Final Employer Evaluation of Intern’s Performance

Please use this form to record your evaluation and comments on your intern’s performance. Your evaluation represents 40% of the student’s final academic grade. Please share the evaluation with the student. Forward one copy to by email to: meis@gmu.edu or by fax (703) 993-1244. Thank you very much.

Student ______________________

Supervisor ___________________ Organization ______________

Placement Starting Date ___________ Ending Date ______________

Student has worked approximately ________ hours in total.

Please rate the following:

A = Excellent     B = Good     C = Average     D = Poor

Dependability

Ability to work with others

Initiative in accomplishing tasks

Ability to meet deadlines

Ability to work independently

Ability to use constructive feedback

Quality of work completed

Openness to new ideas and responsibilities
What are the students’ main strengths in performing internship duties?

What are the student’s main weaknesses in performing internship duties?

Additional comments you believe would be helpful to the student.

Comments in regard to accepting other George Mason University students.

Signature ________________________________  Date ____________

Title ___________________________