

CREDIT CARD

Cedar Springs Weekday School Auto Pay Authorization Form

I hereby authorize Cedar Springs Presbyterian Church to initiate automatic deductions from my Credit/Debit card account for payment for Cedar Springs Weekday School Tuition and Registration fees. I understand that any late pickup fees, badge fees, NSF fees, and late payment fees will be withdrawn/charged to/from this account.

These automatic deductions are to occur:

Reoccurring Monthly: 1st day of the month

One-time Only

Child's Name _____

Child's Name _____

Child's Name _____
(Please attach a list if more space is needed)

Transaction Amount:*

*A processing fee of 3% will be added to each debit/credit payment.

Account Balance + **Processing Fee** = **Total charged/debited**

\$ _____ + \$ _____ = \$ _____

Name on Card _____

Card type: (circle one) Visa -or- Mastercard

Billing address on card _____

Account number: _____

City, State, Zip _____

CVV number: _____

Phone No. _____

Expiration date on card: ____/____

*Email Address (required) _____

Please show signature(s) below as required on purchases issued against account.

Signature

Date

Signature

Date

This authorization shall remain in effect until I notify Cedar Springs in writing that I wish to terminate or change the agreement, which I may do at any time. I understand that the above rates may change due to a change in the school schedule and any credits will be applied to my account. Also, I understand that the tuition rates may change during the time my child is enrolled in the WDS program. I will receive notification prior to any increase in rates. I further understand that I will be charged a \$10 NSF/Closed account fee and a late payment fee if my payment is returned to CSPC for any reason. After 2 returned payments, I will be required to make other payment arrangements for the remainder of the school year. **A processing fee of 3% will be added to each debit/credit payment.**

Please allow 2 weeks for change or termination of this payment option.

Rec'd by: _____
WDS

Processed by: _____
CSPC