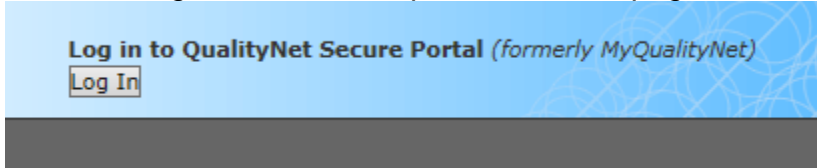


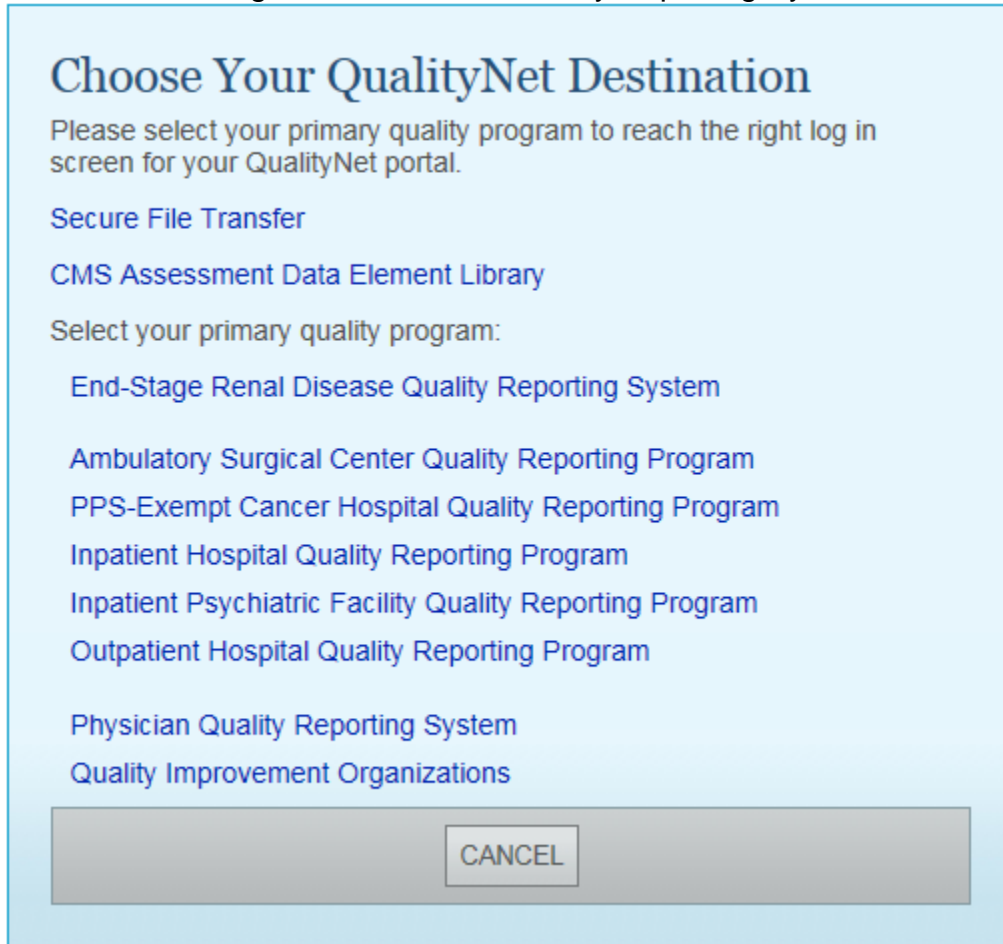


Logging into CROWNWeb 5.0

1. Go to www.qualitynet.org.
2. Click on 'Log in' located at top-middle of the page.



3. Click on 'End-Stage Renal Disease Quality Reporting System'





Logging into CROWNWeb 5.0

4. Click 'I Accept'

Terms and Conditions

OMB No.0938-1236 | Expiration Date: 04/30/2017 | [Paperwork Reduction Act](#)

You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:

You have no reasonable expectation of privacy regarding any communication or data transiting or stored on this information system.

At any time, and for any lawful Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system.

Any communication or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

To continue, you must accept the terms and conditions. If you decline, your login will automatically be cancelled.

I Accept

Decline



Logging into CROWNWeb 5.0

5. Enter in your EIDM user id, and click 'Next'

Welcome to CMS Enterprise Portal

User ID

[Next](#) [Cancel](#)

[Forgot User ID?](#)
Need an account? Click the link - [New user registration](#)



Logging into CROWNWeb 5.0

6. Then enter in your password, select the MFA Device option you registered, and then click send.

Enter Security Code

A Security Code is required to complete your login.

To retrieve a Security Code, please select the Phone, Computer, or E-mail that you registered as your Multi-Factor Authentication(MFA) device when you originally requested access, from the MFA Device Type dropdown menu below.

Security Codes expire, be sure to enter your Security Code promptly.

Unable to Access Security Code?

If you are unable to access a Security Code, you may use the "Unable To Access Security Code?" link. To use this link you will be directed away from this page. For security purposes, you will be prompted to answer your challenge questions before the Security Code is generated. The Security Code will be sent to the email address in your profile. You will be required to login again with your User ID, Password and Security Code.

You may also call your Application Help Desk to obtain a Security Code.

After you receive the Security Code using this link or from your Help Desk, you must select the 'One-Time Security Code' option from the MFA Device Type dropdown menu.

Need to Register an MFA Device?

If you have not registered an MFA device and would like to do so now, you may use the "Register MFA Device" link. For security purposes you will be prompted to login again and answer your challenge questions before registering an MFA device.

Password:

MFA Device Type:

The Security Code for the Text Message- Short Message Service (SMS) will expire in 10 minutes.

Security Code:

[Forgot Password?](#)

[Unable to Access Security Code?](#)

[Register MFA Device](#)



Logging into CROWNWeb 5.0

7. Once you received the Security Code, enter it and click 'Log In'

Welcome to CMS Enterprise Portal

Enter Security Code

A Security Code is required to complete your login.

To retrieve a Security Code, please select the Phone, Computer, or E-mail that you registered as your Multi-Factor Authentication(MFA) device when you originally requested access, from the MFA Device Type dropdown menu below.

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Need to Register an MFA Device?

If you have not registered an MFA device and would like to do so now, you may use the "Register MFA Device" link. For security purposes you will be prompted to login again and answer your challenge questions before registering an MFA device.

Password:

MFA Device Type:

Success

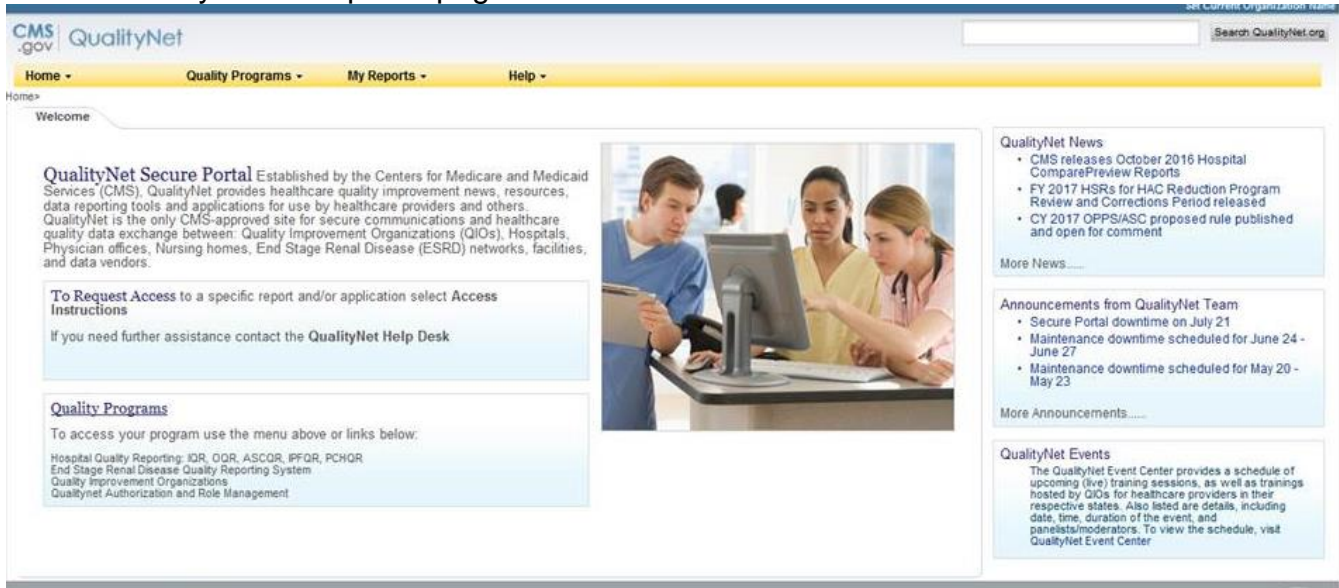
Security Code:



End-Stage Renal Disease Network Program

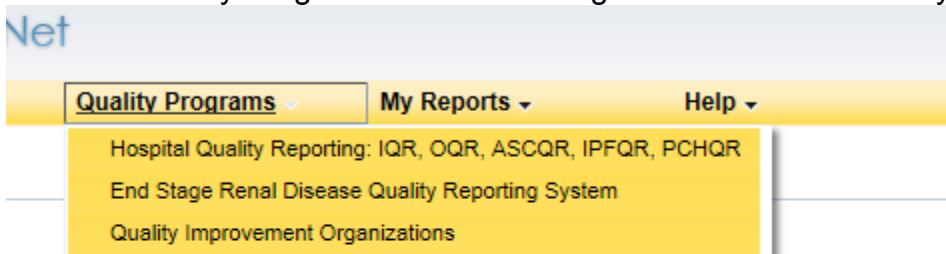
Logging into CROWNWeb 5.0

8. This will take you to the portal page.



If you have access to more than one facility in CROWNWeb then you have to ‘Switch Organizations’ in order to have access to edit that facility’s information in CROWNWeb. Those instructions can be found on Page 7 of this document.

9. Click on ‘Quality Programs’ then ‘End Stage Renal Disease Quality Reporting System’



Secure Portal Established by the Centers for Medicare and Medicaid Services (CMS), QualityNet provides healthcare quality improvement news, resources, data reporting tools and applications for use by healthcare providers and others. QualityNet is the only CMS-approved site for secure communications and healthcare quality data exchange between: Quality Improvement Organizations (QIOs), Hospitals, Physician offices, Nursing homes, End Stage Renal Disease (ESRD) networks, facilities, and data vendors.

To Request Access to a specific report and/or application select **Access Instructions**



Logging into CROWNWeb 5.0

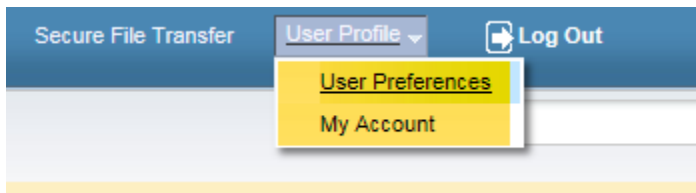
10. Click on 'CROWNWeb SUI' under CROWN Applications.



Switching Organizations (Accessing information for different facilities)

As a matter of convenience facilities now have the capability of accessing data for multiple facilities using one set of EIDM login credentials. The steps below will assist you in 'Switching Organizations' should the need to access/edit information for another facility should arise.

1. Log in to portal using instructions provided at the beginning of the guide.
2. At the top of the screen, click 'User Preferences' under User profile.





Logging into CROWNWeb 5.0

3. Click on 'Organization Switch' tab.

The screenshot shows the CMS QualityNet interface. At the top, there is a navigation bar with 'Home', 'Quality Programs', 'My Reports', and 'Help'. Below this, the 'Organization Switch' tab is selected. The main content area is titled 'Please select the preferences and select update' and contains three unchecked checkboxes with descriptive text: 'Check this box to enable screen reader settings...', 'Check this box to enable high-contrast settings...', and 'Check this box to enable larger fonts...'. At the bottom of this section are 'Update' and 'Cancel' buttons.

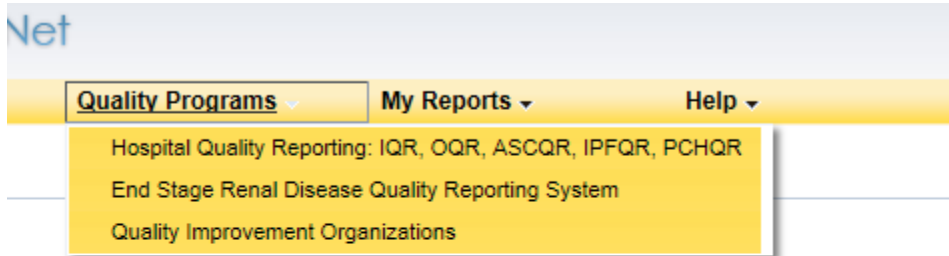
4. Select 'EQRS', and the different organizations that you have CROWNWeb to will populate in the 'Change Organization' list. Select appropriate facility.

The screenshot shows the same 'Organization Switch' tab. The main content area is titled 'Please select Organization to Switch'. It displays the current settings: 'Current Program : EQRS' and 'Current Organization : NETWORK 2-CROWNWeb - Network'. To the right, there are two dropdown menus: '* Change Program' with 'EQRS' selected, and '* Change Organization' with '- Select Organization-' selected. 'Update' and 'Cancel' buttons are at the bottom.



Logging into CROWNWeb 5.0

5. Once completed, select 'ESRD Quality Reporting System' under the Quality Programs tab at the top of the page as shown below.



Secure Portal Established by the Centers for Medicare and Medicaid Services for improvement news, resources, data reporting tools and applications for use by I... it is the only CMS-approved site for secure communications and healthcare quali... ment Organizations (QIOs), Hospitals, Physician offices, Nursing homes, End Stag... s, and data vendors.

To access a specific report and/or application select **Access Instructions**