



Letter of Authorization
For Local Number Porting (LNP)

The undersigned hereby authorizes USA Digital Communications to act on the Customer's behalf to port the numbers listed below.

Porting TNs

(Please use ranges whenever possible; attach separate sheet as required)

Three sets of horizontal lines for entering porting TNs.

*Please note: all numbers must be ACTIVE with the current carrier in order to be ported. Confirm there are no freezes on the numbers prior to submitting order as this will cause the order to be rejected. If there is a passcode on the account, please advise your USAD contact.

Portability Information

Form fields for Requested Port Date, Current Provider, Account Number, Existing Billing Telephone Number (BTN), Will you be porting this BTN?, Is this a Full or Partial Port?, and New BTN.

Customer Information

(Enter Name & Address EXACTLY as it appears on the Customer Bill Copy of the current provider)

Form fields for Company Name, Service Address, Billing Address, Authorized Printed Name, Authorized Signature, and Date.