



1. CUSTOMER INFORMATION

Customer Number (see mailing label) _____

Order Number (if known) _____

Name _____

Title _____

Department _____

Organization _____

Street (No P.O. Boxes) _____

City _____ State _____ Zip _____

Phone _____ - _____ - _____ FAX _____ - _____ - _____

E-mail _____

Check here if you DO NOT want to receive e-mail promotions & offers.

2. INDICATE THE LABEL ORDERED (1000 minimum):

Item Number	Quantity

3. BLACK & WHITE ARTWORK INCLUDED?

NOTE: Artwork is printed in 1 SOLID COLOR INK ONLY, no extra colors or multiple shades.

Yes No

DO NOT FAX OR SEND COPIES OF ARTWORK.

Email a high-resolution digital file to custom@thelibrarystore.com or mail a high-quality printed version to the address below.

4. SPECIFY FONT STYLE:

BOLD
STANDARD

5. SPECIFY CASE (UPPER, Upper/Lower or Italic):

UPPER
Upper/Lower
Italic

6. SPECIFY TEXT PLACEMENT:

CENTERED [CENTERED]
FLUSH LEFT [FLUSH LEFT]
FLUSH RIGHT [FLUSH RIGHT]

7. LABEL TEXT:

[Empty box for label text]

8. SPECIFY LABEL COLOR FROM BELOW:

White Gloss [White Gloss]
White Matte [White Matte]
Yellow Gloss [Yellow Gloss]
Red Fluorescent [Red Fluorescent]
Gold Foil [Gold Foil]
Silver Foil [Silver Foil]

9. SPECIFY INK COLOR FROM BELOW:

Black [Black]
Blue [Blue]
Green [Green]
Red [Red]

Please allow 2-3 weeks for delivery.
Email form to customercare@thelibrarystore.com