

2024-2025_{updated 12/09/2024} Girls' Swimming & Diving Bulletin











CHSAA Contacts

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<u>CHSAA MISSION STATEMENT</u> "Seeking Excellence in Academics, Activities, and Athletics"

In pursuit of excellence, the Colorado High School Activities Association strives to create a positive and equitable environment in which all qualified student participants are challenged and inspired to meet their highest potential.

To fulfill this mission the Colorado High School Activities Association will:

- Act as an integral component of the educational process.
- Administrate, interpret, and seek compliance with the CHSAA By-laws as needed to promote fair play within Colorado activities and athletics.
- Provide diverse and equitable opportunities for participation that encourages all qualified students to take part in the activity/athletic experience.
- Provide an environment that enhances personal development through sporting behavior, character education, teamwork, leadership, and citizenship while increasing values that partner the educational standards of the State of Colorado.
- Recognize the outstanding accomplishments of Colorado athletes, teams, coaches, and administrators through our academic and activity awards programs.

2024-2025 Girls' Swim & Dive Calendar

September 14	Preseason Meeting First Practice
November 18	First Practice
November 18	Winter Eligibility Regain Date
November 23	First Scrimmage
December 2	First Contest
December 7	SAT exam day
December 14	ACT exam day
December 20-21	Rex Abelein Memorial Invitational (Coaches Invite)
December 24-27, 29 January 1	
January 2	Winter Restricted Varsity Eligibility Regain Date
January 27	8:00 a.m. Waiver forms due
February 1	Regular Season ends
	(no qualifiers accepted after this date)
February 3	10:00 am Deadline for State Meet Entries
	Gate lists Due
February 7-8	4A State Championships
	3A State Championships
February 8	ACT exam day
	5A State Championships
	9:00 a.m. Swim & Dive Committee Meeting

CHAMPIONSHIPS at Veterans Memorial Aquatic Center (VMAC), Thornton, CO

Girls 4A Swimming & Diving Prelims & Finals: February 7-8, 2025 Girls 3A Swimming & Diving Prelims & Finals: February 10-11, 2025 Girls 5A Swimming & Diving Prelims & Finals: February 6-7, 2024

Important Contacts

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Bill Christie Rules Interpreter	303-807-9811	billchristie44@gmail.com
Ron Johns CHSSCA Swim President	303-229-2298	cohsswimdive@gmail.com

2024-2025 Swimming & Diving Committee

Jill Schrader (Chair) – HERITAGE HIGH SCHOOL, Kim Garcia-KENT DENVER HIGH SCHOOL Hilarie Bartling – WELLINGTON HIGH SCHOOL, Beth Hulac-DENVER PUBLIC SCHOOLS, Brynn Thomas- CHERRY CREEK HIGH SCHOOL. Amber Austin-MONARCH HIGH SCHOOL

MAJOR COMMITTEE CHANGES FOR SWIMMING & DIVING

I. MAJOR CHANGES FROM LAST YEAR'S REPORT:

A. Girls State Swim and Dive schedule to be reviewed and potentially broken down into two days consisting of Thursday through Saturday and the following Monday and Tuesday depending on Presidents Day.

II. RATIONALE:

A. This will allow for a longer rest time for athletes going from league meets to State Swim and Dive

III. FINANCIAL IMPACT:

A. None for member schools.

MAJOR BYLAW CHANGES 2024-2025

1.	<i>CLASSIFICATION OF SCHOOLS</i> Constitution & Bylaws, Article 1500, Rule 1500.1, 1500.2 1500.24, 1500.25, 1500.26 & 1510
2.	COACHES REQUIRED TO ATTEND RULES MEETING Constitution & Bylaws, Article 16, Rule 1650.150
3.	**KEEP SPRING SEASON OF SPORT CONSISTENT Constitution & Bylaws, Article 28, Rule 2890
4.	FOOTBALL SEASON OF SPORT Constitution & Bylaws, Article 34, Rule 3401.1
<i>5.</i>	ICE HOCKEY SEASON OF SPORT Constitution & Bylaws, Article 37, Rule 3700.1
6.	T & PF PROCESS & STRUCTURE CHANGE CHSAA T & PF Committee Report

Please refer to CHSAANow.com, Legislative Council, January Committee Reports

SPORTS MEDICINE ADVISORY COMMITTEE

For all CHSAA sports medicine policies, procedures, and protocols, please visit the Sports Medicine Advisory Committee Handbook.

Lightning and Tornado Policy and Procedures and Heat Acclimatization and Safety Priorities can be found in the <u>Sports Medicine Advisory Committee Handbook</u>.



SPORTSMANSHIP

CHSAA Game Management & Sportsmanship Expectation Guide

BECOMING AN OFFICIAL

If you or someone you know is interested in becoming an official, please contact Monica Tillman in the CHSAA official's office at mtillman@chsaa.org.

The Americans Disability Act

Please note: All rules and policies contained within this bulletin are subject to the ADA's requirement to provide reasonable modifications for a disabled student(s). A reasonable modification(s) shall provide a disabled student with equally effective access [to the activity] unless the provision of such reasonable modification would constitute a fundamental alteration of the essential elements of the activity involved. Please refer to CHSAA bylaw 500 for more detailed information.

Mini Championship Trophies

You can find the link for the Personal Trophy PDF HERE.

2024-2025 NFHS Major Swimming & Diving Rules Changes

4-1-4 – Removes the work "clerical" from the description of the official's authority over a meet through the completion of any reports that are responsive to actions occurring while the referee has jurisdiction.

4-2-2e – Removes language that permits an announcement of a disqualification on the basis of a Rule 3-3-2 violation to be made by the public-address announcer if the coach cannot be located.

2024-25 Swimming and Diving Editorial Changes

2-7-5 PENALTY, 3-2-, 3-2-3, 3-3 NOTE, 3-6-1 if, 4-1-8, 4-2-2p, 5-1-3, 6-4-1b(2), 8-1-1, 8-1-2, 9-3-4, 9-4-2, APPENDIX A, APPENDIX B, APPENDIX C

COLORADO STATE RULE ADOPTIONS

In CHSAA State Championship Meets, each team shall be permitted unlimited entries in individual events and one entry in the relay events. Individual and relay entries must meet the qualification standard with only four individuals from each team being eligible to advance past the preliminary round. The individual entry rule shall be followed.

Events may only be modified for non-varsity and invitational competition.

- A. Modification of J.V. Events Dual Meets Only
 - 1. 200 IM modified to 100 IM
 - 2. 100 Butterfly, modified to 50 Fly
 - 3. 100 Backstroke, modified to 50 Back
 - 4. 100 Breaststroke, modified to 50 Breast
 - 5. 6 Round Dives, modified to 3 Dives (first dive must be dive of the week)
 - Mutual consent is required by all coaches to allow the modified 3-round diving format: otherwise, the format defaults back to Rule 9-4-6.
 - Notification to official if more than four J.V. events.
- B. Modification—Invitationals may be modified to add or drop events and order of events.
- C. Modification Option for 6-round diving at invitational competitions.
 - 1. Mutual consent is required by all coaches to allow the modified 6-round diving format; otherwise, the format defaults back to Rule 9-4-6.
 - 2. The invitational may select the dive group for the 1st round voluntary dive. This selection must be defined in the meet information packet. If the selected 1 voluntary dive group does not comply with the dive group of the week, the dive card is not legal for state meet qualification.
 - 3. All divers shall choose their 1st round dive from the selected voluntary dive group for the meet.
 - 4. In accordance with Rule 9-4-6, the degree of difficulty for the 1st voluntary dive may not exceed 1.8.

EJECTED PLAYER/COACH PENALTY – A player or coach ejected will be subjected to the CHSAA player/coach ejection policy, By-law 2200 and 2210.

STARTER'S PROTOCOL – Colorado will use the Verbal Preparatory Commands for all starts. Refer to page 102 of the 2024-2025 NFHS Rules Book.

STUDENT/TEAM PRACTICE REQUIREMENT — Each student competing in an interscholastic sports program must have had a minimum practice period of three days in his/her/their sport(s) (exclusive of Sundays) before representing his/her/their school in an interscholastic contest or scrimmage. A student must have a minimum of nine days of practice in football. Receiving school must have written verification on file if transfer of schools is involved.



2024-25 NFHS Swimming and Diving Uniform Rules

Rule 3-3 Uniforms

NOTE: Each state association may, in keeping with applicable laws, authorize exceptions to NFHS playing rules to provide reasonable accommodations to individual participants with disabilities and/or special needs, as well as those individuals with unique and extenuating circumstances. The accommodations should not fundamentally alter the sport, heighten risk to the athlete/others or place opponents at a disadvantage. Any approved suit accommodation must be constructed with a woven/knit textile material, permeable 100% to air and water, and not aid speed, buoyancy or body compression.

ART. 1 . . . It is recommended all swimmers and divers on the team wear suits of identical coloring and pattern.

ART. 2... Suits shall be of one piece. Males shall wear suits which cover the buttocks and shall not extend above the waist or below the top of the kneecap. Females shall wear suits which cover the buttocks and breasts and shall not extend beyond the shoulders or below the top of the kneecap, nor cover the neck.

PENALTIES: When an official discovers a competitor wearing illegal attire as described in Article 2, the official shall:

- 1. when observed prior to the start of the heat/dive, notify the coach of the competitor to make the suit legal before becoming eligible to compete. If the competitor cannot comply without delaying the start of the heat/ dive, the competitor is disqualified from that event/dive and shall not be eligible for further competition until in legal
- 2. when observed after the heat/dive officially begins, disqualify the competitor at the completion of the heat/dive; nullify the competitor's performance time/score and he/she shall not be eligible for further competition until in legal attire.

ART. 3... The uniform consists of a suit and, if worn, cap(s).

The suit or cap(s) may display the competitor's name, school name, school nickname and/or the school logo.
b. Advertising or name other than that permitted in 3-3-3c is prohibited.

- A single visible manufacturer's logo/trademark/reference, no more than 2\% square inches with no dimension more than 21/4 inches is permitted on each item of the uniform [suit and
- d. One American flag, not to exceed 2 inches by 3 inches, may be worn or occupy space on each item of uniform apparel. By state association adoption, to allow for special occasions. commemorative or memorial patches, not to exceed 4 square inches, may be worn on the uniform without compromising its integrity.

NOTE: The World Aquatics mark, individual barcode and/or USA Swimming approved checkmark logo on certain suits designating that the suit has been approved for World Aquatics and/or USA Swimming competition is not considered to be a second manufacturer's logo nor a form of advertising. Such suits with a World Aquatics marking and/or checkmark, if otherwise legal, shall be legal for NFHS competition.

- ART. 4 . . . Suits worn by swimmers (excluding divers) shall be limited to the following requirements:
- a. Only one suit shall be permitted in competition. (A swimmer with special needs may request for customization to the state association through his/her school.)
- b. The suit shall be:
 - 1. constructed of a woven/knit textile material;
 - 2. permeable (100 percent to air and water), except for one post-construction, impermeable

school name and/or logo which shall not exceed 9 square inches;

- 3. made so as not to aid in buoyancy and shall not be altered to aid in buoyancy;
- 4. made with no zippers or other fastening system other than a waist tie for a brief or jammer and

elastic material within the casing/ribbing in the terminal ends (straps, leg openings and waist

openings); and

c. Suits with a World Aquatics marking, if otherwise legal, shall be legal for NFHS competition.

PENALTIES: When an official discovers a competitor wearing illegal attire as described in Articles 3 and 4, the official shall:

- 1. when observed prior to the start of the heat/dive, notify the coach or the competitor to make the attire legal before becoming eligible to compete. If the competitor cannot comply without delaying the start of the heat/ dive, the competitor is disqualified from the event/dive and shall not be eligible for further competition until in legal attire;
- 2. when observed after the heat/dive officially begins, disqualify the competitor at the completion

of the heat/dive; nullify the competitor's performance time and he/she shall not be eligible for

further competition until in legal attire.

- ART. 5 . . . For religious reasons, suits providing full-body coverage are permitted. The suit must meet requirements of 3-3-4b(1-3). If a competitor's suit does not meet rule specifications, the referee must notify the state association following the completion of the contest.
- ART. 6 . . . Competitors shall not wear or use any device or foreign substance to aid their speed, buoyancy or body compression. The following may be used within the stated conditions:
- a. A foreign substance may be applied if not considered excessive by the referee (if excessive, the

referee shall require the competitor to remove it;

- b. Adhesives are not allowed for swimmers:
- c. Divers may wear tape or wraps for support and may also use temporarily applied adhesives.
- d. Tape may be used by a swimmer to treat a documented medical condition. The referee must be presented signed documentation from an appropriate health-care professional before permitting the athlete to compete.

PENALTY: When team personnel/competitor uses an unapproved artificial device during an event, the competitor(s) is disqualified from further competition.

ART. 7... Prior to the meet, the coach shall verify with the meet referee that all competitors are legally attired.

NOTÉ: Religious and medical-alert medals are not required to be taped to the body. It is recommended the medical alert itself is visible to assist in care by a health-care professional.

CHSAA Taping Protocol

The NFHS rule (3-3-6) states:

Competitors shall not wear or use any device or foreign substance to aid their speed, buoyancy, or body compression. The following may be used within the state conditions:

- a. A foreign substance may be applied if not considered excessive by the referee (if excessive, the referee shall require the competitor to remove). Adhesives are not allowed for swimmers.
- b. Divers may wear tape or wraps for support.

Tape may be used by a swimmer to treat a documented medical condition. The referee must be presented signed documentation from an appropriate health care professional before permitting the athlete to compete. For purposes of this NFHS rule only, an appropriate health care professional means a Doctor of Medicine, a Doctor of Osteopathic Medicine, a Doctor of Chiropractic that are school physical certified, a Physician's Assistant, a Licensed Nurse Practitioner, a Licensed Physical Therapist or a Colorado Licensed Athletic Trainer (LAT), verifying the medical condition being treated with the tape, before permitting the athlete to compete.

There are times when an on-site injury will occur. In such cases either a health-care professional from the host school's medical personnel staff, or a health-care professional from the school's own medical personnel staff, shall provide the necessary medical care which may result in the need for the use of tape.

Situation: A swimmer from Team A cuts his/her foot needing to be treated and taped to allow for further competition in the meet. The swimmer is treated by (a) a health-care professional from the host school's medical personnel staff, or (b) a health-care professional from Team A's medical personnel staff. The meet referee is made aware of the treatment by the health-care professional, accepts it and allows the athlete to continue in competition.

Ruling: Correct procedure providing treatment is from appropriate health-care professional onsite.

Situation: A swimmer during the 50 free, jams, breaks or dislocates his/her index finger as he/she finishes the race. The athletic trainer tapes two or more fingers together to stabilize the injury. The swimmer reports back to the block to compete in the 100 free. The referee is made aware of the treatment by the health-care professional and allows the swimmer to compete.

Ruling: Legal. Tape may be worn for valid medical reasons to cover a wound or treat an injury.

Situation: During the pre-meet warm up, the referee notices three (3) swimmers from the same team wearing kinesio tape. Swimmer A has a double strip on his/her calf, Swimmer B has a sports tape wrapped around his/her knee and Swimmer C has a compression tape on his/her

shoulder. The coach is only able to produce documentation from a health care professional for Swimmer C. The referee permits Swimmer C to swim, prohibits swimmers A and B from swimming with the tape, but permits Swimmer A to swim after removing the tape.

Ruling: Correct procedure. Competitors shall not wear or use any device to aid their speed, buoyancy or body compression. Tape may only be used to cover a wound or for a documented injury.

EXHIBIT A

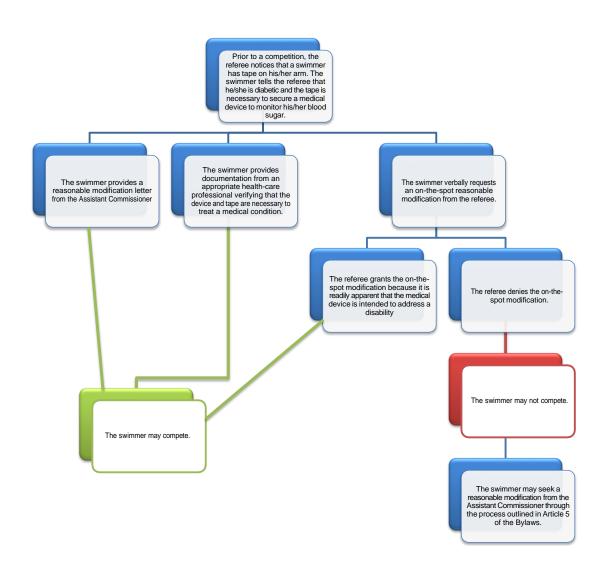
Situation: Prior to a competition, the referee notices that a swimmer has tape on his/her arm. The swimmer tells the referee that he/she is diabetic and the tape is necessary to secure a medical device to monitor his/her blood sugar.

If the swimmer has a reasonable modification letter from the Assistant Commissioner, then the swimmer can provide the letter to the referee. The referee permits the student to compete.

The swimmer can provide documentation from an appropriate health-care professional verifying that the device and tape are necessary to treat a medical condition. The referee permits the swimmer to compete.

If the swimmer does not have a reasonable modification letter or documentation from a health care professional, the swimmer can request an on-the-spot modification from the referee to permit him or her to compete. The referee may provide an on-the-spot modification if it is readily apparent that the medical device is intended to address a disability. In making this determination, the referee may consult with a certified athletic trainer or other licensed medical professional. The referee's decision regarding on-the-spot reasonable modifications is final for that specific competition. No referee shall be required to make any medical or safety determination that he or she is not qualified to make by reason of his or her training or education. If granted, the swimmer may compete. If the referee denies the on-the-spot modification, the swimmer may not compete. But, after the event, the swimmer may seek a reasonable modification from the Assistant Commissioner through Article 5 of the Bylaws.

Ruling: Correct procedure. The tape is necessary to address a verified medical condition (diabetes).



Sportsmanship Protocol at all CHSAA Contests and Activities

1. Cheerleaders/Fans/Spectators

- o It is recommended that there be positive cheers only.
- o Only cheerleaders may use megaphones.
- All patrons must wear shirts and shoes. Face painting is allowed.
- Cheer and tumbling routines must be in front of your team's student body. Routines that spill into the area of the opposing team are prohibited.
- Cheer squads may perform under the basket area outside the free vertical lane lines at all times.

2. Banners

- One cloth or vinyl banner may be used, but must be sanctioned by the game management, principal, and/or athletic director before the contest. Note: Some facilities, including venues used for CHSAA playoffs, may not allow any banners. Paper banners are not allowed at CHSAA sponsored playoff events.
 - The words and graphics on banners must be positive: i.e. "beat", "outscore", "conquer", etc.; Negative banners: i.e. "kill", "maim", "scalp", etc., will be confiscated and may result in no future use of banners.
- o Banners must not block the view of others.

3. Noisemakers

- All artificial noisemakers are prohibited. This includes: cowbells, drums, whistles, horns, plastic clackers, thunder sticks, etc. Exception: bleacher kicking is permitted if the facility management allows it.
- An air horn or cannon may be used on the field and only if supervised by a school designee. It should never be disruptive to the playing of the game and used only during dead ball periods at the end of playing action.
- No musical instruments and/or amplified music, including drums, shall play while the game clock is running or when a 'live-ball' situation is applicable by rule, whether the game is indoor or outdoor. This includes fanfares, drum rolls, etc. The only time the game, once started, is not "in progress" is during a timeout or intermission. This applies to the use of outdoor, in-gym, or in-arena sound systems and public address announcements. The announcer is an integral member of game administration and is a reporter of information not necessarily obvious to spectators. Great care must be exercised to see that neither team gains an advantage from announcements over the public address system. Announcers are not "play-by-play" announcers.
- There shall be no amplified instruments at any CHSAA playoff events.
- 4. A list of acceptable and unacceptable behaviors can be found on CHSAAnow.com under Activities>Sportsmanship in the Game Management and Sportsmanship Expectation Guide.

5. CHSAA Venue Sportsmanship Expectation Poster

All schools are strongly encouraged to post the poster/flyer at all school contest venues, with or without using the card system protocols. The Sportsmanship Expectation Poster provides a consistent message for our schools to fans and spectators in our gyms about how to treat referees, judges, umpires, and other sports officials. Any size of the poster/flyer will do. Download the 8 ½ x 11 version at Chsaanow.com.

CHEER FOR YOUR TEAM AND NOT AGAINST THE OPPONENT!

A MESSAGE FROM CASO

October 2024



Dear CASO Officials,

Welcome back for 2024-25 season of high school swimming and diving! I am looking forward to another great year on the decks, hopefully working alongside many of you.

The CASO master clinic this year will be conducted in person on September 14th at Pine Creek High School. We will also conduct a similar clinic for officials on the Western Slope on Saturday, October 12th. It will be at the Maverick Center at CMU, room MC 153, from 8:00 until noon. All swim & dive officials and swim & dive coaches are invited to attend one of these clinics.

This season the clinics will concentrate on the rules and sportsmanship. Rule knowledge is vital. It is imperative that the official knows the proper steps in dealing with poor behavior from anyone during our meets.

With this in mind, we have a professional duty to know our Code of Ethics. Please read and review. This may be found on page 114 of your new rule book and is also in our CASO Handbook. When we show up to officiate, we shall be profession in mind and dress. Make sure your appearance is as professional as your behavior. Clean and complete uniforms are a must.

This clinic is mandatory if you are interested in working the state swim championships for girls and/or boys. If you are unable to attend, please contact me at vtc805@gmail.com or call 720-440-1640 to discuss other options.

It is the intention of the CASO Board to place emphasis on consistency with our officiating practices throughout the State. As a group, we owe this amount of professionalism to every swimmer and diver participating in the sport. I am passionate about our aquatic sports and am very proud to be a part of this organization. Together, let's make 2024-25 a great season!

In an effort to be greener the 2024-2025 Swim Directory/Handbook may be emailed at a later date by our Rules Interpreter, Bill Christie, and will also be placed online with the CHSAA website. You may download and print if you want. Please do not hesitate to contact me with any concerns you may have throughout the year.

Chris Cooper State Chairman, CASO 720-440-1640 vtc805@gmail.com

COLORADO ASSOCIATION OF SWIMMING OFFICIALS

2024-2025 BOARD OF DIRECTORS & OFFICIALS ASSIGNERS

BOARD OF DIRECTORS

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OFFICIALS' INFORMATION

OFFICIALS' FEES

Officials' game fees for the 2024-25 season:

Duals (Double, Triple) – 2-3 officials Champion

\$60.00 – 1 heat

\$65.00 – 2 heats (4 events or less)

\$75.00 – 2 heats (5 events or more)

\$90.00 - 3 heats

\$110.00 - 4 heats

Championship Format – 3-5 Officials

Invitational/League/Relay/Pentathlon/Specialty Meets

\$80.00 each – per 3-hour Session

For sessions lasting longer than 3 hours, each

official shall be paid \$27/hour.

OFFICIALS' TRAVEL FEES

MILEAGE - 55 cents per mile round trip, zip code to zip code.

Exception see note 1. Note 1: The Confluence (except Campion); The 5280 (except Gilpin County); The Colorado 7 (except Conifer, Fort Lupton, Fort Morgan, Weld Central); The Jefferson County (except Evergreen), Denver, Continental, East Metro, Front Range (except Fort Collins, Loveland, Poudre and Rocky Mountain), Frontier (except Bennett, Clear Creek, Lake County, Middle Park and Platte Canyon), Metropolitan, and Centennial leagues and Broomfield, Denver Academy, and Denver Christian schools will not pay mileage between league cities, but will pay a mileage travel stipend of \$10 to each official between league cities per day of assignments. Colorado Springs schools will pay mileage travel stipend of \$10 per day of assignments to officials selected from the Colorado Springs Officials' Association. An official that is assigned to two or more contests at a given site on the same day shall be paid one travel stipend or reimbursement.

Only ONE driver will be paid the mileage reimbursement for each contest. It will be paid to the official on the crew who travels the farthest. Issues with multiple drivers must be solved between the officials and the assignor prior to the game. Crews are expected to carpool when traveling from area to area (for example from area 1 to area 2).

In lieu of per diem, a rider fee of \$10 is paid to officials, non-drivers only, who are riding on trips of 70 miles or more one-way.

It is RECOMMENDED that, during the regular season only,

assigners assign officials to a contest whose travel miles to a school is less than or equal to 70 miles round trip, thus resulting in a payment of no more than \$30 for travel. If an official travels miles more than 70 miles round trip the official should be paid at the \$.55/mile rate as listed above unless other arrangements are made with the officials by the school.

EVALUATE YOUR OFFICIALS

Coaches are asked to evaluate the crew of officials after each meet.

The CHSAA and the Colorado Association of Swim Officials value your input on the officiating in our state. The Rate Your Contest Official form can be found on the CHSAANow Girls Swimming Info page. It is important that coaches approach this with the mindset that constructive criticism is the best way to improve officiating in Colorado.

STATE MEET OFFICIALS SELECTION & VOTING

Postseason Swimming & Diving officials are selected through an online qualifying application system and an online voting process. This voting process is designed to assist the CHSAA in selecting and assigning the most qualified officials. All CHSAA Swimming & Diving schools are requested to participate in the postseason selection process for the 2024-2025 season. This process assists greatly in the accountability concerns of many schools regarding officials.

The 2025 Girls State Meet selection timeline is as follows: officials must submit an application between January 13-17 to be considered. Official postseason selection is based on the votes of Coaches and Athletic Directors, that will be conducted January 20-22, with assignment of officials occurring on Friday, January 24. An online voting link will be sent to each of the listed constituents from the CHSAA office to complete.

The CHSAA Assistant Commissioner and the CASO President will jointly select officials for each classification. The selection process philosophy and procedure guidelines:

- Every official that indicates a willingness to work and provides their availability will be considered.
- Every official has a voice of who should be considered by voting online.
- Coaches' input for nomination is considered by voting online.
- The procedure is established, with the CHSAA and CASO committee acting as a check and balance, to make it as fair as possible and to ensure that no one person or small group from an area can dictate who will be officiating the state meet.
- The procedure is set up with the philosophy of using as many officials as possible. This will aid in the development and retention of CASO officials.
- Official's skill level, capability, logistical concerns, and rotation rules will be considered.

BECOMING AN OFFICIAL

If you or someone you know is interested in becoming an official, please contact the CHSAA official's office at mtillman@chsaa.org.

General Swimming Eligibility & Meet Guidelines

All regular season meets will be played according to the NFHS and completed by **Saturday**, **February 1, 2025 for all schools**.

<u>Student/Parent Information</u> – Completed and signed documentation that parents and participants have been informed, understand, and acknowledge basic CHSAA eligibility rules and knowledge of the risk of participation must be on file with the school prior to any student participating in an athletic practice, scrimmage or contest.

<u>Physical Exam/Parent Consent</u> - No student shall represent his/her schools in interscholastic athletics (practice or contest) until there is on file with the school administration a statement signed by his parent or legal guardian <u>and</u> a practicing physician certifying he/she has passed an adequate <u>physical examination</u> within the past year (12 calendar months) and is physically fit to participate in high school athletics and has the consent of his parents or legal guardian to participate.

<u>Trainer's Kit</u> - The CHSAA recommends that a trainer's kit, with all the necessary medical supplies needed for your sport, be available at all practices and contests.

<u>Language</u> - Coaches are reminded that the CHSAA focuses on exemplary behavior. The use of bad language may be penalized by disqualification. Work with your athletes at the beginning of the season to understand that whenever the uniform is worn, they represent their school and the philosophies of the CHSAA.

<u>Taunting</u> - Taunting is considered any action(s) or comments by coaches, players, or spectators which are intended to bait, anger, embarrass, ridicule, or demean others, whether or not the deeds or words are vulgar or racist. Game officials shall, in all sports, follow the rules set forth by the National Federation for each sport. Penalties under these rules may include ejection or other penalties for flagrant unsporting-like behavior-like offenses. Taunting in all sports and/or activities is an unsporting-like behavior-like offense that may result in a game ejection with penalties as outlined in the student ejection policy in the CHSAA Handbook.

<u>Sunday Contact</u> – In accordance with Bylaw 2310.5, no high school interscholastic contests, practices for interscholastic contests, camps, nor association between participants and coaches/directors of any CHSAA sanctioned sport from the student's school shall take place on Sundays during the school year. The Commissioner may, when deemed advisable, allow postponed state-level events to be played on Sunday. Teams playing on Monday in district, regional or in a state-culminating event will be exempt from this rule.

<u>Winter Vacation Contact Prohibition</u> – CHSAA Bylaw 2310.4 states: "There shall be no school sponsored activity of any sort, including practices, camps, clinics, tournaments, etc. from and including December 24 through December 27, 29 and New Year's Day. Beginning December 28, **winter sports programs** may have **voluntary** practice (excluding Sundays) but may not compete in interscholastic scrimmages or competition."

Dec. 24-27, 29 – Zero contact allowed

Dec. 28, 30-31 – Voluntary practice only (Zero competition)

Jan. 1 – Zero contact allowed

<u>Restricted Eligibility</u> – The Appeals Committee and/or Commissioner may grant restricted varsity eligibility during the regular season only to a student athlete that transfers to a school without a sub-varsity program/schedule or a senior transfer student participating in their final year of eligibility.

<u>State Qualification Times</u> – Only entries certified by CASO officials and swum in Colorado State High School meets will be accepted.

<u>Home Meet Responsibilities</u> – Hosts are responsible for uploading the Hy-Tek results to MaxPreps after each meet and submitting signed results to the <u>CHSAA Dropbox</u>.

Diving – Diving results and scores must be uploaded to MaxPreps via the Hy-Tek result upload. Each individual dive coach must go into MaxPreps to enter in the DD for each of your divers. Hy-Tek does not upload DD information from their export file. All **state qualifying dive cards** must also be uploaded to the **CHSAA Swim & Dive Dropbox** for official's verification.

Coaches of host schools are responsible to provide timers, watches, all personnel, and equipment needed to host a meet or as defined by district guidelines. A school administrator should be present at home meets. This is regardless of meet location.

Suit Standards – Refer to NFHS 2024-2025 Uniform Rules on page 9 in this bulletin.

<u>Maximum Student Participation Season</u> – A student may not participate in more than **11** scheduled meets during the swimming season, exclusive of the conference and state meets. NOTE: A relay meet counts as 1 of the 11. The League/Conference "JV/B" meet counts as 1 of the 11. The League/Conference "C" meet counts as 1 of the 11.

<u>Minimum Student Participation Season</u> – All swimmers/divers must compete in minimum of 6 high school meets during the formal CHSAA Girls' Swim & Dive season, exclusive of the State Meet (League/Conference "Varsity/A" meets are included in the 6-meet minimum). Duals, double duals, triple duals, multi-team, pentathlon, and relays each count as one meet towards your minimum and maximum participation limits.

<u>Maximum Team Participation Season</u> – As long as no individual swims in more than 11 scheduled meets exclusive of the League/Conference "Varsity/A" and state meets, there is no limit to the number of meets in which a team may compete.

<u>Safety Training for Swim Coaches</u> – The CHSAA Swim Committee strongly recommends this course, however, it is not a CHSAA requirement. <u>Safety Training for Swim Coaches</u> is a Blended Learning Course developed and introduced by the American Red Cross. You must register through an instructor to gain access to the online portion for this course. Contact your local American Red Cross or search online at http://www.redcross.org/ux/take-a-class for a Red Cross in your area. The in-water skills portion will be scheduled by the course instructor: an abbreviated review course for those with current certification, a full skills session for those without current certification. Upon successful completion of a Safety Training for Swim Coaches course, you will receive a certificate to submit to your school district and/or the CHSAA office. The certification has a validity period of two (2) years.

Non-Certified Coaches, Unauthorized Assistants - Do not allow your athletes to receive instruction from anyone who does not meet the requirements established in CHSAA Bylaw 1620. Assistant coaches must be registered by the school's AD in accordance with CHSAA policy and must be under contract to the school. To allow a "volunteer" who is not under contract to work with your athletes exposes the "volunteer", the head coach, and the school to increased liability and is a **CHSAA violation**.

Entries by Teams

Rule 3-1-2 states:

- (d) Unless state association policy determines otherwise, unlimited team entries shall be permitted at invitational and non-varsity meets. However, the individual entry rule shall be followed (3-2-1).
- Q1: Team A hosts a large invitational sanctioned by the state association. The entry form permits each team to enter an unlimited number of swimmers in each event with each individual swimmer limited to a maximum of four events, no more than two of which may be individual events.
- A1: Legal.
- Q2: A league wishes to conduct a JV meet at the close of the season involving seven schools. All seven schools agree to allow a team to enter more than four individuals in an event. They also agree not to tabulate team scoring. Is this permissible, and if so, will individual swimmers who meet qualifying standards be entitled to swim in the state meet?
- A2: Yes; yes.
- Q3: The schools in a multi-team non-championship meet agree to allow unlimited team entries. Is this legal?
- A3: Yes.
- Q4: In Q3, may the schools agree not to keep score?
- A4: No. A score must be kept. The only exception is that a league may elect to tabulate no score in its League/Conference "JV/B" culminating meet.

<u>Clarification of Varsity/JV Entries</u> – When two or more teams are competing in Varsity/JV meets (or A/B meets, etc.), the following procedures shall govern individual entries in Colorado:

A competitor may enter a maximum of 4 events, no more than 2 of which may be individual events. (3-2-1). These events may be all Varsity/A, all JV/B or any combination thereof. Regardless, the competitor shall be counted as having competed in only one meet towards the 11-meet limit prior to League/Conference "Varsity/A" and State.

For scoring purposes, Varsity/A and JV/B meets are considered as two separate meets.

For individual entry purposes, Varsity/A and JV/B meets are considered as one meet.

Situations:

- 1. Suzie Swimmer enters the varsity 200 Medley Relay, JV 200 IM, JV 200 Freestyle Relay, and varsity 100 Breaststroke.
 - **Ruling**: Legal. Suzie has entered 4 legal events. This counts as one meet towards Suzie's 11 meet limit prior to League A and State.
- 2. Suzie Swimmer enters the varsity 200 IM, JV 50 Freestyle, JV 200 Freestyle Relay, and varsity 100 Backstroke.
 - **Ruling**: Illegal. Suzie has entered 3 individual events. Suzie is disqualified from the 100 Backstroke (her third individual event: and from further competition in the meet. (3-2-1-Penalty)
- 3. Suzie Swimmer enters the JV 200 Medley Relay and the varsity 200 Medley Relay. **Ruling**: Illegal. Suzie may enter a particular event only once during a meet (Recall that varsity and JV meets are considered to be one meet for individual entry purposes).

<u>Important Notice Concerning Pool Specifications</u> – Refer to 2024-2025 NFHS Swimming & Diving Rules on pg. 10:

"Section 1 – Variations in Pool & Equipment

ART. 1. When existing facilities are such that pool dimensions, markings and construction do not meet the standards prescribed by rule, meets may be conducted by prior mutual consent of the competing teams unless State Association regulations determine otherwise."

The remainder of the rule deals with pool specifications related to length, width, water depth, bulkheads, overflow level of water, touch pads, ladders, lighting, pool markings, lanes, water conditions, and other equipment for swimming events.

Important Safety Note: Starting Techniques – Starting techniques, which tend to project a swimmer sharply toward the bottom of the pool upon entry into the water, have gained widespread attention in the swimming community. The most common of these techniques is called the "pike" or "scoop" start. As use of the technique has increased, an awareness of the potential danger to swimmers utilizing the start has also increased especially where it is either taught or utilized in shallow water. Accordingly, it seems apparent that high school swimming coaches and administrators responsible for the teaching of techniques, or supervision thereof, should refrain from teaching and allowing the use of the pike or scoop start in shallow water.

<u>Guidelines for Meet Warm-up</u> – It is recommended that meets adopt warm-up procedures similar to the example provided below. Prior to any athletes entering the water to begin warm-ups, there shall be a meeting that includes head coaches and captains from each team and officials (if available). The criteria to be reviewed should include, but is not limited to warm-up procedure, pool environment, water depth at both ends, jewelry and uniform rules, starting blocks, lane selection, emergency procedures, conference rule differences, lifeguard responsibilities and other pertinent issues. In addition, the following guidelines are recommended for warm-up procedures at all meets.

- A designated supervisor whose sole responsibility is to observe the warm-up procedures shall be on duty prior to any athletes entering the pool/diving well and throughout the entire warm-up period.
- 2. Swimmers shall enter the water feet first except for starts which are limited to specified lanes.
- 3. Specify Lanes 2 and 5 (six-lane pool) or Lanes 2 and 7 (eight lane pool) as one-way sprint lanes with racing starts permitted at the starting end of the pool.
- 4. Place a cone marker or similar sign on the starting platforms in lanes not specified as one-way sprint lanes.
- 5. Specify center lanes for circle swimming (two lengths of the pool beginning at the starting end of the pool).
- 6. Specify the outside lanes as pace lanes (swimmers swim one or two lengths from an inwater push-off position from the starting end of the pool).
- 7. May specify lanes for relay practice during the last 15 minutes of the warm-up.
- 8. Coaches should stand at the starting end of the pool and verbally start swimmers for sprint or pace work.
- 9. Swimmers should not be allowed on a starting platform when a backstroke swimmer is executing a start in the same sprint lane.
- 10. Swimmers shall not swim in the area where the diving warm-up is occurring.
- 11. Pool shall be closed during the coaches meeting.
- 12. Athletes should be reasonable in attire worn during warm-ups.

Meet management or their designee may remove a swimmer, coach and/or team from the deck for violations of these recommendations. In facilities that have warm-up and/or warm-down area, management shall provide supervision of the area(s) at all times.

Cooperative Programs (Co-ops)

- A co-op may be formed if two or more schools apply to CHSAA for a co-op and are approved.
- For results management, co-ops must use the "host school" team code in order to upload to Max Preps.
- Unless that approval has been granted by CHSAA the following rules apply:

Situation:

- The District 6 swim team consists of the Heritage High School Eagles and the Littleton High School Lions. In accordance with state law and CHSAA bylaws, it is decided that the team of record will be the Heritage Eagles.
- 2. The following are examples of **legal** emblems on caps and suits during events:
 - Heritage, HHS, Eagles

The following are examples of **illegal** emblems on caps and suits during events:

- District 6, 6, Littleton, LHS, Lions
- HHS/LHS, Eagles/Lions, Heritage/Littleton

Please note that the illegal emblems would be legal on warm-ups, jackets, etc., since these items are not used during the competition itself. NOTE: If the co-op approval has been granted by CHSAA, then the competitors will be allowed to wear emblems of the participating schools.

Exhibition Swimming

Following are general guidelines for exhibition swimming & diving in Colorado, in accordance with NFHS rules 1-2-3(c).

- An exhibition competitor is a non-scoring contestant in a regularly scheduled and scored event.
 - a. At championship or invitational meets, meet management may allow exhibition competitors. If the meet information does not specify, then it is assumed that exhibition competitors are NOT allowed.
 - b. In regular meets, the coach may designate any or all competitors to be exhibition prior to the start of the event. Notification must be given to the referee or scoring table.
- 2. Exhibition competitors must adhere to the rules for the event.
 - a. Exhibition competitions can be disqualified.
 - b. Exhibition competitors may not compete in a lane/diving position that belongs to another team.
 - c. Exhibition swimmers may not compete in an extra heat created for them.
 - d. In pools with an odd number of legal lanes, the extra lane can be designated as an exhibition lane. Coaches must mutually agree as to which team can use the lane in which races. IF THE COACHES CANNOT MUTUALLY AGREE, THEN THE LANE SHALL REMAIN EMPTY.
 - e. Competitors who have restricted eligibility due to a transfer may not swim/dive exhibition.
- 3. Teams must abide by the individual and team entry rules as set forth in rule 3.
 - a. Exhibition entry is not counted in the number of entries per event allowed each team.
 - b. Exhibition entry does count as an individual entry.
 - c. An exhibition competition in a meet does count towards the maximum allowable number of meets for the season.
 - d. A swimmer/diver may compete as exhibition competitor in one event in a meet, and as a scoring competitor in another event in the same meet.
- 4. Legal exhibition performances may be used as a qualifying time/dive score. Submit exhibition times/scores with the meet results.

Unified Swimming Exhibition Races

Unified swimming exhibition races are a valuable addition to our swim and dive meets, promoting inclusion and participation for all athletes. To ensure clarity and consistency in these events, the following guidelines apply:

Event Entry Maximums:Participation in unified swimming exhibition races will not count toward the event entry maximums for unified partners. This allows unified partners to fully engage in competitive and exhibition events without restriction.

Qualification for CHSAA State Events: Unified swimming exhibition race times or finishes will not be considered for qualification to CHSAA State events. These races are designed to foster inclusion and camaraderie rather than determine eligibility for state-level competition.

Relay Team Composition:Relay teams in unified swimming exhibition races must consist of no more than 50% unified partner swimmers. This ensures balanced participation and upholds the collaborative spirit of unified events.

These guidelines are intended to create an inclusive and enjoyable experience for all participants while maintaining the integrity and standards of CHSAA swim and dive competitions

NFHS – Question & Answer Interpretations

- Q1: Only 2 CASO officials show up for the meet. How should diving be scored?
- A1: Each dive shall be scored as follows:
 - (Judge 1 + Judge 2 x D.D.) = Dive Score
 - Add all 6 or 11 scores together and then multiply total by 1.5. Drop any thousandths to arrive at score.
- **Q2**: By mutual agreement, may two schools agree to use 6-lane scoring (6-4-3-2-1-0) in an 8-lane pool with the provision that while each school will enter four swimmers, no more than three swimmers per school team may score points?
- **A2:** Yes. The 6-lane scoring is acceptable, allowing a maximum of three to score. (Allowable as of 1991-92 season.)
- Q3: In violation of National Federation rule 4-9-3, a school (with no electronic timing equipment) uses only a single manual watch on each lane. May swimmers meeting CHSAA qualifying times qualify for the state meet on this basis?
- A3: No. National Federation rules must be complied with.
- **Q4**: Two manual watches are on each lane. One of the watches fails, while the other one records a CHSAA qualifying time. Does the individual qualify for the state meet?
- A4: Yes.
- **Q5**: Automatic timing is being used in a meet and a single manual watch is being used on each lane as a back-up. The automatic timing fails. May a qualifying time be established on the single watch?
- A5: Yes
- **Q6**: A touch pad, contrary to the recommendation in 2-7-8, does NOT cover the entire width of the lane. A swimmer contacts the finish end but does NOT contact the finish pad. Has the swimmer finished the race?
- **A6**: By interpretation, if the swimmer touches the end wall when the touch pad does not cover the entire width of the lane, the swimmer has finished the race. Backup times should be used accordingly.
- **Q7**: At a particular championship or invitational meet, a team is allowed two entries in relay events, designated as "A" and "B". As per 3-2-3, up to 8 individuals may be designated, and it doesn't count as an entry unless the competitor actually competes in the event. Can a swimmer actually compete on, say, the "B" entry in prelims and the "A" entry in finals?
- **A7**: An individual can be <u>designated</u> on both the "A" and "B" relays, but the swimmer <u>cannot compete</u> in both the "B" and "A" relays in the same event in the same meet.
- **Q8**: A multi-team non-championship meet is scheduled in a pool with 8 legal lanes. Lane 9 is available, but it has no starting blocks. The teams desire to swim a 9-lane triangular meet, with the swimmers in Lane 9 all starting in the water or on the deck, depending on water depth. The coach of the swimmers in Lane 9 agrees to this.
- **A8**: NOT legal, unless all swimmers in all lanes from all teams are required to start in the water or on the deck, depending on water depth. The reference is Rule 2 7 2 (c), which states:
 - "When one or more starting blocks are not securely attached to the deck or end wall, all swimmers shall start in the water, or on the deck, provided the water depth rule is not violated."

Voluntary Dives

Rule 9, Section 4 (p. 80 in 2024-2025 NFHS rule book)

- In accordance with Rule 9-4, Article 3, the State Swimming Committee has approved predetermined voluntary dives.
- Some "Weeks" include a full week and a part of another week due to the holiday season.

GIRLS' DIVING ROTATION 2024-2025			
Dec 2-7	Forward		
Dec 9-14	Back		
Dec 16-21	Inward		
Jan 2- 11	Twist		
Jan 13- 18	Reverse		
Jan 20-25	Forward		
Jan 27-Feb 1	Back		



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POOL SPECIFICATIONS

- 1. Accurately measure your pool's specifications and compare them to those listed in Rule 2, Sections 1 through 7.
- 2. Notify visiting schools of variations from National Federation rules in your pool's specifications. Such notification is particularly important for those specifications dealing with the safety of competitors.
- 3. Each visiting school based on Section 1 of Rule 2 must give prior consent before competing in a pool which does not meet Federation specifications. (NOTE: the CHSAA has not adopted any regulations which waive the need for prior mutual consent.)
- 4. Some suggested methods of obtaining prior mutual consent (and maintaining a written record of that consent) follow:
 - a. For league contests, have your league, at its first meeting of the year, adopt a motion in which all schools mutually consent to swim at all pools in the league. The motion should list all league pools and the specifications they do not meet. Again, safety is the primary consideration. Each coach should maintain a copy of the league minutes and have them available to show the meet referee.
 - b. Attach a statement concerning your pool's specifications to your game contracts and ask for the statement to be signed by the athletic director and coach and returned with the contract.
 - c. Copy the "Recognition of Variations in Pool Specifications & Prior Mutual Consent" form and mail it to your season's opponents with a request for an immediate return. You may request this form from the CHSAA office.
- 5. Meet Referee's Responsibility Concerning Rule 2, Section 1.
 - a. At least 30 minutes before the meet, the referee shall visually inspect the pool and ask the home coach or meet director if all aspects of the facility meet the specifications outlined in National Federation Rule 2.
 - b. If the home coach or meet director identifies areas which do not meet specifications, the meet referee will request from all participating schools a written consent to compete despite the variations.
 - c. The league minutes or other form devised by the school will suffice.
 - d. If no written consent is produced by the meet director, the referee will request the visiting coach(es) to sign a statement of consent to compete with the knowledge that specific and enumerated variations exist in the pool's specifications.
 - e. The meet shall not be conducted without the mutual consent of all participating schools.
 - f. The home school should maintain a file of the consent forms. If possible, each visiting school should receive a copy.

POSTSEASON GUIDELINES

QUALIFYING INFORMATION

- 1. All state entries must be submitted online at www.MaxPreps.com, including your alternates for relays (a minimum of 4, a maximum of 8 must be listed).
- 2. Only individuals who meet minimum standards during the regular season while participating in dual, invitational, or league meets and who are certified by the area directors as having qualified will be permitted to participate. Qualifying standards follow.
- 3. No qualifying times or standards will be accepted for competition held after February 1, 2025.
- 4. No qualifying times or standards will be accepted from competition held after a school's participation in its league championship meet.
- 5. No qualifying times or standards will be accepted from competition held outside of Colorado.
- 6. Splits from relays may <u>not</u> be used as qualifying times. <u>EXCEPTION</u>: The lead off swimmer in the 400 and 200 freestyle relays may qualify in the <u>100 freestyle</u> and 50 freestyle respectively provided automatic timing is used or the average time of two hand-held watches verify the performance. If automatic timing is used in the meet and is operative and valid in the race, hand-held times may not be substituted.
- 7. The final entries must be submitted online at www.MaxPreps.com by 10:00am on Monday, February 3, 2025; entries should list the fastest time of the season by the individual or the school's relay team.
- 8. Once entries are submitted online they are final. There may be NO additions or changes.
- 9. <u>MaxPreps state database time will be accepted as proof of time. All times must appear in MaxPreps or they will not be accepted.</u>

10. ENTER ONLY SWIMMERS WHO WILL BE COMPETING IN THAT EVENT

- 11. Coaches It is ultimately your responsibility to check and verify that a diver's state score and <u>DD</u> are listed and marked on your meet sheets.
 - In order to qualify under the 6-dive standard, the diver must meet the qualifying standard two times during the season.
 - In order to qualify under the 11-dive standard, the diver must meet the qualifying standard only once during the season.

Note: The diving DD (Degree of Difficulty) refers only to the OPTIONAL dives. The sum of the 5 optional dives in a 6-dive meet or the sum of the 6 optional dives in an 11-dive meet.

Note: The field will be cut to 24 divers after 5 rounds and to 20 divers after 8 rounds.

Note: All divers competing in the state meet must have a dive list that satisfies the optional dives DD standard based on their classification on their diving score sheet at the state meet.

12. Entry Limits – Individual Swimming Events: A school may enter as many competitors per individual event as have qualified. However, a school may not advance more than four swimmers to the finals or consolation finals. If more than four swimmers from one school qualify for the finals or consolation finals, only the top four swimmers from that school may advance. In addition, if a school has four (4) swimmers advancing in an event, that school may NOT have any alternates designated for that event. If a school has three (3) swimmers advance in an event, that school may not have more than one alternate designated.

- 13. Entry Limits Relays: A school may enter no more than one relay team per relay event. Schools qualify a relay team, not the four individuals (i.e., the four swimmers who established the qualifying time need not be the swimmers who compete). Relay entries must list a minimum of four names and a maximum of eight names. Only those listed are eligible to swim in the state meet. A swimmer is considered entered in a relay only if she competes in the event at the state meet.
- 14. A competitor must have competed in a minimum of six meets during the current swim season for her school to compete at the state meet. Swimmers who meet this requirement do not necessarily have to swim in the League/Conference "Varsity/A" meet.
- 15. A waiver form may be completed to allow student athletes the opportunity to participate in the State Meet when they have not met the minimum 6-Meet requirement. Waiver forms (if applicable) must be submitted by 10:00 a.m. on Monday, January 29, 2024. If additional documentation is requested, it must be submitted by 4:00 p.m. on Tuesday, January 30, 2024.
- 16. Final heating for each event will take place at the CHSAA on **Monday, February 3, 2025. NOT ON THE DECK AT THE STATE MEET.**

EV/ENIT	2024-2025 State Qual Times					
EVENT	3A Girls	3A Girls	4A Girls	4A Girls	5A Girls	5A Girls
	Yards	Meters	Yards	Meters	Yards	Meters
200 Med. Relay	2:20.00	2:36.24	2:08.00	2:22.85	2:03.00	2:17.27
200 Freestyle	2:17.50	2:32.35	2:09.00	2:22.93	2:02.50	2:15.73
200 IM	2:36.00	2:53.16	2:26.00	2:42.06	2:18.00	2:33.18
50 Free	27.70	30.89	26.50	29.55	25.60	28.54
*Diving-6 Dives	180 (9.0)	180 (9.0)	195 (9.5)	195(9.5)	220 (10.0)	220(10.0)
**Diving-11 Dives	290 (10.8)	290 (10.8)	320 (11.0)	320 (11.0)	355 (12.0)	355 (12.0)
100 Butterfly	1:10.50	1:18.33	1:07.00	1:14.44	1:02.00	1:08.90
100 Free	1:01.50	1:08.39	58.20	1:04.72	56.40	1:02.49
500 Yard Free 400 Meter Free	6:18.00	5:31.58	5:50.0	5:07.02	5:35.00	4:53.86
200 Free Relay	2:02.00	2:16.27	1:52.00	2:05.10	1:50.00	2:02.87
100 Back	1:10.00	1:17.77	1:06.50	1:13.88	1:02.50	1:09.44
100 Breast	1:19.50	1:28.40	1:15.80	1:24.29	1:12.00	1:20.06
400 Free Relay	4:26.00	4:56.32	4:10.00	4:38.50	4:00.00	4:27.36

- * In order to qualify under the 6-dive standard, the diver must meet the qualifying standard two times during the season.
- ** In order to qualify under the 11-dive standard, the diver must meet the qualifying standard only once during the season.
- Denotes change in qualification standards.

MaxPreps Instructions

- Per the NFHS rules, you still need to upload a **referee-signed hard copy** of your meet results to the CHSAA. You may upload to the **CHSAA Swim & Dive Dropbox**. DO NOT mail or email.
- Any state qualifying dive cards must be uploaded to the <u>CHSAA Swim & Dive Dropbox</u>. After uploading your two (2) six round state qualifying dive cards or one (1) 11 round state qualifying dive card to Dropbox, you should see your diver on the diving leader's database. Once your diver is listed, there is no need to send further qualifying dive cards for your diver.
 - Make sure that all required signatures are on your athlete's dive card including the official/referee, coach, and athlete for the card to be valid.
- MaxPreps is the only database used to validate your state entries. Therefore, accurate and timely meet result submittal is required. After a meet/competition, all times and scores for Colorado high school athletes must be entered in the MaxPreps CHSAA Swimming/Diving Top Times Database.
- MaxPreps uploads and signed meet results to the Dropbox should occur within 48 hours following competition.
- Note: Each coach (host and visiting) must ensure the times/scores for their team athletes are properly recorded and submitted. Contact the host school regarding any changes.
- For questions email Gerry Valerio at Gerry.valerio@viacomcbs.com

UPLOADING & REPORTING INSTRUCTIONS

All Coaches please review your team/athlete data for the following:

- 1. Team Code per the CHSAA Swim Bulletin. Note: New teams/Combined teams, please verify your current team code.
- 2. Athlete NAME and GRADE please use their legal name (Last, First, MI) and their grade in school. Athlete birthdates is also very useful as it helps with the issue of duplicate quals for the same athlete. Name and Grade is a must for a clean looking State Heat Sheet.
- 3. Meet Name please use the convention, Visiting Team vs Host Team
- 4. Meet Date please ensure meet date is accurate.
- 5. Make sure to define all events as Open/Senior not a specific age group

Once your meet is complete; the report needed for your MaxPreps submittal is as follows:

- 1. Make sure your Meet Manager Database is still open.
- 2. From the main screen menu bar, go to "File," then slide down to "Export," and choose "Results for Team Manager or SWIMS for "NCAA Database"
- 3. Ensure all teams are selected (Team selection window should be blank). Click "OK" (data file is being created) resulting in an "Export Finished Box." Click "OK" again.
- 4. Copy your meet results file to a folder of your choosing. Note: This is the same file you create to export results to Team Manager.
- 5. Log-in to http://www.maxpreps.com/ and upload your file to the appropriate meet.
- 6. From your MaxPreps Coach Admin page, within your schedule, click Add/Edit results (green + icon) for the appropriate meet.
- 7. Select swimming meet details.
- 8. Select Import from Hytek and follow the cues that lead to Browse for file and then Import.
- 9. See the MaxPreps upload instructions on CHSAA Swimming & Diving Info page for more details.

Helpful Reminders:

 Name spelling and duplicate names. Verify that you do not have duplicate athletes by viewing your roster on the MaxPreps page. Your student-athletes names need to be consistent throughout the entire year. If a name is spelled wrong, it can be changed with the edit button and will be immediately changed on the online site but must also be changed in Hy-Tek for future meets. School grade (FR, SO, JR, SR) is also needed. 2. **Events**. The system only recognizes the standard event naming. On special meets such as relay meets **de-select** those unique events you swam at that meet for your MaxPreps upload file. Also, define all events as "Open/Senior" and not a specific age group. Use the standard events in either yards or meters.

Event 1: 200 Medley Relay Event 2: 200 Freestyle

Event 3: 200 Individual Medley (IM)

Event 4: 50 Freestyle

Event 5: Diving, 6 dive or 11 dive

Event 6: 100 Butterfly Event 7: 100 Freestyle

Event 8: 500 Freestyle (400 Freestyle for meters)

Event 9: 200 Freestyle Relay Event 10: 100 Backstroke Event 11: 100 Breaststroke Event 12: 400 Freestyle Relay

- 3. If you are uploading <u>JV and Varsity results</u>, you should upload results as *two separate meets*. If you do not, the scoring will be incorrect. To create uploads files after you have run your meet:
 - a. Backup the database!
 - b. Go to File, Purge, Reset Event Results and then select all of the JV events. Click "Reset."
 - **c.** Export the Results You will only have the Varsity Results (you may want to change the meet name accordingly).
 - **d.** Restore the Back-up File and repeat the process Purge the Varsity events and then export the JV Results. You will need to define two separate meets in MaxPreps, establish your JV team and set up your JV meet.
- 4. **Diving Diving results and scores should be uploaded to MaxPreps through the swimming result upload. You must go into MaxPreps to enter in the total of the optional DD for each of your divers. Hy-Tek does not upload DD information from their export file. The optional DD is the total of the degree of difficulty for the 5 optional dives on a 6 round card and 6 optional dives on an 11 round card.

If you have specific uploading/reporting questions, reach out to Mike Book (mbook @chsaa.org).

STATE ENTRY PROCESS

- 1. All meet and invitational results must be submitted to MaxPreps. This will serve as our official state qualifying database and no backup is required.
- 2. State Entries Login through your coach admin & you will be prompted to "Manage your state qualifying athletes". Select your entries, hit save, and you are done! <u>ALL ENTRIES AFTER THE DEADLINE ARE FINAL</u>. Print and review your sheet <u>BEFORE</u> the deadline. There will be <u>NO EXCEPTIONS</u> or LATE ADDITIONS.
- 3. Qualifying dive cards (TWO (2) six round state qualifying dive cards **or** ONE (1) 11 round state qualifying dive card) is needed for state qualification. Dive cards MUST be submitted to the **CHSAA Dropbox** for verification of state qualifications. Once state qualification is achieved and verified, additional card submittals to the Dropbox are not required for that athlete.
- 4. All State Meet dive cards will be collected electronically through CLEAN ENTRIES online. Dive coaches will need to create an account, and you will then search for each of the CHSAA State Championships. This is only for your qualified divers at the state meet. The entry window is as follows:
 - a. 5A will be open February 2 through February 5 at 8:00 pm.
 - b. 4A will be open February 2 through February 7 at 8:00 pm.
 - c. 3A will be open February 2 through February 10 at 8:00 pm.

WAIVER INFORMATION

What is a CHSAA Waiver?

A process that was developed by the Swimming & Diving Committee to allow student athletes the opportunity to participate in the State Meet when they have not met the minimum Meet requirement. To satisfy the CHSAA 6-Meet minimum, an athlete must compete in at least one event at 6 Meets that their school participates at, exclusive of the State Meet (League/Conference "Varsity/A" meets are included in the 6-meet minimum).

Steps in the Process of the Waiver

Waiver Form(s) (if applicable) are due on Monday, January 27, by 8:00 a.m. Proper documentation is also required to be submitted with each waiver. The waiver form must document the beginning and ending dates of the missed Meet(s). Waivers can be submitted throughout the season as needed; all waiver decisions will be made by January 29th.

A waiver committee will be seated by the CHSAA Assistant Commissioner and the Swim Committee Chair (other Swim Committee members will be consulted if needed). Waivers will not be accepted after 8:00 a.m. on Monday, January 27. If additional/supplemental documentation is needed, the school (AD/coach/student) must submit the requested information by 4:00 p.m. Tuesday, January 28.

Schools will be notified by Wednesday, January 29th, if the waiver is accepted or declined. There will be no appeals to the Waiver Committee after the waiver process has been completed.

Who is eligible for a Waiver -

- Injury (to the student listed on the waiver)
- Illness
- Required educational programming (i.e. graduation requirement)
- Death in the family
- Unforeseen circumstance to student or school

What information do I have to submit for a Waiver?

Proper documentation is required to be submitted with each waiver. For example - in an injury to an athlete, the documentation would include a note from a doctor of when the injury occurred and an additional note of the date of return-to-play was recorded. The doctor's notations are part of the required timeline and would be in conjunction with the Meets which the athlete did not participate in during the regular season.

Schedule requirement

Teams must COMPETE in at least six meets (including league/conference Varsity/A meets and excluding the State Meet) during the season for any athlete to be eligible for a waiver to the 6-Meet minimum for individual athletes. Duals, double duals, triple duals, multi-team, pentathlon, and relays each count as <u>one</u> meet towards your team minimum 6-Meet requirement (regardless of whether the meet has/does not have JV heats).

Does JV/B competition count toward a student's total meets?

Stand alone JV/B meets do count as one meet for an individual's 6-Meet minimum (11-meet maximum) required to participate in the State Meet.

STATE MEET REMINDERS

- 1. All coaches submit your gate list by Monday, February 3 at 10:00 a.m.
- Dive coaches make sure all signed dive cards are submitted via the CHSAA Dropbox.
- Meet results make sure all signed meet results are submitted via the <u>CHSAA Dropbox</u>.
- 4. State entries must be certified by CASO Officials and swam in a Colorado State High School Meet to be accepted.
- 5. All State Qual times must appear online on MaxPreps, or they will not be entered in the State Meet.
- 6. The meet director shall determine the order of divers by lot.
- 7. Re-emphasize with your athletes they need to treat the facility with respect.
- 8. Cameras/video phones are not permitted in the locker rooms at any time.
- 9. No NON-SCHOOL swimming or diving coaches are permitted on deck.
- 10. Each school will receive a deck pass for coaches, managers, and timers as listed on your gate list.

 No exceptions will be granted. Only 4 coaches per team will be allowed on the deck during any given session. NO EXCEPTIONS so please prepare if you have additional coaches on your team.
- 11. Divers seeking All-American status are permitted one photo-/videographer who must present their All-American paperwork to the CHSAA representative on site. The photo-/videographer will then be allowed onto the deck 5 minutes before the start of the dive event to set up.
- 12. NO ONE Including the championship team is permitted to use the high diving board.
- 13. Teams will not be allowed to make a grand entry into the championship event venue.
- 14. Deck passes will NOT be honored in the spectator seating areas due to limited seating.
- 15. No Balloons on the deck or in the stands.
- 16. All artificial noisemakers are prohibited. This includes cowbells, drums, whistles, horns, plastic clackers, thunder sticks, etc.
- 17. Spectators are not permitted to save multiple seats as a "team spectator" area. Taping or roping any seating area, marking with signs, blankets or other methods will not be tolerated and will be removed from the spectator section.
- 18. At no time will non-qualifying team members, friends, or family be allowed on deck. This includes during the championship awards ceremony.

MEET INFORMATION

NO PRE-MEET PRACTICE AT VMAC

High school swimmers, unless competing in a regularly scheduled meet, are prohibited from being in the water at VMAC one week prior to state competition (unless that is their home pool).

CLASSIFICATION FORMAT

The state swim meet will have three classifications. Qualifying times are DIFFERENT for each classification.

STAGGERED ENTRANCE

Teams will be allowed into VMAC for each session of the State Meet by a staggered entrance. Entry will be based on a predetermined order that will be sent out to coaches prior to the State Coaches Meeting (will also be posted at the VMAC entrance). Schools will each have a designated team area marked on the pool deck.

DECK PASS INFORMATION

Coaches, managers, and timers will sign-in and receive a deck pass (wristband/stamp), good for admittance to both prelims and finals. Athletes will receive a stamp. No one will be permitted on the deck without a pass or a swimsuit. Athlete/coach/manager/timer passes will not be accepted into the spectator/bleacher area.

STATE ENTRIES

STATE ENTRIES MUST BE RECEIVED ONLINE BY 10:00 AM ON MONDAY, FEBRUARY 3, 2025. NO CHANGES OR ADDITIONS ARE ALLOWED AFTER 10:00 AM. ALL ENTRIES ARE FINAL AT 10:00 AM. NO EXCEPTIONS.

DIVING ORDER

The meet director shall determine the order of divers by lot.

DIVE CARDS

Dive Cards must be submitted via CleanEntries 2 days prior to start of competition. www.cleanentries.com

STARTING

The verbal protocol on pg. 58-59 in the rule book will be used in all swimming events at the state meet.

HEARING-IMPAIRED SWIMMERS

If you have a hearing-impaired swimmer, please notify Mike Book by Wednesday, January 8, 2025.

SCORING

20 places will be scored at the State Meet.

Individual: 24-21-20-19-18-17-16-15-14-13-11-9-8-7-6-5-4-3-2-1 Relays: 48-42-40-38-36-34-32-30-28-26-22-18-16-14-12-10-8-6-4-2

AWARDS

Medals will be awarded for ten places in each event.

A team championship trophy will be awarded to the first-place team and runner-up team in each classification.

NO PAPER BANNERS

School banners other than those made of paper may be hung at designated areas with masking tape and with the approval of the site director.

COACH & CONTESTANT SEATING & TRAFFIC FLOW

- Because of limited spectator seating, all coaches and contestants must sit within the deck area.
- Street shoes are prohibited on the deck.
- Relay alternates, swimmers whose events have been completed, and swimmers who fail to qualify for the finals must sit in the deck area (your "deck" pass will <u>not</u> be honored for the spectator bleacher area).
- Swimmers/divers not participating in the state championships must sit in the stands.
- The seating area for all swimmers and coaches will be designated at the pool.
- Prior to their event, swimmers shall report to the clerk of course (NOT THE BLOCKS).

STANDS

Please remind your fans that we will clear the stands at the conclusion of each session. Saving seats, leaving articles behind is not allowed. Items will be removed by site staff to the lost and found area of the site.

2025 CHSAA GIRLS SWIM AND DIVE STATE CHAMPIC UPDATED 10/10/2024	DNSHIPS
Thursday, February 6: 5A Dive Championships (AM)	
Pool Doors Open to Athletes & Coaches (*Staggered Entrance)	8:00 am
Warm-up Begins	8:30 am
Doors Open to Spectators (Online/GoFan tickets only)	8:45 am
Meet with Dive Referee Clear Pool	10:00 am 10:00 am
Begin 5A Dive Championships	10:05 am
Thursday, February 6: 5A Swim Prelims (PM)	20105 0.11
Pool Doors Open to Athletes & Coaches	3:00 pm
Doors Open to Spectators (Online/GoFan tickets only)	3:45 pm
Warm-up Begins	3:45 pm
Coaches Meeting in VMAC Meeting Room	4:45 pm
Clear Pool	5:15 pm
Begin 5A Swim Prelims	5:30 pm
Friday, February 7: 4A Swim Prelims (AM)	
Pool Doors Open to Athletes & Coaches *Staggered Entrance	8:00 am
Doors Open to Spectators (Online/GoFan tickets only)	8:45 am
Warm-up Begins Coaches Meeting in VMAC meeting room	8:45 am 10:00 am
Clear pool	10:00 am 10:15 am
Begin 4A Swim Prelims	10:30 am
Friday, February 7: 5A Swim Championships (PM)	
Pool Doors Open to Athletes & Coaches	3:00 pm
Warm-up Begins	3:30 pm
Doors Open to Spectators (Online/GoFan tickets only)	3:45 pm
Coaches Meeting	4:30 pm
Clear Pool	5:00 pm
Begin 5A Swim Finals, adaptive 50 free first event, pending #'s	5:15 pm
Saturday, February 8 : 4A Dive Championships (AM)	
Pool Doors Open to Athletes & Coaches (*Staggered Entrance)	8:00 am
Warm-up Begins	8:30 am
Doors Open to Spectators (Online/GoFan tickets only)	8:45 am
Meeting with Dive Referee Clear pool	10:00 am 10:00 am
Begin 4A Dive Championships	10:05 am
Saturday, February 8: 4A Swim Championships (PM)	10.05 am
Pool Doors Open to Athletes & Coaches *Staggered Entrance	3:00 pm
Warm-up Begins	3:30 pm
Doors Open to Spectators (Online/GoFan tickets only)	3:45 pm
Coaches meeting in VMAC meeting room	4:30 pm
Clear Pool	5:00 pm
Begin 4A Swim Finals, adaptive 50 free first event, pending #'s	5:15 pm
Monday, February 10: 3A Swim Prelims (PM)	
Pool Doors Open to Athletes & Coaches	3:00 pm
Doors Open to Spectators (Online/GoFan tickets only)	3:45 pm
Warm-up Begins	3:45 pm
Coaches Meeting in VMAC meeting room Clear Pool	4:45 pm 5:15 pm
Begin 3A Swim Prelims	5:30 pm
Tuesday, February 11: 3A Dive Championships	3.30 pm
Pool Doors Open to Athletes & Coaches	8:00 am
Warm-up Begins	8:30 am
Doors Open to Spectators (Online/GoFan tickets only)	8:45 am
Meet with Dive Referee	10:00 am
Clear Pool	10:00 am
Begin 3A Dive Championships	10:05 am
Tuesday, February 11: 3A Swim Finals	
Pool Doors Open to Athletes & Coaches Warm up Basins	3:00 pm
Warm-up Begins Doors Open to Spectators (Online/GoFan tickets only)	3:30 pm 3:45 pm
Coaches Meeting in VMAC meeting room	4:30 pm
Clear Pool	5:00 pm
Begin 3A Swim Finals (Unified 50 Free first event-pending numbers)	5:15 pm
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2024-25 GIRLS STATE SWIMMING & DIVING **ADMISSION PRICES**

ALL DAY PASSES (click for link)

All-Day Pass (ONLINE ONLY)	\$15
All-Day Student/Senior Pass(ONLINE ONLY)	\$12

MERCHANDISE SALES:

Official 2025 CHSAA State Swimming T-shirts and souvenirs will be available on site through the CHSAA Official Merchandise Vendor Kukulski Brothers (click for website).



BUY TICKETS AT GOFAN.CO







SELECT EVENT AND TICKETS



BUY TICKETS

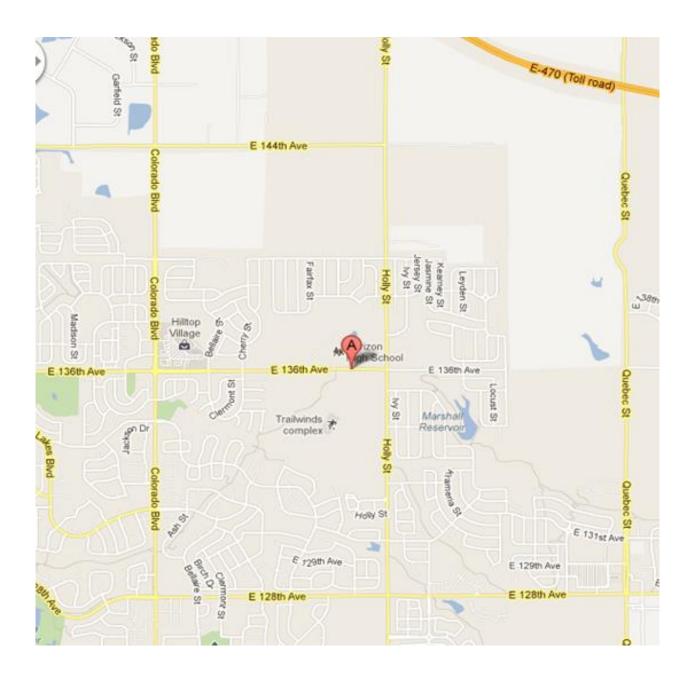


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VMAC 5310 E. 136th Ave Thornton, CO 80602



CLASSIFICATIONS AND SCHOOL CODES

2024-2025 3A Girls' Swimming Schools – (1-1117; 38 schools) %-Co-Op

Abraham Lincoln% (ABRA)	1740	Manitou Springs (MANI)	474
Aspen (ASPE)	554	Mitchell (MITC)	1174
Berthoud (BERT)	690	Pagosa Springs (PASO)	490
Colorado Acad(CACD)	412	Platte Canyon (PTCN)	240
Conifer (CONI)	873	Resurrection Christian	303
Delta (DELT)	601	Roosevelt (ROOS)	1061
Denver West(DENW)	615	Salida (SALD)	368
D'Evelyn (DEVE)	631	Sargent (SARG)	104
Discovery Canyon (DISC)	1158	Sierra (SIER)	848
Eaton (EATO)	573	St. Mary's Acad(STMA)	534
Englewood (ENGL)	554	Thompson Valley(THOM)	1085
Estes Park (ESTS)	350	Timnath	500
Evergreen (EVER)	1096	Valley (VALL)	547
Fountain Valley (FTNV)	240	Wellington (WELL)	500
Glenwood Spgs (GLEN)	961	WheatRidge (WHEA)	972
Green Mountain (GREN)	1124	Woodland Park (WOOD)	685
Gunnison (GUNN)	394	Yuma	263
Holy Family (HLFA)	676		
Kent Denver (KENT)	481		
La Junta (LAJU)	427		
Liberty Common (LBCO)	354		

2024-2025 4A Girls' Swimming Schools – (1161 – 1687; 46 schools) ^ indicates play-up and * play-down, %-Co-Op

		- I - / I	
Adams City* (ADAM)	1721	Loveland (LOVE)	1595
Air Academy (AIRA)	1398	Monarch (MONA)	1664
Aurora Central* (AURO)	2007	Montrose (MONR)	1321
Bear Creek (BEAR)	1514	Mountain View(MTVW)	1165
Broomfield (BROO)	1559	Mullen^ (MULL)	882
Centaurus (CNTU)	1453	Niwot (NIWO)	1177
Cheyenne Mtn (CHYM)	1286	Northglenn* %(NORT)	3325
Coronado (CORO)	1385	Palmer (PALM)	1622
Dakota Ridge (DAKO)	1447	Ponderosa (POND)	1440
Denver North (DENN)	1614	Poudre (POUD)	1660
Denver South (DENS)	1636	Pueblo County (PUCO)	1224
Durango (DURA)	1227	Pueblo D60 Co-Op%	3796
Frederick (FRED)	1403	Pueblo West (PUEW)	1394
Gateway (GATE)	1479	Rampart (RAMP)	1620
George Wash (GEOR)	1188	Silver Creek (SILV)	1349
Golden (GOLD)	1372	Skyline (SKYL)	1465
Grand Junction (GRAJ)	1452	Standley Lake (STAN)	1318
Harrison	1182	Summit (SUMM)	1132
Highlands Ranch (HIRN)	1680	Thomas Jeff (THOJ)	1235
Hinkley (HINK)	1685	Westminster* (WSTM)	2406
Lewis-Palmer*%	2277	Widefield (WIDE)	1255
Liberty (LBCS)	1656	Windsor (WIND)	1377
Littleton (LITT)	1242		
Longmont (LONG)	1252		

2024-2025 5A Girls' Swimming Schools – (1688 – up; 40 schools) ^ indicates play-up. % Co-Op

Arapahoe (ARAP)	2157	Heritage (HERI)	1691
Arvada West (ARVW)	1801	Horizon (HORI)	2059
Boulder (BOUL)	2153	Lakewood (LAKE)	2046
Brighton (BRGH)	1816	Legacy (LEGA)	2445
Chaparral (CHAP)	2193	Legend (LEGE)	2215
Chatfield (CHAT)	1842	Lewis-Palmer% (LEWP)	2277
Cherokee Trail (CHET)	2818	Mountain Range (MTNR)	1889
Cherry Creek (CHEC)	3806	Mountain Vista (MTVS)	2381
Columbine (COLU)	1745	Northfield	1860
Denver East (DENE)	2556	Overland (OVER)	2379
Denver South(DENS)	1802	Pine Creek(PINE)	1790
Doherty (DOHE)	1992	Ralston Valley (RALS)	1843
Douglas County% (DOUG)	3775	Rangeview (RNGV)	2253
Eaglecrest (EAGL)	3063	Regis Jesuit^ (REGG)	1456
Erie (ERIE)	1747	Rock Canyon (ROCC)	2310
Fairview (FAIR)	2131	Rocky Mountain (ROCK)	2024
Fort Collins (FTCO)	1856	Smoky Hill (SMOK)	2160
Fossil Ridge (FOSS)	2118	ThunderRidge (THUN)	2042
Fountain-Fort Carson (FTNC)	1829	Valor Christian [^] (VALO)	1188
Fruita Monument (FRUI)	1796		
Grandview (GRDV)	2947		
Greeley West(GRWE)	1839		