



Internship placements available

Samaritan Health Center is looking for volunteer interns at our newest clinic!

Are you looking for a place where you can use your skills and talents to impact the community? Perhaps you are pre-med and looking for an internship in a free clinic setting? If so, we have a place to offer you. We offer the opportunity to obtain hands-on experience in a fun and community-oriented environment!

Internship Details:

Internship for college graduate, or undergraduate student in pre-med, social work or other field-relevant major, with the following qualities and skills:

- strong Spanish speaker, including on the phone
- strong attention to detail
- reliability & professionalism
- ability to work both independently and as an engaged member of a team
- ability to work with a diverse client population
- respect for privacy and confidential information
- an eagerness to learn and a demonstrated self-starter
- knowledge and experience with Microsoft Office and ability to learn our electronic medical record, Practice Fusion
- active in a local church
- committed to the mission of Samaritan Health Center

The focus of this internship is front desk support at our University Drive clinic: scheduling patients, answering and returning phone calls, greeting visitors, and generally producing a welcoming atmosphere at clinic. This will include administrative tasks (filing, documentation, data entry, etc.), with the potential for learning other aspects of clinic operations if front desk responsibilities permit, or completing special projects as requested by physicians or the Executive Director.

All internships require a commitment of at minimum one half day per week. For fall 2018, opportunities are Wednesdays 9 AM-1 PM and Thursdays 9 AM-2 PM.

Those interested in internships should submit a resume and *specific* letter of interest, including days and times of availability, to jobs@samaritanhealthcenter.org. Please include "Fall 2018 Internship" in the subject line of email.

Samaritan Health Center is a faith-based primary care medical clinic serving the low-income residents of Durham and the surrounding communities.