



**DS1 DESIGN**

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## Mac Mail Setup POP3

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**DS1 Design**

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## Mac Mail Setup POP3

### Email Setup Information

Incoming/Outgoing Mail Server (Host Name)	mail.yourdomain.com
Incoming POP3 Server Port	110
Outgoing SMTP Server Port	587

Where *yourdomain.com* is replaced with your company's domain name.

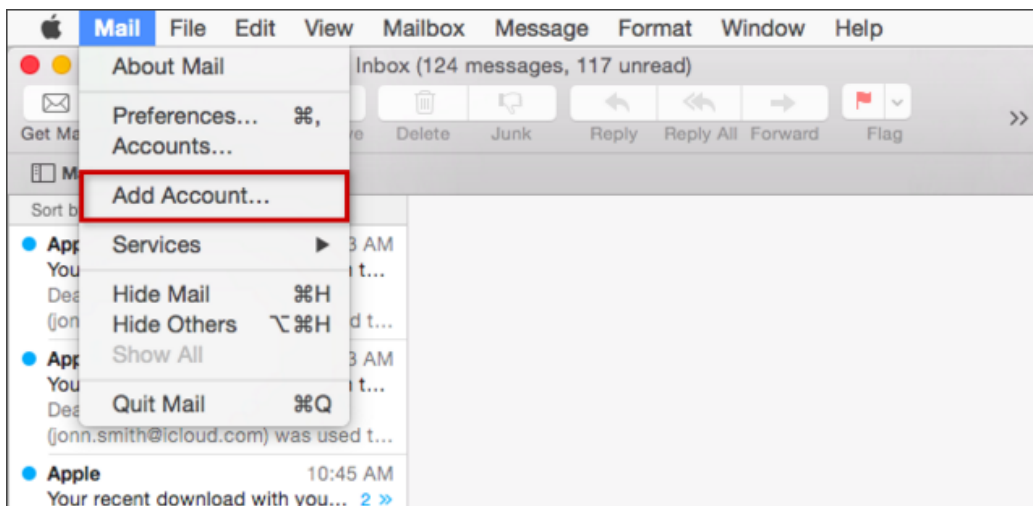
E-mail Address/Username	Password
admin@yourdomain.com	password

### Step 1

Open **Finder** and launch the **Mail** application. (Note: The screenshots provided in this article reflect Macintosh Mail 8.2)

### Step 2

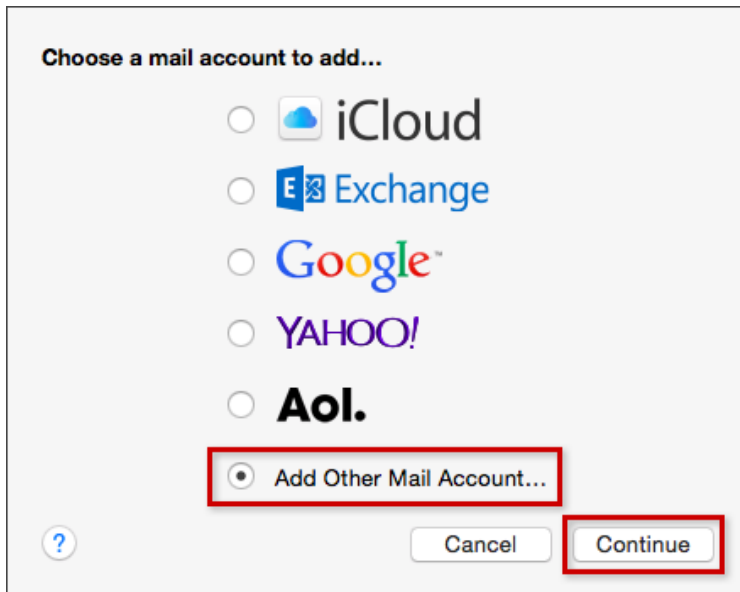
Click **Mail > Add Account**.





### Step 3

Select **Add Other Mail Account** and click the **Continue** button.



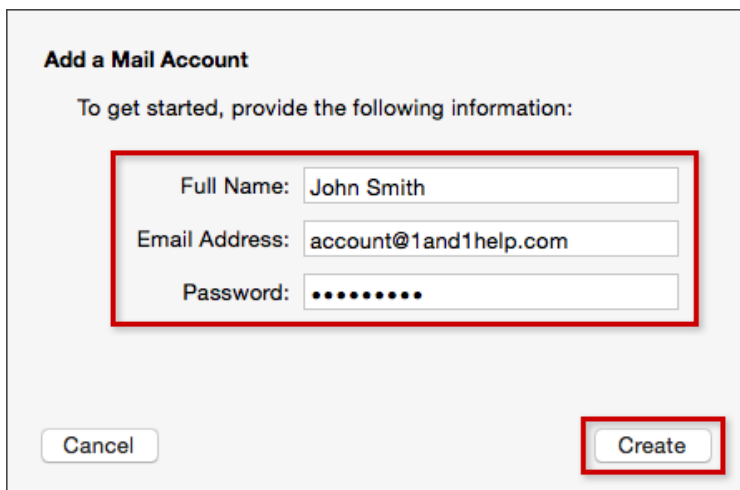
Choose a mail account to add...

- iCloud
- Exchange
- Google™
- YAHOO!
- Aol.
- Add Other Mail Account...

? Cancel Continue

### Step 4

Enter your **Full Name**, **Email Address** and **Password**. When finished, click the **Create** button.



**Add a Mail Account**

To get started, provide the following information:

Full Name: John Smith

Email Address: account@1and1help.com

Password: ●●●●●●●●

Cancel Create



## Step 5

After receiving a message that the **Account must be manually configured** click the **Next** button.

**Add a Mail Account**

To get started, provide the following information:

Full Name:

Email Address:

Password:

Account must be manually configured

## Step 6

Supply the **Incoming Mail Server** Info using the table on page 1 as a guide. Click the **Next** button when finished.

**Incoming Mail Server Info**

Account Type:

Mail Server:

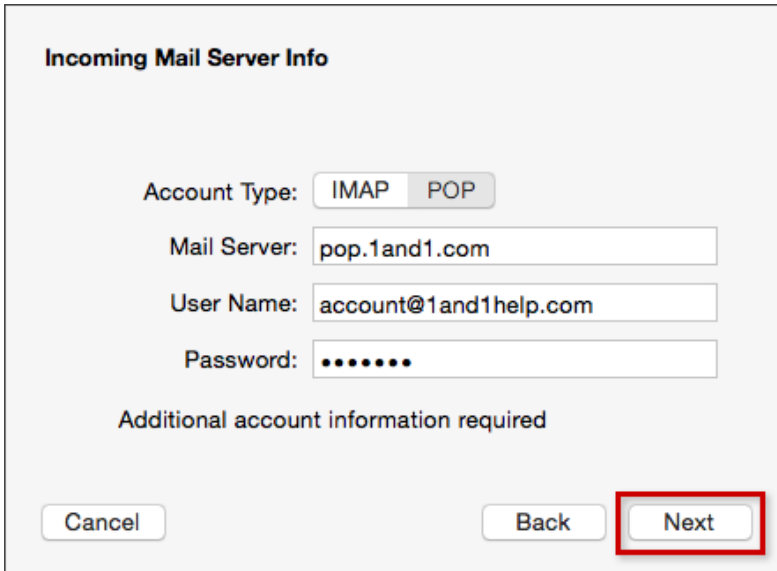
User Name:

Password:



## Step 7

After receiving the notice that **Additional account information required**, click the **Next** button.



**Incoming Mail Server Info**

Account Type:  IMAP  POP

Mail Server:

User Name:

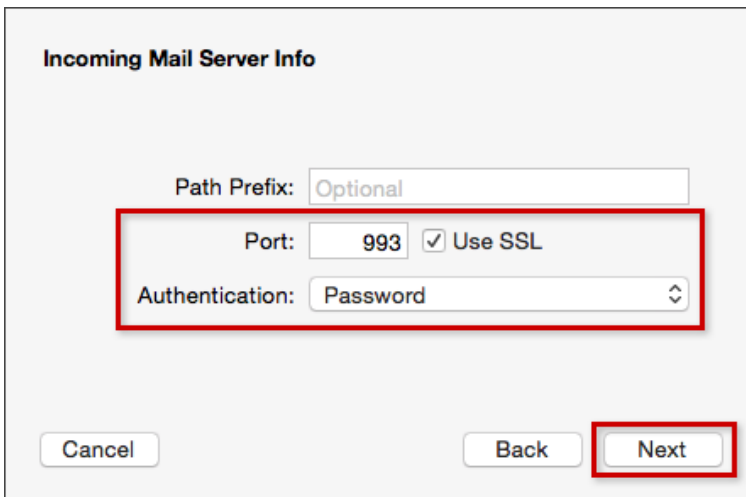
Password:

Additional account information required

See page 1 for IMAP or POP3 values.

## Step 8

Supply the **additional Incoming Mail Server Info** using the table from page 1 as a guide. Click the **Next** button when finished.



**Incoming Mail Server Info**

Path Prefix:

Port:   Use SSL

Authentication:



## Step 9

Supply the **Outgoing Mail Server Info** using the table from page 1 as a guide. Click the **Create** button when finished.

**Outgoing Mail Server Info**

SMTP Server:

User Name:

Password:

## Step 10

After receiving the notice that **Additional account information required**, click the **Next** button.

**Outgoing Mail Server Info**

SMTP Server:

User Name:

Password:

Additional account information required



## Step 11

Supply the **additional Outgoing Mail Server Info** using the table on page 1 as a guide. Click the **Next** button when finished.

**Outgoing Mail Server Info**

Port:   Use SSL

Authentication:



## Step 12

OS X Mail will connect to your account and begin downloading your mail to your inbox.

