## Take a Break!

Find a place to sit back and relax. You're covered for one class period.



To:	From:
At Your Service!  Got a classroom task you've been too Consider it done.	busy to tackle?
To:	From:
Skip a Meeting! You've earned some down time. Skip one staff meeting.  To:	From:
You're Off Duty!  You've earned one duty coverage for . Get some "you" time.	- HMH
To:	From: