

General End User Guide
4.3.20 Class Tools → Class Wellbeing



TrackOne
S T U D I O

This document will assist you in navigating through the Learning Analytics Suite as both an Administrator, and as a set user type with fewer permissions enabled in their setup, ie. Staff or Student. Please carefully review all instructions set out in the Help Documentation made available.

If you require further expansion or assistance at any point in the document, please do not hesitate to contact TrackOne Studio Support through the Help Desk by sending an email to helpdesk@trackonestudio.com.

My Students Wellbeing

The **Class Wellbeing** section of the suite allows staff mentors or supervisors to view the state of a student's current wellbeing as measured by a wellbeing survey. The **My Students** section allows a teacher/mentor to view their allocated students' wellbeing responses.

Demonstration School Learning Analytics Suite

Class Tools
Class Placemat
Class Goals
Class Wellbeing
Schedule Class Task
Schedule Class Alert

My Students > Student Management

Pathway: My Wellbeing (Semester 1, 2020) Run: From: 27-Apr-2020 Ending: 03-May-2020 Year Level: All Year Levels Load Pathway

Apply Student Group Filters +
No filters selected.

My Wellbeing Progressive Wellbeing Report Export Status Report Print Pathway

Pathway Status: All Statuses Filter: Include students who have left

My Student Mentees 1 to 6 of 6

Student Code	Class	Family Names	Year Level	Sex	Left Status	Student Pathway Status	Mentor	View Goals	Force Student Restart
\$798236	Lacey	Adatschi	9	F	Current	Not Started	-	View	
\$395311	Felix	Barber	9	M	Current	Started	-	View	
\$833954	Rose	Best	9	F	Current	Submitted	-	View	↻
\$285819	Lucy	Betterton	9	F	Current		-	View	↻
\$881557	Matthew	Biel	9	M	Current		-	View	
\$646686	Adam	Birkhead	9	M	Current		-	View	

1. A staff mentor will be able to view their students in the **My Student Mentees** section.
2. The **Student Pathway Status** is shown. It will be set to not started, started, or submitted .
3. Teachers can view a student's wellbeing responses by clicking on the **View** link to the right of the student name.
4. Teachers may have been granted permission by the TrackOne School Administrator to reset a student's current survey responses.

Student Management

1 Analytics Suite

John Oxley (oxleyj) (Sign Out)

► My Students ► **Student Management**

Pathway: My Wellbeing (Semester 1, 2020) Run: From: 27-Apr-2020 Ending: 03-May-2020 Year Level: My Wellbeing Year 12 Pastoral Care Class: All Students **2** Load Pathway

Apply Student Group Filters +
No filters selected.

My Wellbeing: Open [Progressive Wellbeing Report](#) | [Export Status Report](#) | [Print Pathway Report](#) | [Refresh Student List](#)

Pathway Status: All Statuses Filter:

Include students who have left

Student Management 1 to 20 of 77

Student Code	Given Names	Family Names	Year Level	Sex	Left Status	Student Pathway Status	Mentor	View Goals	Force Student Restart
\$235544	Thomas	Adatschi	12	M	Current	Not Started	ACF	View	
\$117557	Grace	Anstey	12	F	Current	Not Started	AIT	View	5
\$869135	Hugo	Ashworth	12	M	Current	Not Started	AIT	View	
\$455851	Jamie	Barren	12	M	Current	Not Started	AIT	View	
\$318483	Chloe	Beatt	12	F	Current	Not Started	AIT	View	
\$466141	Stanley	Bevan	12	M	Current	Not Started	AOO	View	6
\$852764	Callum	Bodnum	12	M	Current	Not Started	ANC	View	
\$267792	Lucy	Brainerd	12	F	Current	Submitted	AGR	View	↻
\$654266	Connor	Carmichael	12	M	Current	Not Started	AIK	View	

1. Choose the **Student Management** tab on the horizontal blue menu bar. If you don't have this option, talk to your TrackOne School administrator.
2. Set the required Pathway, Year Level or Pastoral Care Class.
3. The students in the chosen Year Level will be listed alphabetically in the Student Management table.
4. The Student Wellbeing Survey Status is shown. It will be set to not started, started or submitted.
5. Supervisors can view a student's wellbeing survey responses by clicking on the **View** link to the right of the student name.
6. Supervisors can reset a student's wellbeing survey responses by clicking on the **Restart** arrow.