

Eastpoint Christian Church Job Description

Position Description: Care Pastor

Reporting To: Discipleship Pastor

Position Summary:

Lead the Care Ministry in alignment with Eastpoint's vision through casting vision, developing leaders and teams, helping people take next steps in their faith, and supporting the church body through pastoral care and counsel.

This is a part time (25 hours/week) salaried position. Normal work hours would be Sunday-Thursday. Weekend and evening hours will be required for groups, classes, and special events.

Role and Responsibilities:

- **General:**
 - Participate in weekly staff meeting.
 - Attend all staff retreats, conferences, and offsites.
 - Be present and available during the Sunday services to encourage and engage with the adults at Eastpoint.
 - Be present at special church-wide events.
- **Discipleship Team:**
 - Contribute to the Discipleship Team.
- **Care Ministry:**
 - Oversee Freedom Groups and Marriage Ministry.
 - Build and manage ministry budget.
 - Lead Care Team toward priority goals through casting vision and mobilizing the team.
 - Develop the Servant Leadership Pathway in Care Ministry.
 - Recruit, train, reposition, and manage volunteers.
 - Plan and execute Care Ministry events.
- **Pastoral Care**
 - Follow up with people who have questions about faith.
 - Follow up with people who want to follow Jesus and get baptized.
 - Point person for pastoral counseling, hospital visitations, weddings, and funerals (note: other pastoral staff are available to help as needed).
- Other duties as assigned

Education/Experience:

- Bachelor's Degree--preferably in Christian Ministry or a related field.
- Minimum of 3 years of pastoral ministry experience
- Proven track record of functioning well on diverse teams
- Proven track record of team leadership and leadership development

Skills/Knowledge:

- Passionate about Christ and His Church as the hope for the world; demonstrates integrated and mature spiritual journey
- Devoted to the Core Values of Eastpoint Christian Church
- Self-starter, initiator, leader
- Able to anticipate needs and move the ministry forward
- Able to recruit and manage volunteers
- Excellent written and oral communication skills
- Excellent interpersonal skills
- Positive attitude and approach to problem solving
- Demonstrated leadership competencies:
 - Lead a one-on-one meeting with a leader that encourages and challenges.
 - Foster peer-to-peer learning that sharpens the leadership competencies of your leaders.
 - Provide constructive feedback that increases ministry effectiveness and leadership confidence.
 - Personalize coaching approach based upon the leader’s developmental needs.
 - Make decisions that guard the mission and values of the church.

Base Physical Requirements:

Code: N=Never O=Occasionally (<20%) F=Frequently (20%-80%) C=Constant

Exposure to Adverse Working Conditions:

Noise, Noxious Odors, Temperature.....	O	Hazardous Materials.....	N
Potentially Threatening Abusive Clients...	O	Communicable Diseases...	O

Physical Conditions:

Close Eye/Hand Work.....	F
Sedentary (continuous sitting).....	F
Light Work (standing, walking, lifting <15 pounds).....	F
Moderate Work (lifting 15-30 pounds, prolonged use of small hand instruments)	O
Moderately Heavy Work (lifting, moving, loading 31-50 pounds).....	O
Heavy/Hard Work (above average strength and stamina, lifting > 51 pounds).....	O

Work Environment:

- Works at a computer at a desk in the office
- Meets with church members at the office and in the community