

Getting Started with Digital Startwork

Save time—use digital startwork to securely enter and auto fill your information across multiple forms. Accessible from any device, getting started has never been easier.

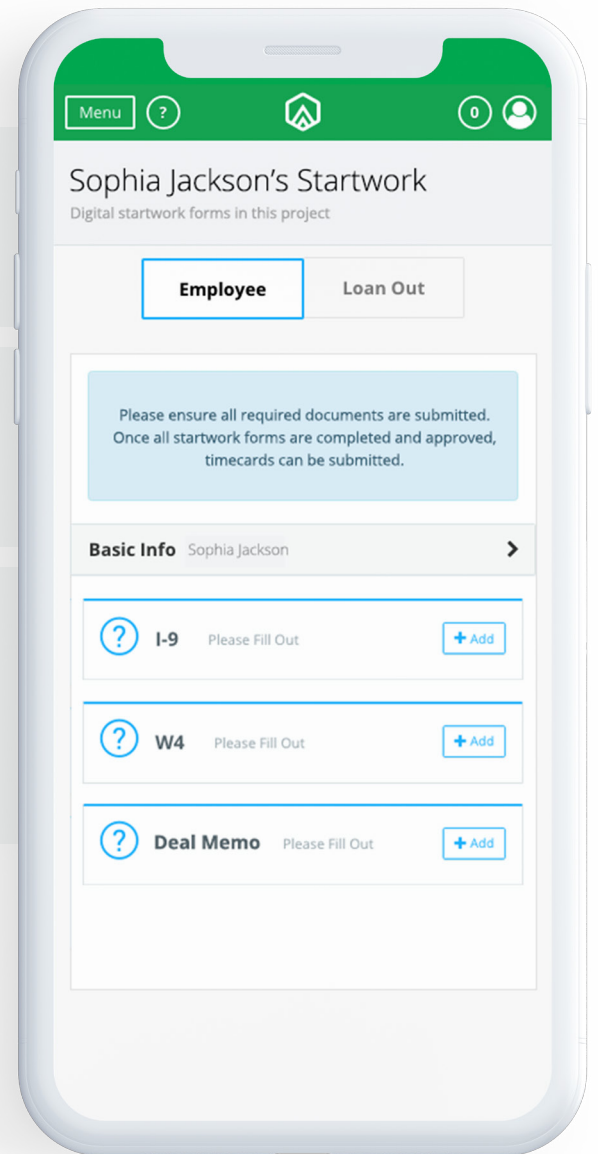
Go to app.gslate.com on your computer or mobile device and sign in. If you don't have a login yet, contact your production to get set up.

1 Press 'Fill out Startwork' on the dashboard page.
You'll need a valid ID to complete your startwork.

2 Fill in your personal information:
Your name, address, and citizenship. Under 'I-9 Documents,' press 'Add Item' to add in an ID.

3 Add your required forms on the startwork page:
Your I-9, W4, and Deal Memo, to verify your eligibility, tax, and compensation information. Please enter as much information as you can and consult with your production if needed.

That's it! You'll get an email when your startwork is fully approved, at which point you can start using the timecard features.



Questions? Contact your production for more information about GreenSlate startwork or contact GreenSlate's dedicated support team from within the app for any further questions.

Support is available 8 am - 9 pm EST with 24/7 after-hours support via email or phone.
support.gslate.com | 310-789-2001 (option 1) | help@gslate.com