>	<b>\$564.00</b>	<b>\$723.00</b>	<b>\$159</b>	<b>\$4,688.23</b>	<b>\$5,784.00</b>	<b>\$1,096</b>
<b>Pension Premiums</b>						
506000 - Pension Premiums	\$870.00	\$1,400.00	\$530	\$8,361.00	\$11,200.00	\$2,839
<b>Total Pension Premiums</b>	<b>\$870.00</b>	<b>\$1,400.00</b>	<b>\$530</b>	<b>\$8,361.00</b>	<b>\$11,200.00</b>	<b>\$2,839</b>
<b>Salaries</b>						
507000 - Curate	\$3,000.00	\$3,350.00	\$350	\$23,833.33	\$26,800.00	\$2,967
507002 - Facilities Manager	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
507003 - Music Director	\$1,700.00	\$1,800.00	\$100	\$16,550.00	\$14,400.00	(\$2,150)
507004 - Parish Administrator	\$2,959.59	\$3,350.00	\$390	\$24,873.62	\$26,800.00	\$1,926
507006 - Parish Secretary	\$0.00	\$0.00	\$0	\$0.00	\$0.00	\$0
507008 - Rector	\$0.00	\$0.00	\$0	\$1,641.67	\$5,083.00	\$3,441
507010 - Youth Director	\$4,047.66	\$4,050.00	\$2	\$32,297.95	\$32,400.00	\$102
<b>Total Salaries</b>	<b>\$11,707.25</b>	<b>\$12,550.00</b>	<b>\$843</b>	<b>\$99,196.57</b>	<b>\$105,483.00</b>	<b>\$6,286</b>
<b>Utilities</b>						
509000 - Garbage	\$182.82	\$180.00	(\$3)	\$1,462.56	\$1,440.00	(\$23)
509001 - Gas	\$54.73	\$50.00	(\$5)	\$1,087.55	\$850.00	(\$238)
509002 - Electric BOSA	\$180.71	\$100.00	(\$81)	\$1,564.32	\$1,395.00	(\$169)
509003 - Electric Church	\$498.62	\$400.00	(\$99)	\$3,907.73	\$3,900.00	(\$8)
509004 - Electric Great Hall	\$1,381.32	\$1,600.00	\$219	\$7,063.89	\$7,390.00	\$326
509005 - Telephone	\$406.65	\$700.00	\$293	\$3,348.48	\$5,600.00	\$2,252
509006 - Water	\$1,733.13	\$1,500.00	(\$233)	\$7,642.32	\$7,800.00	\$158
<b>Total Utilities</b>	<b>\$4,437.98</b>	<b>\$4,530.00</b>	<b>\$92</b>	<b>\$26,076.85</b>	<b>\$28,375.00</b>	<b>\$2,298</b>
<b>Total Expenses</b>	<b>\$41,102.53</b>	<b>\$46,029.00</b>	<b>\$4,926</b>	<b>\$367,321.75</b>	<b>\$392,925.00</b>	<b>\$25,603</b>
<b>Net Total</b>	<b>\$8,589.32</b>	<b>(\$1,022.00)</b>	<b>\$9,611</b>	<b>\$42,142.22</b>	<b>(\$26,879.00)</b>	<b>\$69,021</b>

Date : 09/10/2018  
 Time : 2:33:21 PM

St.Peter & St.Paul  
 Summary of Restricted Accounts - Portrait  
 August 2018

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b>Temporary Restricted</b>				
<b>Restricted Funds Benevolence</b>				
800041 - Clergy- Continuing Education	\$0.00	\$0.00	\$0.00	\$0.00
800400 - Benevolence Bishop	\$515.00	\$0.00	\$0.00	\$515.00
800402 - Benevolence Priest in Charge	\$1,015.81	\$0.00	\$415.64	\$600.17
800404 - Benevolence Deacon	\$791.10	\$0.00	\$0.00	\$791.10
800405 - Benevolence General	\$51,477.38	\$0.00	\$0.00	\$51,477.38
800410 - Benevolence Fr. Page	\$0.00	\$0.00	\$0.00	\$0.00
800415 - Benevolence Rector	\$0.00	\$0.00	\$0.00	\$0.00
800420 - Benevolence YD	\$371.72	\$0.00	\$300.00	\$71.72
Total Restricted Funds Benevolence	\$54,171.01	\$0.00	\$715.64	\$53,455.37
<b>Restricted Funds Ministries</b>				
800045 - Fellowship RF	(\$580.06)	\$51.00	\$0.00	(\$529.06)
800200 - Acolytes	(\$871.65)	\$0.00	\$0.00	(\$871.65)
800206 - Altar Guild -Rose Frontals	\$0.00	\$0.00	\$0.00	\$0.00
800207 - Altar Guild - White Frontal & Fall	\$0.00	\$0.00	\$0.00	\$0.00
800209 - Any Soldier	\$0.00	\$0.00	\$0.00	\$0.00
<b>800210 - Bible Study</b>	\$667.78	\$0.00	\$0.00	\$667.78
<b>800215 - Bookstore</b>	\$959.16	\$0.00	\$0.00	\$959.16
800220 - BOSA	\$1,499.82	\$0.00	\$0.00	\$1,499.82
800222 - BOSA Jr	\$0.00	\$0.00	\$0.00	\$0.00
800223 - Camp Crucis	\$0.00	\$0.00	\$0.00	\$0.00
800225 - Disaster Relief	\$1,908.32	\$0.00	\$0.00	\$1,908.32
800226 - Fellowship Dinner	\$4.75	\$0.00	\$0.00	\$4.75
800227 - Prayers & Squares	\$0.00	\$0.00	\$0.00	\$0.00
800228 - Rally Day	\$136.43	\$0.00	\$0.00	\$136.43
800230 - DOK	\$383.74	\$38.00	\$0.00	\$421.74
800235 - Ladies Retreat	\$2,696.99	\$0.00	\$0.00	\$2,696.99
800240 - Men's Retreat	\$800.05	\$0.00	\$0.00	\$800.05
800255 - Family Night	(\$350.03)	\$32.00	\$400.42	(\$718.45)
800260 - Parishioner Relief Fund	\$1,173.11	\$0.00	\$1,173.11	\$0.00
<b>800266 - Junior Seminarian</b>	\$115.00	\$615.00	\$730.00	\$0.00
<b>800267 - Middler Seminarian</b>	\$500.00	\$795.00	\$1,295.00	\$0.00
800270 - Shepherds Guild	\$20.00	\$0.00	\$0.00	\$20.00
800700 - Santa Cruz	\$0.00	\$0.00	\$0.00	\$0.00
800701 - Cursillo Scholarship RF	\$484.00	\$0.00	\$0.00	\$484.00
800702 - Senior Saints	\$0.00	\$0.00	\$0.00	\$0.00
Total Restricted Funds Ministries	\$9,547.41	\$1,531.00	\$3,598.53	\$7,479.88
<b>Restricted Funds Church</b>				
<b>800000 - Altar Guild</b>	\$4,301.33	\$800.00	\$0.00	\$5,101.33
<b>800002 - Capitol Improvements</b>	\$7,173.19	\$0.00	\$0.00	\$7,173.19
800005 - Flowers	\$546.18	\$0.00	\$71.22	\$474.96
800010 - Memorial Garden Beautification	\$3,132.50	\$0.00	\$0.00	\$3,132.50
800011 - Memorial Garden Niches	\$46,163.28	\$0.00	\$0.00	\$46,163.28
800015 - Music	\$2,448.84	\$194.00	\$0.00	\$2,642.84
<b>800016 - Music Appleby Concert</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>800017 - Music Handbell Choir</b>	\$1,167.95	\$0.00	\$0.00	\$1,167.95
800018 - Music Praise Band	\$0.00	\$0.00	\$0.00	\$0.00
800020 - Mother's Day Out	(\$2,398.13)	\$135.77	\$0.00	(\$2,262.36)
800025 - Nursery	\$0.00	\$0.00	\$0.00	\$0.00
800026 - SNS Kingdom Building	\$1,931.17	\$0.00	\$511.62	\$1,419.55
800030 - Suspense	\$484.32	\$0.00	\$484.32	\$0.00
800035 - Retirement Reception	(\$5.86)	\$5.86	\$0.00	\$0.00
800040 - Statue Donations	\$1,836.23	\$0.00	\$1,836.20	\$0.03



Date : 09/10/2018  
Time : 2:33:21 PM

St.Peter & St.Paul  
Summary of Restricted Accounts - Portrait  
August 2018

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Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Total Restricted Funds Church	\$66,781.00	\$1,135.63	\$2,903.36	\$65,013.27
Restricted Funds Missions				
800300 - Adult Mission Trip	\$84.70	\$0.00	\$0.00	\$84.70
800303 - Alpha	(\$342.69)	\$342.69	\$0.00	\$0.00
800305 - Arlington Life Shelter	\$712.23	\$25.00	\$0.00	\$737.23
800310 - Haiti Starfish	\$620.00	\$80.00	\$0.00	\$700.00
800315 - La Gran Familia	\$1,800.50	\$0.00	\$0.00	\$1,800.50
800320 - Malawi Relief	\$869.00	\$150.00	\$0.00	\$1,019.00
800325 - Mission & Outreach	\$0.00	\$0.00	\$0.00	\$0.00
800330 - Thanksgiving	\$272.35	\$0.00	\$0.00	\$272.35
Total Restricted Funds Missions	\$4,016.09	\$597.69	\$0.00	\$4,613.78
Restricted Funds Memorials				
800125 - General Memorials	\$320.00	\$0.00	\$0.00	\$320.00
800161 - Robertson R	\$405.00	\$0.00	\$0.00	\$405.00
800170 - Jordan Schley Chapel Fund	\$40.53	\$1,836.20	\$0.00	\$1,876.73
800190 - Spangler B	\$100.00	\$0.00	\$0.00	\$100.00
Total Restricted Funds Memorials	\$865.53	\$1,836.20	\$0.00	\$2,701.73
Restricted Funds Youth				
800600 - Angli Kids	\$246.37	\$0.00	\$0.00	\$246.37
800605 - AYM	(\$213.80)	\$0.00	\$83.38	(\$297.18)
800607 - Chili Cookoff	\$487.10	\$0.00	\$0.00	\$487.10
800610 - International Mission Trip	(\$4,942.17)	\$7,278.35	\$0.00	\$2,336.18
800615 - Local Mission Trip	\$645.58	\$0.00	\$2,307.69	(\$1,662.11)
800620 - Team Kids	\$20.99	\$0.00	\$0.00	\$20.99
800625 - VBS	\$256.81	\$0.00	\$0.00	\$256.81
800626 - School Supplies	\$20.00	\$0.00	\$0.00	\$20.00
800627 - Anglican House	(\$411.41)	\$68.54	\$95.69	(\$438.56)
Total Restricted Funds Youth	(\$3,890.53)	\$7,346.89	\$2,486.76	\$969.60
Total Temporary Restricted	\$131,490.51	\$12,447.41	\$9,704.29	\$134,233.63

Date : 09/10/2018  
Time : 2:29:59 PM

**St.Peter & St.Paul**  
**Balance Sheet**  
**August 2018**

**Accounts**

**Assets**

**Current Assets**

100000 - Operating 4946 \$329,631.28

**Total Current Assets**

**\$329,631.28**

**Total Assets**

**\$329,631.28**

**Liabilities, Fund Principal, & Restricted Funds**

**Liabilities**

**Current Liabilities**

200100 - Federal PR Taxes Payable (\$6,757.01)

**Total Current Liabilities**

**(\$6,757.01)**

**Total Liabilities**

**(\$6,757.01)**

**Fund Principal**

399999 - Beg Balance Operating Fund \$160,207.44

Excess Cash Received \$42,142.22

**Total Fund Principal and Excess Cash Received**

**\$202,349.66**

**Restricted Funds**

Total Temporary Restricted \$134,233.63

**Total Restricted Funds**

**\$134,233.63**

**Total Liabilities, Fund Principal, & Restricted Funds**

**\$329,826.28**

\*\*\*\*\* Out of Balance \*\*\*\*\*

**(\$195.00)**









# Bud vs Act Monthly 2018

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Total 2018
Pension Premiums	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	16,800
Actual	2,271	870	1,740	0	870	870	870	870	1,400	1,400	1,400	1,400	8,361
Total Personnel Expense	19,033	13,950	13,950	13,950	13,950	13,950	13,950	13,950	13,950	13,950	13,950	14,950	173,487
Actual	17,027	12,685	13,984	13,279	12,473	11,811	13,723	12,578	0	0	0	0	107,560
Utilities													
Garbage	180	180	180	180	180	180	180	180	180	180	180	180	2,160
Actual	183	183	183	183	183	366	0	183	180	180	180	180	1,464
Gas and Electric													
Electric-BOSA	220	300	200	180	100	120	175	100	130	130	130	130	1,915
Actual	242	305	228	169	136	149	154	181	400	400	400	460	1,564
Electric-Church	500	700	700	500	300	300	500	400	400	400	400	460	5,560
Actual	426	620	456	508	565	390	444	499	1,300	1,300	1,200	1,100	3,908
Electric-Great Hall	1,000	1,000	90	900	700	900	1,094	1,381	1,300	1,300	1,200	1,100	12,290
Actual	909	813	841	559	626	841	1,094	1,381	50	50	100	170	7,064
Gas	300	140	140	70	50	50	50	50	50	50	100	170	1,220
Actual	431	224	140	86	60	42	49	55	1,880	1,880	1,830	1,860	1,087
Total Gas and Electric	2,020	2,140	1,130	1,650	1,150	1,370	1,925	2,150	1,880	1,880	1,830	1,860	20,985
Actual	2,008	1,962	1,665	1,322	1,387	1,422	1,741	2,116	0	0	0	0	13,623
Telephone	700	700	700	700	700	700	700	700	700	700	700	700	8,400
Actual	475	391	392	391	391	403	498	407	700	700	700	700	3,348
Water	800	1,200	600	500	500	1,200	1,500	1,500	800	800	600	800	10,800
Actual	630	1,381	551	565	544	529	1,708	1,733	3,560	3,560	3,310	3,540	7,641
Total Utilities	3,700	4,220	2,610	3,030	2,530	3,450	4,305	4,530	3,560	3,560	3,310	3,540	42,345
Actual	3,296	3,917	2,791	2,461	2,505	2,720	3,947	4,439	0	0	0	0	26,076
Total Expense	60,533	46,520	51,010	47,030	43,705	51,400	46,705	46,030	45,310	51,860	44,960	45,890	580,954
Actual	55,582	48,848	59,820	31,693	37,058	47,040	46,184	41,104	0	0	0	0	367,329
Net Ordinary Income	(15,526)	(1,513)	(6,003)	972	1,302	(6,393)	1,297	(1,023)	3,692	(4,853)	2,047	7,312	(18,692)
Actual	(10,170)	7,300	(9,754)	32,777	12,150	(4,968)	5,910	8,588	0	0	0	0	41,833