

Upgrading the Drag & Drop Uploader

A step by step guide

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1.1 | BC-27215936

1 Do I need to do it

The new version of the Drag & Drop Uploader brings compatibility with Internet Explorer 9 and above, providing full support for 'Upload and Process'. The upgrade is mandatory – the old version will not be usable, and a *No Entry* sign will be displayed over the control in a listing.

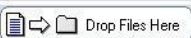
2 Installing the new Uploader

When looking at a Business Collaborator listing, the normal Drag and Drop Uploader icon will be replaced by one with a *No Entry* sign over it – clicking on this will take you to the *Install Helper Applications* page.

The top of this page should look something like this:

Drag and Drop Uploader

The Drag and Drop Uploader makes it easy for you to upload several documents to a location in Business Collaborator using a single action.

Icon	Uses	Version	Status		
	ActiveX	Version: 6.0.1	Not installed	<input type="button" value="Upgrade"/>	<input type="button" value="Help"/>

Click "Install Now" to start the installation process. When prompted click "Install", "Run" or "Allow".
Once the installation has been completed this page will refresh and the "Status" will be updated to "Installed".
If you reached this page by clicking on the install uploader icon then you will need to refresh that page.

In Business Collaborator locations where you have permission to add documents the Drag and Drop Uploader icon will be active and displayed as above.

- Click on the *Upgrade* button to install the new Uploader – this will require local administrative privileges.
- Once the upgrade has completed (which will happen silently in the background), you may be prompted to restart your computer – this is necessary in order to complete the upgrade.

Once your computer has been restarted, the Drag and Drop Uploader in a listing should appear as normal.

Note: if a prompt like this following appears, click on Allow

