

## Eastpoint Christian Church Job Description

**Position Description:** Connections Director

**Reporting To:** Discipleship Pastor

### **Position Summary:**

Lead Connections Ministry Team in alignment with Eastpoint's vision through casting vision, training and developing leaders and teams, fostering a welcoming environment at our worship services, and helping people take next steps in their faith.

This is a full time salaried position. Normal work hours would be Sunday-Thursday. Weekend and evening hours will be required for groups, classes, and special events.

### **Role and Responsibilities:**

- **General:**
  - Participate in weekly staff meeting.
  - Attend all staff retreats, conferences, and offsites.
  - Be present at special church-wide events.
- **Discipleship Team:**
  - Contribute to the Discipleship Team.
- **Connections Ministry:**
  - Build and manage ministry budget.
  - Lead Connections Team toward priority goals through casting vision and mobilizing the team.
  - Develop the Servant Leadership Pathway in Connections.
  - Recruit, train, reposition, and manage volunteers.
  - Build teams, systems, and process to connect newcomers to a growing relationship with God and the church community.
  - Be present and available during the Sunday services to encourage the Connections Team and engage with the adults at Eastpoint.
  - Create a warm welcoming environment on Sundays.
  - Plan and execute Connections events.
- Other duties as assigned

### **Education/Experience:**

- Bachelor's Degree--preferably in Christian Ministry, Leadership, or a related field.
- Proven track record of functioning well on diverse teams
- Proven track record of team leadership and leadership development

### **Skills/Knowledge:**

- Passionate about Christ and His Church as the hope for the world; demonstrates integrated and mature spiritual journey
- Devoted to the Core Values of Eastpoint Christian Church
- Self-starter, initiator, leader

- Able to anticipate needs and move the ministry forward
- Able to recruit and manage volunteers
- Excellent written and oral communication skills
- Positive attitude and approach to problem solving
- Demonstrated leadership competencies:
  - Lead a one-on-one meeting with a leader that encourages and challenges.
  - Foster peer-to-peer learning that sharpens the leadership competencies of your leaders.
  - Provide constructive feedback that increases ministry effectiveness and leadership confidence.
  - Personalize coaching approach based upon the leader’s developmental needs.
  - Make decisions that guard the mission and values of the church.

**Base Physical Requirements:**

Code: N=Never      O=Occasionally (<20%)      F=Frequently (20%-80%)      C=Constant

**Exposure to Adverse Working Conditions:**

Noise, Noxious Odors, Temperature.....	O	Hazardous Materials.....	N
Potentially Threatening Abusive Clients...O		Communicable Diseases...	O

**Physical Conditions:**

Close Eye/Hand Work.....	F
Sedentary (continuous sitting).....	F
Light Work (standing, walking, lifting <15 pounds).....	F
Moderate Work (lifting 15-30 pounds, prolonged use of small hand instruments)	O
Moderately Heavy Work (lifting, moving, loading 31-50 pounds).....	O
Heavy/Hard Work (above average strength and stamina, lifting > 51 pounds).....	O

**Work Environment:**

- Works at a computer at a desk in the office
- Meets with church members at the office and in the community