

Mission Support Letter Guideline

1. **Read** *Ephesians 1:22-23* and *Philippians 4:19*. Ask God to increase your faith in Him. He IS able to provide all your needs according to His sovereign plans for you.
2. **PRAY** and ask God to provide the necessary funds for your Mission trip. All wealth and honor belong to Him – He is the most capable of providing your needs. ASK and TRUST Him!
3. **Who should I send my letters to?** **PRAY** about who God would have you send your letters to. The people mostly likely to support you are those you have a good/close relationship with. Consider grandparents, aunts, uncles, coaches, teachers, neighbors, friends and instructors. **Do not send letters to church members** unless you have a close relationship with them. NO MASS MAILINGS please.
4. **Increase your chances of getting responses from potential supporters** – include a stamped and self addressed envelope and commitment card. *The commitment card should make it fast and easy for them to communicate their **commitment to pray for you and/or support you financially**.*
5. **Your letter should clearly answer the following questions:**
 - A. **Who** is going on this trip with me? Who am I going to serve (name of people, church, ministry, etc).
 - B. **What** kind of ministry will I be doing (explain a little about what you will be doing)?
 - C. **When** will I be going and returning (dates)?
 - D. **Where** will I be going (town, city, region, country)?
 - E. **Why** do I want to go on this trip (give at least two reasons and be authentic)?
 - F. **How** many people will I be going with? How many people will I be serving? How much does the trip cost?
 - G. **What** are two (2) things you want to see God change in your life through this Mission trip?
 - H. **How** are you asking potential supporters to be involved (be specific)? For example: I am trusting God to provide ten (10) people to pray for me (include list of at least four prayer requests) and thirteen (13) supporters at \$100.00/each or twenty (26) supporters at \$50/each or fifty two (52) supporters at \$25.00/each, etc. ***The commitment card you include in the stamped and self addressed envelope should have places for potential supporters to “check” their prayer and financial commitments to you.***
6. **Tax Deductable Gifts:** Please make all checks payable to Christ Covenant Presbyterian Church and put the student’s full name in the memo line”. Should I not be able to participate in this trip the IRS requires that your donation be used for future CCPC Youth Mission projects.