

**George Mason University
Department of Communication
Insight Committee By-Laws**

ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION

Section 1.

The name of the organization shall be George Mason University Department of Communication Insight Committee.

Section 2.

The purpose of the Insight Committee is as follows:

1. To provide advice and counsel to the Department on matters pertaining to curricula, educational strategy, and future directions of the Department;
2. To serve as ambassadors in promoting the mission of the Department of Communication, College of Humanities and Social Sciences, and George Mason University to both internal and external stakeholder groups;
3. To support and assist the Department of Communication in becoming a leading department of communication;
4. To provide assistance in the areas of research, awards, student and student organization development and mentoring, and to identify ways in which their professional experiences can be leveraged in support of these and other activities;
5. To serve as a resource on special programs and projects such as panels, speakers, visiting faculty and individual counseling;
6. To provide a conduit and a support base in development opportunities for the Department;
7. To remain engaged with other alumni to help identify potential volunteers and future leaders to serve on the Committee; and
8. To participate in any other special projects or areas of need as identified by the Department, College or University and agreed to by the Committee.

ARTICLE II. MEMBERSHIP, OFFICERS, MEETINGS AND DUTIES

Section 1: Membership & Officers

1. Committee membership shall consist of volunteers nominated by the Committee Chair and Department Chair, and elected to membership by a simple majority of current Committee members.

2. Officers of the Insight Committee shall include a Committee Chair and Vice Chair, with both officers serving two year terms and the Vice Chair succeeding to the office of Chair. After transition, the outgoing Committee Chair will serve a one year term as Immediate Past Chair.

3. Vice Chair candidates will be nominated by the sitting Insight Committee Chair and the Department of Communication Chair and elected by simple majority vote of the membership.

4. Committee members may resign membership at will and the Committee Chair or Department Chair may remove a Committee member at his/her discretion for lack of attendance or behaviors that misrepresent or damage the Department or College. Previous members on the Committee are eligible for nomination to membership.

5. To best serve the interests of the Department and students of George Mason University, the Committee will actively promote diversity among its membership.

Section 2: Meetings & Duties

Each member should plan to attend three (3) to four (4) in person meetings per year and occasional conference call meetings. Special projects and other activities may require additional participation or leadership.

ARTICLE III: GOVERNANCE

Section 1.

The Committee may create, and the Committee Chair may empanel *ad hoc committees* as needed and the Committee may, by a two-thirds majority vote (2/3), create or abolish standing committees as needed.

Section 2.

All Committee practices and statements shall be consistent with the policies of George Mason University, the College of Humanities and Social Sciences, and the Department of Communication.

Section 3.

The most recent edition of *Robert's Rules of Order* shall serve to resolve any parliamentary issues that reach beyond these by-laws.