

CHARITABLE CONTRIBUTION GUIDE TO GIVING

Covenant Presbyterian Church

1. Charitable contributions are deductible the year delivered or mailed.
2. Covenant Presbyterian Church has four funds to which contributions may be made: 1) General Fund, 2) Cornerstone of Faith Building Fund, 3) Faith Promise Mission Fund and 4) Deacon Benevolence Fund.
3. Designated contributions for an approved project or program of the church are deductible and will be administered through the General Fund.
4. Policy concerning gifts designated to individuals:
 - a. General Fund: Designated contributions that are typically not deductible include any contribution to the General Fund of Covenant Presbyterian Church that designates a specific individual. Such a gift will be either returned to the donor with an explanation or if the donor insists then the gift will be accepted but marked on the check and stewardship statement that it is Non Deductible. Members may give gifts directly to individuals. Such gifts will usually not result in taxable income to the donee, nor will the donor receive a tax deduction. If anonymity is desired, cash, money orders or cashier checks may be an alternative to a personal check.
 - b. Faith Promise Missions Fund: Contributions that designate a missionary supported by the Faith Promise Missions Fund are deductible if the funds are disbursed payable to the Missionary Board/Agency that supervises the named Missionary.
 - i. However, if the disbursement is to be paid directly to the Missionary then the gift is nondeductible.
 - ii. Such a gift will be processed in accord with 4.a.
 - c. Deacons Fund: Covenant Presbyterian Church in the exercise of its religious and charitable purposes, has established a benevolence fund to assist persons in financial need. The church welcomes contributions to the fund. Donors are free to make written suggestions as to beneficiaries of the fund. However such suggestions shall be deemed advisory rather than mandatory in nature. The administration of the fund, including all disbursements, is subject to the exclusive control and discretion of the Deaconate. The Deaconate may consider suggested designations, but in no event is it bound in any way to honor them, since they are merely nonbinding suggestions or recommendations. As a result, donors will not be permitted to recover a contribution on the ground that the church failed to honor the donor's designation.

Donors wishing to make contributions to the benevolence fund subject to these conditions may be able to deduct their contributions if they itemize deductions on their tax returns. The church cannot guarantee this result and recommends that donors who want assurance that their contributions are deductible should seek the advice of a tax attorney or CPA. Checks should be made payable to Covenant Presbyterian Church with a notation that the funds are to be placed in the Deacons Benevolence Fund.

This policy statement is effective 1/1/2005 and supersedes any past practices. This policy statement is necessary to assure that all charitable contributions received by CPC are in compliance with IRS rules and regulations and are deductible by the donor.

Adopted by the Session: 03/08/06