

St. John's Lutheran School 2018-2019 Tuition Agreement		Amount	Check #	Date
Parent/Guardian Name:				
Student(s) Name:				
a.	Registration Deposit \$150 and Book Fees \$100	\$250 per child		
b.	Capital Use Fees (Due by July 1, 2018)	\$200 per child		
c.	Tuition Fee K-8	\$6720 (\$672 mo.)		
d.	Multiple Child Discount: 2 <sup>nd</sup> Child \$6050 (\$605 mo.)			
	3 <sup>rd</sup> + Child \$5720 (\$572 mo.)			
Extended Care per child: August – May				
	Before and After School	\$2500/yr.		
	Before School Only	\$1250/yr.		
	After School Only	\$1750/yr.		
<b>Total for the year:</b>				
<b>Monthly Tuition Rate:</b>				

\_\_\_\_\_ I am applying for Tuition Assistance

**Tuition Assistance** SJLS provides tuition assistance based solely on financial need to qualified families. We use an outside agency, Tuition Assistance Data Services (TADS), to objectively and confidentially determine the appropriate level of assistance. All applications must be processed by **May 1, 2018** in order to determine the annual grants.

**Payment Procedure and Delinquency Policy**

1. Families enter into a good-faith terms of payment agreement with the school at the time of enrollment. **No monthly statements will be sent. Your check is your receipt.** Extended Care or cash receipts are available upon request.
2. Full Tuition and Extended Care fees are due the first (1<sup>st</sup>) of the month, prior to the child's attendance. Adjustments will only be made with prior approval. **One hundred dollars (\$100) per child may be deducted from the annual tuition amount if annual tuition is paid in full by September 1, 2018.**
3. **Ten (10) equal monthly Tuition payments** will be required August 1 through May 1 and are due the first day of the month.
4. **Ten (10) equal monthly Extended Care payments** will be required August 1 through May 1 and are due the first day of the month.
5. **Payments are delinquent after the 10<sup>th</sup> of the month** at which time the family will be contacted by phone. **A \$15.00 late fee** will be charged for each month overdue. Any later delinquency may result in dismissal unless arrangements are made with the school finance office or school Superintendent.
6. Refund of Tuition or Extended Care fees are not given for holidays or absences.
7. **Two weeks written notice is required prior to withdrawal from school. If no written notice is given, there will be a charge of two (2) weeks tuition after withdrawal.**
8. **Extended Care hours are until 6:00 PM.** Pickup past 6:00 PM will be subject to an additional \$1.00 per minute fee, with a minimum of \$10.00. Students who access Extended Care must be signed in and signed out by a pre-authorized adult. Students under no circumstances may sign themselves in or out of Extended Care. **Drop-Ins** for any reason (less than 5 hours per week) are charged \$10.00 or any part of an hour.

While it is intended that these terms and fees remain unchanged during the full year, SJLS may amend these terms and fees upon 30 days written notice to parents of enrolled children.

I acknowledge receipt of the Payment Procedure and Fee Schedule and agree to the terms stated in it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return a signed copy of this agreement to the school office at the time of your registration.

**Please direct your attention to the second side of this sheet to view the insurance disclaimer.**

I acknowledge that I have read and understand the insurance disclaimer on the reverse side of this Tuition Agreement. \_\_\_\_\_  
Please initial here

St. John's Lutheran Church and Schools does not provide student medical coverage. I/We acknowledge that participation in activities during the school day involves risk to the students and may result in various types of injury. In consideration for this opportunity to participate in activities during the school day, I/we acknowledge and accept the risks of injury associated with this participation. I/we accept personal financial responsibility for any injury or loss sustained during the school day or during transportation to and from school activities, as well as for any medical treatment rendered to my/our student(s) that is authorized by the School or its agents, employees, volunteers, or any representatives (collectively referred to hereinafter as the "School.")

Further, I/we release and promise to indemnify, defend, and hold harmless St. John's Lutheran Church and Schools for any injury arising directly or indirectly out of school activities or transportation to and from off-site activities, whether such injury arises out of the negligence of the School, the students, or otherwise. If a dispute over this agreement or any claim for damages arises, I/we agree to resolve the matter through a mutually acceptable alternative dispute resolution process. If the Participant I/we and the School cannot agree upon such a process, the dispute will be submitted to a three-member arbitration panel for resolution pursuant to the rules of the American Arbitration Association.