

# DIRECT DEPOSIT AUTHORIZATION

<input type="checkbox"/> <b>NEW</b> <input type="checkbox"/> <b>CHANGE</b> <input type="checkbox"/> <b>CANCEL</b>	<p style="text-align: center;"><b>Form to be completed by associate and sent to servicing Human Resources Office.</b></p>
EMPLOYEE NAME	
SOCIAL SECURITY NUMBER	
FACILITY NUMBER	PHONE

**PRIVACY ACT OF 1974:** Disclosure of your social security number and other personal information is solicited by the authority of title 10, United States Code, section 3013 and 8013. The information is used to identify you in the Exchange payroll system and to correctly transmit your funds to the financial institution(s) indicated.

I HEREBY AUTHORIZE THE EXCHANGE, ITS AGENTS AND THE FINANCIAL INSTITUTION(S) INDICATED, TO DEPOSIT TO MY ACCOUNT INDICATED ABOVE, THE NET AMOUNT I AM DUE FOR ANY PAY PERIOD WITH THE SAME EFFECT AS IF A CHECK HAD BEEN DELIVERED TO ME FOR SUCH AMOUNT. IF FUNDS TO WHICH I AM NOT ENTITLED ARE DEPOSITED TO MY ACCOUNT, I AUTHORIZE THE EXCHANGE AND ITS AGENTS, TO DIRECT THE FINANCIAL INSTITUTION(S) TO RETURN SAID FUNDS. THIS AUTHORITY REMAINS IN EFFECT UNTIL I FILE IN WRITING A NEW AUTHORIZATION OR CANCEL MY PARTICIPATION. TERMINATION OF EMPLOYMENT ALSO VOIDS THIS AGREEMENT.

EMPLOYEE SIGNATURE _____	DATE _____
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<b>PRIMARY ACCOUNT - Remainder of Net Pay</b>		U DEPOSIT AMOUNT \$ _____	
NAME (Financial Institution)		NAME (Financial Institution)	
CITY, STATE		CITY, STATE	
ROUTING NO. (9 digits)	<input type="checkbox"/> CHECKING	ROUTING NO. (9 digits)	<input type="checkbox"/> CHECKING
ACCOUNT NO.	<input type="checkbox"/> SAVINGS	ACCOUNT NO.	<input type="checkbox"/> SAVINGS

U DEPOSIT AMOUNT \$ _____		U DEPOSIT AMOUNT \$ _____	
NAME (Financial Institution)		NAME (Financial Institution)	
CITY, STATE		CITY, STATE	
ROUTING NO. (9 digits)	<input type="checkbox"/> CHECKING	ROUTING NO. (9 digits)	<input type="checkbox"/> CHECKING
ACCOUNT NO.	<input type="checkbox"/> SAVINGS	ACCOUNT NO.	<input type="checkbox"/> SAVINGS

\* ATTACH A BLANK VOIDED CHECK OR OTHER BANKING FORM (EXCEPT A DIRECT DEPOSIT SLIP) FOR EACH FINANCIAL INSTITUTION HERE.