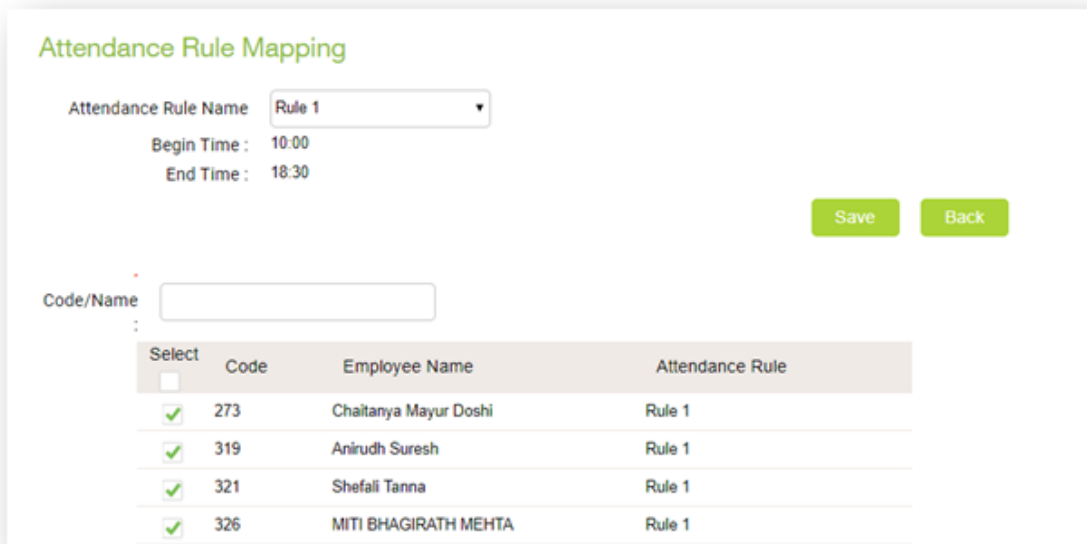


Attendance rule mapping

This setting is used to map the created attendance rules to an employee. Using the drop down in “Attendance Rule Name” the attendance rule can be selected. Once the rule is selected, all the employees mapped to the rule in question are displayed, also displayed are employees for whom no attendance rules have been mapped. To apply an attendance rule simply check the checkbox next to the relevant employee and click save. And to deallocate an attendance rule, the already checked checkbox should be unchecked and saved.

For new joinees, unless the attendance rule is applied here, his attendance will not be processed as per set configuration.

Once the above steps have been completed, we are all set to process the attendance monthly.



Attendance Rule Mapping

Attendance Rule Name:

Begin Time: 10:00
End Time: 18:30

Code/Name:

Select	Code	Employee Name	Attendance Rule
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	273	Chaitanya Mayur Doshi	Rule 1
<input checked="" type="checkbox"/>	319	Anirudh Suresh	Rule 1
<input checked="" type="checkbox"/>	321	Shefali Tanna	Rule 1
<input checked="" type="checkbox"/>	326	MITI BHAGIRATH MEHTA	Rule 1