

## Setting Up a Call Forward – Handset

### From IP230

1. Press **Options**
2. Enter voicemail password and press **OK** softkey
3. Scroll to Availability State using arrow keys and press **Edit** softkey
4. Use arrow keys to scroll to desired Availability state and press **Edit** softkey
5. Use arrow keys to scroll to forwarding condition Always and press **OK** softkey
6. Use keypad to enter the forwarding destination. You will need to start the number with 9+44 and drop the leading 0 of the number eg. +443331232124
7. Press **Back** softkey – your changes are saved
8. Press **Ok** softkey to activate the forward
9. Press **Exit** softkey to return to home screen.

### From IP480/IP485

1. Press **Options softkey**
2. Enter voicemail password and press **OK** softkey
3. Scroll to Availability State using arrow keys and press **Edit** softkey
4. Use arrow keys to scroll to desired Availability state and press **Edit** softkey
5. Use arrow keys to scroll to forwarding condition Always and press **Ok** softkey
6. Use the keypad to enter the forwarding destination. You will need to start the number with 9+44 and drop the leading 0 of the number eg. +443331232124
7. Press **Back** softkey – your changes are saved
8. Press **Ok** softkey to activate the forward
9. Press **Exit** softkey to return to home screen.