




Resetting VPN Password

Due to company policy passwords must be changed every so often, which also changes your VPN password. When trying to connect to a VPN and it says your credentials are invalid follow the steps below to clear your old password and allow the option to enter in your new password.

To reset your VPN password:

1. Click on the Windows button 
2. Click on settings (the gear button)
3. Choose 'Network & Internet' from the settings menu
4. On the left-hand side, click on 'VPN' from the options
5. Choose the VPN connection you need to reset the password for
6. Click 'Advanced Options'
7. Hit 'Clear Sign-in Info'

To log into your VPN after resetting password:

1. Click on network button next to volume button on the taskbar
2. Choose the VPN you wish to connect to
3. Hit Connect
4. Enter your credentials
5. Hit connect