Syncing Orange Geek Email with Mozilla Thunderbird

Mozilla Thunderbird is an open source, cross-platform email client program developed by the Mozilla Foundation. Multiple mailbox servers can be set up with Mozilla Thunderbird to receive and send emails from that server. The following directions explain how to set up the email supplied by Orange Geek on your Mozilla Thunderbird program.
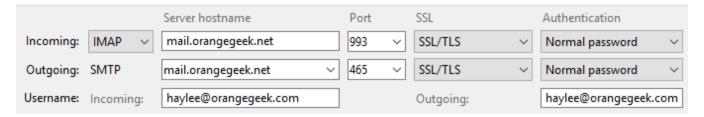
If you choose to set up your Orange Geek email on Mozilla Thunderbird, you will still be able to access your domain email on your Orange Geek webmail account. If there is ever an issue with Mozilla Thunderbird and it stops working or you are not seeing any new emails from your domain email after setting up, go to the following to access your email directly:

- https://mail.orangegeek.com
- Username: Full email address
- Password
- Login

Setting Up With Mozilla Thunderbird

1. Open Mozilla Thunderbird
2. Click on **Local Folders** to the left
3. Under **Account** click *Create a new account: Email*
4. When asked *Would you like a new email address?* select **Skip this and use my existing email**
5. Fill in the following fields as follows:
   - **Your name:** *Preferred name*
   - **Email address:** *Orange Geek email*
   - **Password:** *Orange Geek email password*
6. Click **Continue**. Window will say **Looking up configuration**
7. An error will pop up saying **Thunderbird failed to find the settings for your email account.** Type in the following manual configuration settings:

		Server hostname	Port	SSL	Authentication
• **Incoming:**	IMAP*	mail.orangegeek.net	993	SSL/TLS	Normal Password
• **Outgoing:**	SMTP	mail.orangegeek.net	465	SSL/TLS	Normal Password
• **Username:**	Incoming:	*Full Orange Geek email*		Outgoing:	*Full Orange Geek email*

		Server hostname	Port	SSL	Authentication
Incoming:	IMAP ∨	mail.orangegeek.net	993 ∨	SSL/TLS ∨	Normal password ∨
Outgoing:	SMTP	mail.orangegeek.net ∨	465 ∨	SSL/TLS ∨	Normal password ∨
Username:	Incoming:	haylee@orangegeek.com		Outgoing:	haylee@orangegeek.com

   *IMAP is the recommended setting and would allow this email account to be accessed on multiple devices, whereas POP would only make it accessible on this device

8. Click **Done**
9. If everything was entered correctly, the window will close and your email will be added to the left hand account column of your Mozilla Thunderbird

Deleting Your Email on Mozilla Thunderbird

1. Open Mozilla Thunderbird
2. Click on the email account name in the left hand column you wish to delete
3. Under **Accounts** click on **View settings for this account**
4. Click the drop down box **Account Actions**
5. Click **Remove Account** in the drop down menu
6. Click **OK**

Account Settings   ✕

∨ **haylee@orangegeek.com**

  Server Settings
  Copies & Folders
  Composition & Addressing
  Junk Settings
  Synchronization & Storage
  Return Receipts
  Security

∨ Local Folders
  Junk Settings
  Disk Space
  Outgoing Server (SMTP)

Account Settings - <haylee@orangegeek.com>

Account Name: haylee@orangegeek.com

Default Identity
Each account has an identity, which is the information that other people see when they read your messages.

Your Name: haylee

Email Address: haylee@orangegeek.com

Reply-to Address: *Recipients will reply to this other address*

Organization:

Signature text: ☐ Use HTML (e.g., bold)

☐ Attach the signature from a file instead (text, HTML, or image):

[   ] Choose...

☐ Attach my vCard to messages   Edit Card...

Outgoing Server (SMTP): haylee@orangegeek.com - mail.orangege... ∨

Manage Identities...

Add Mail Account...
Add Chat Account...
Add Feed Account...
Add Other Account...
Set as Default
Remove Account

Account Actions   ▾

OK   Cancel