Procare Software®
and the digitalPersona

Biometric ID Pad

Fingerprint & Check In Computer

1. Procare must first be installed on the check in computer. This includes all software necessary to communicate with the fingerprint reader.

2. Connect the attached cable to a USB port on the computer. The lower half of the thumbprint area should light up indicating it has power.

3. Dbl-click the Procare Check In shortcut on your computer desktop.

4. At the check in screen dbl-click anywhere in the gray border area around the main part of the screen, or press the Esc key on your keyboard. This will display the Options, Exit and Cancel buttons.

5. Select the Options button. Under Check in Type choose Fingerprint.

6. Click the Hardware button. The serial number of the fingerprint reader should be displayed. Click Exit. For more information about the Check In Options screen search procaresupport.com for article KB0127.

7. Learn how to check in. Search procaresupport.com for article KB0228.

Hint: Place the folding Fingerprint Instruction Card where parents can see it!
Biometric ID Pad
Usage and Care Guidelines

Taking care of your Biometric ID Pad
The Biometric ID Pad, while tolerant of residues left on the reader, performs optimally when kept clean!

How to clean the Biometric ID Pad
• Apply the sticky side of a piece of adhesive cellophane tape to the window, and then peel it away.

Protect against the risk of damage to your Biometric ID Pad
• Do not pour glass cleaner directly on the reader window.
• Do not use alcohol-based cleaners.
• Never submerge the reader in liquid.
• Never wipe the window with an abrasive material, including paper.
• Do not poke the window coating with your fingernail or any other item, such as a pen.

Proper use of your Biometric ID Pad
Place the “pad” of your finger (not the “tip”) on the reader for up to 1.5 seconds or until the light flashes.