Check In

Check In

During an emergency, you need a quick way to assess the status of your staff, so you can identify who is at risk and offer further support. CrisisGo's new Check In tool not only makes it easy for your stakeholders to quickly respond to pertinent questions, but it also compiles the answers for seamless mobile review and response.

Three steps to Check In

1. You send a Check In form with a question to all staff members in a message group.
2. The replies are received through the Check In tool in the app, and the group members' replies are sorted by answers.
3. If a member of the group replies with a need for help or does not reply at all, you can direct message those members.

Use Cases

The potential application for Check In is nearly limitless, but here are some of the more common uses cases:

- Are you ok? (Staff Attendance)
- List all additional students in your room. (Extra Students)
- Are you available to help? (Polling group for capacity)
- Can you return to school for another route? (Polling Bus Drivers)
- Are you ready for the event? (Volunteers arrived and in position)
- Is your section of the building clear? (Update from staff on evacuation)
- Are you at the rally point? (Confirm location of staff during an evacuation)

How It Works

Group managers can quickly send pre-configured Check In reports, and Check In reports can be instantly created within the app. If you no longer need a specific Check In report, you can easily remove it from your queue.

Check In reports can be customized based on your situational needs. When creating a check in report, you will enter a question and then add the answers your stakeholders can choose from. You are limited to 15 choices for answers, and users can only choose one answer.

While Check In reports are active, members can modify their responses as critical situations change.

Whenever a Check In is closed, staff will no longer be able to submit an answer. It's also important to remember that only message group managers can make a Check In, and only one Check In report at a time can be active in a group.