



**Samaritan Health Center**  
**Job Description**  
**Dentist**

**Position Summary**

Reports to the Executive Director. Has primary responsibility for managing the Dental Department. These responsibilities include providing dental care to all patients s/he is qualified to treat, supporting all volunteer dentists, and overseeing the daily operations, staff performance, and dental clinical record systems (Dentrix).

**Principal Duties and Responsibilities**

1. Provide dental care to all patients that s/he is qualified to treat.
2. Supervise all dental staff.
3. Ensure that all dental equipment is functioning properly.
4. Coordinate with Operations Manager to procure necessary dental supplies.
5. Negotiate oral surgery referrals and other patient needs with community partners.
6. Oversee the activities of any dental students rotating at SHC as required and if holding adjunct status at the UNC dental school.
7. Maintain current licensure, including CE and CPR requirements
8. Assist with hiring and supervising all staff members who work in the Dental Department and ensuring that each staff member is working to meet the Health Center's mission.
9. Work closely with the Operations Manager to ensure that all dentists are appropriately credentialed and privileged.
10. Responsible for working with the Board, staff, and donors to develop and communicate Samaritan Health Center's vision/plans for improving the dental health of the people living in the target area.
11. Responsible for identifying and/or developing analytical tools designed to improve SHC's clinical performance.
12. Provide leadership for the development of policies and procedures that are consistent with current standards of care and that are designed to guide the Department's clinical activities.
13. Work closely with the Executive Director, Operations Manager and clinical staff to ensure that all services at the Health Center are delivered in a manner consistent with current standards of care.
14. Responsible for representing the dental clinic at the local Dental Society and other professional organizations.
15. Ensure compliance with standards, laws, and regulations as created by regulatory and accrediting organizations such as BPHC, JCAHO, CLIA, OSHA, State and Federal Governments, etc.
16. Responsible for performing other duties as required to help SHC accomplish its mission.

**Required Skills or Abilities**

1. Experience and demonstrated ability to work in a multi-cultural setting.

2. Ability to embrace and personify the mission of Samaritan Health Center, through performing work for the whole person, providing for the physical, emotional, and spiritual needs of staff members and patients.
3. Ability to collaborate and interact with a diverse group of medical and dental professionals.
4. Ability to organize, direct, prioritize, and delegate work appropriately. Willingness to do what is necessary to get the job done.
5. Ability to lead and manage support staff and make sound decisions.
6. Requires a comprehensive understanding of the dental issues involved in providing clinical leadership at a free clinic.
7. Excellent analytical skills necessary for preparing financial, legal, and administrative tasks.
8. Excellent communication skills for patients, staff, community partners, and donors.

### **Required Knowledge, Experience or Licensure/Registration**

1. DDS or DMD degree
2. License to practice dentistry in the State of North Carolina.
3. Commitment to Christ and involvement in a local church.

### **Time Commitment**

1. This position is one day (8 hours) of clinical time per week, with a possibility of expanding in the future.
2. This staff member will be asked to review and assist with requests for oral surgery referrals.
3. There may be occasional requests for this staff member to represent Samaritan Health Center at meetings or consult on a patient situation by phone or in person.

### **Salary**

1. The salary will be paid on an hourly basis commensurate with training and experience.

### **Malpractice Insurance**

Upon successful completion of credentialing and privileging, this individual will be covered under Samaritan Health Center's FTCA (Federal Tort Claims Act) coverage, unless existing coverage is verified to extend to work at Samaritan Health Center.

### **Benefits**

No health insurance or retirement funds are offered for our part-time employees.

### **Working Conditions**

1. Clinical setting.
2. OSHA Category 1: Highly likely to produce blood or body fluid exposure.

### **To Apply**

Please submit cover letter and CV to [jobs@samaritanhealthcenter.org](mailto:jobs@samaritanhealthcenter.org). Please include "Samaritan Health Center Dentist" in the subject line of email. No phone calls please.