



## Updating Patient Miscellaneous Information for 2744 Survey

A patient's **Status** in the following EQRS fields can change through the year and their life:

**Medicare Enrollment | Citizenship | Employment | School | Vocational Rehabilitation**

- Each **Status** has drop-down options to choose from.
- It is important to maintain a complete and accurate patient history in EQRS.
- It is OK to have multiple statuses under each section, as long as they are correct and show the right date.
- You can **Edit** or **Delete** information that is incorrect, but do not overwrite/remove data that is correct and part of a patient's history.
- **Effective Start Date** is the true date of when the status change happened – *it is probably NOT today's date.*

EQRS Miscellaneous Status Options				
Medicare Enrollment	Citizenship	Employment	School	Vocational Rehabilitation
<ul style="list-style-type: none"> <li>• Currently Enrolled in Medicare Coverage</li> <li>• Medicare Application Pending</li> <li>• No Medicare Coverage</li> </ul>	<ul style="list-style-type: none"> <li>• US Citizen</li> <li>• Non US Citizen</li> <li>• Foreign National/ US Resident</li> <li>• US Resident</li> </ul>	<ul style="list-style-type: none"> <li>• Unemployed</li> <li>• Employed Full Time</li> <li>• Employed Part Time</li> <li>• Homemaker</li> <li>• Retired Due to Age/Preference</li> <li>• Retired (Disability)</li> <li>• Medical Leave of Absence</li> <li>• Student</li> </ul>	<ul style="list-style-type: none"> <li>• School Full Time</li> <li>• School Part Time</li> <li>• Not in School</li> </ul>	<ul style="list-style-type: none"> <li>• Referred to VR</li> <li>• Currently in VR</li> <li>• Completed VR</li> <li>• Not Eligible for VR</li> <li>• Declines VR</li> </ul>

**To update Medicare Enrollment | Citizenship | Employment | School | Vocational Rehabilitation Statuses**

**Action Needed**

**MANAGE PATIENT**

Patient

**Patient History**

**To Update Patient Miscellaneous Information**

1. Search for the Patient
2. Click Patient History
3. Click "Expand All" to view all information available for the patient
4. Review the information and Add, Delete, or Edit Status(es) to ensure EQRS correctly reflects the changes
5. Complete any or all the actions below needed for an accurate patient history

**Add Status**



**To Add a New Status for the Patient**

1. Click next to the section you want to add a status to
2. Select the correct status from the drop-down
3. Add the Effective Start Date
4. Click Submit

**Delete Status**



**To Delete a Status for the Patient**

1. Click on the link for the Status you want to update
2. Select Delete
3. Answer "Yes, continue" to delete the record

**Edit Status**



**To Edit an Existing Status or Status Date that is Incorrect**

1. Click on the link for the Status you want to update
2. Select Edit
3. Update Status and/or Date
4. Click "Submit"