

HARVEST BAPTIST CHURCH

Date: 04NOV17

Fundraiser Authorization

Date of Request: _____ Individual Making Request: _____
Ministry Team Sponsoring the Fundraiser: _____
Ministry Team / Group Leader: _____ Leader Approval Signature: _____
Description of Fundraiser Request:
Purpose of Fundraiser Request:
If Contract Exists Attach Copy: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
Projected Gross Sales: _____ If multiple church members are involved in collecting sales, a list of individuals from whom sales receipts are to be received and a projected sales sheet (e.g., 50 candy bars given = \$50 due at completion) must be provided to the Assistant and/or Treasurer. Projected Gross Profit Margin: _____
Start Date: _____ End Date: _____
Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO Treasurer's Signature: _____ Date: _____ Elder's Signature: _____ Date: _____
Routing: The fundraiser sponsor will complete the form and submit to the Finance Team.