

General End User Guide

9.1.20 Reports → Academic Cohort Reports



TrackOne
S T U D I O

This document will assist you in navigating through the Learning Analytics Suite as both an Administrator, and as a set user type with fewer permissions enabled in their setup, ie. Staff or Student. Please carefully review all instructions set out in the Help Documentation made available.

If you require further expansion or assistance at any point in the document, please do not hesitate to contact TrackOne Studio Support through the Help Desk by sending an email to helpdesk@trackonestudio.com.

Introduction to Academic Cohort Reports

The **Reports** area allows the user to download PDF or Excel reports.

The screenshot displays the 'Analytics' dashboard for a 'Demonstration School Development Site for the Learning Analytics Suite'. The left sidebar contains navigation options: Home, Student Results, Class Results, Class Tools, Data Entry, Subject Results, Cohort Results, Pastoral Care, External Results, Reports, Academic Cohort Reports (highlighted), Pastoral Cohort Reports, Schedule Task, and Schedule Alert. The main content area features a breadcrumb trail: Cohort GPA History > Subject Summary Data > Subject Criteria Data > Continuous Result Data. The 'Cohort GPA History' section explains that the export includes GPA for all reporting periods and the latest external assessment results. It lists the included data: a list of all students with meta data, GPA results for all periods, and the latest external assessment data. A 'Select Current Cohort:' dropdown menu is set to 'Year 12', and a 'Create Report' button is visible below.

Academic Cohort Reports → Cohort GPA History

The **Cohort GPA History** export includes, for each student, the GPA for all available reporting periods and the latest external assessment results. This is downloaded in Excel format.

Demonstration School Development Site for the Learning Analytics Suite

▶ Cohort GPA History **1** ▶ Summary Data ▶ Subject Criteria Data ▶ Continuous Result Data

Cohort GPA History

The Cohort GPA History export includes, for each student, the GPA for all available reporting periods and the latest available external assessment results.

Includes:

- A list of all students as selected, including name sex, date of birth, age, date left (if student has left in the current year)
- Any additional student meta data as set in the suite (go here)
- GPA results for each student for all available reporting periods
- Each student's latest external assessment data, filtered and maintained here

Select Current Cohort: **2**

Year 12

3 Create Report

✓ Report generation complete

Reports

- ▶ Academic Cohort Reports
- ▶ Pastoral Cohort Reports
- ▶ Schedule Task
- ▶ Schedule Alert

- The blue menu bar enables the user to move between the areas within **Academic Cohort Reports**. The pages will refresh as the user moves between tabs (meaning the cohort will not stay the same). The first tab allows the user to download a **Cohort GPA History**.
- Select the cohort.
- Click **Create Report**.
- The following excel spreadsheet will be generated. This report summarises the cohort's:
 - GPA results for all available result periods; and
 - The latest available External Assessment data.

Student ID	Given Names	Family Name	Sex	Date Of Birth	Age	Date Of Left	Semester One, 2017	Semester Two, 2018	Semester One, 2018, 2018	Semester Two, 2015, 2015	Term 3, 2015, 2015	Semester One, 2015, 2015	Semester Two, 2014, 2014
5397951	Kai	Atkins	M	07-Nov-2000	17y 5m		5.0	5.3	5.17	5.73		5.67	50.57
5398393	Adam	Baker	M	02-Feb-2000	18y 2m		5.67	5	5.17	5.5		5.3	50.3
5333661	Klan	Barker	M	13-Oct-1999	18y 6m		11.5	12	11.5	10.36		10.7	50.67
5927049	Ivy	Barren	F	13-Aug-1999	18y 8m		11.6	11	11.17	12.65		13.23	51.57
5773422	Luca	Beason	M	11-Aug-2000	17y 8m		12.17	12.17	12.17	12.43		12.17	52.6
5331374	Austin	Beaton	M	05-May-1999	18y 11m		8.2	7.83	7.33	10.63			
882912	Hollie	Bedell	F	27-Apr-2000	17y 11m		11	5.5	5.5	5.88		5.67	5.17
5931559	Jenson	Betterton	M	25-Jun-1999	18y 10m		10.4	5.8	5.67	5.77		10.13	5.9
5543436	Samuel	Betterton	M	27-Jan-2000	18y 3m		13	12.67	12.67	13.81		13.7	54.03
5788226	Alex	Biggood	M	25-Apr-2000	17y 11m		10.83	10.83	10.33	11.37		11.83	51.83
5273231	Maria	Biel	F	02-Mar-1999	18y 3m		13.33	13.17	12.83	13.83		13.57	51.87
533895	Henry	Bird	M	02-Mar-2000	18y 2m		10.17	10.5	10.33	11.54		12.13	51.83
5688844	Amber	Brady	F	16-Jan-2000	18y 3m		10.67	10	10.17	12.3		11.53	52.03
5942051	Henry	Braden	M	09-Sep-1999	18y 7m		10.6	5.17	5.33	10.53		10.47	51.37
5421237	George	Brechin	M	26-Nov-1999	18y 5m		10.5	11	10	11.97		10.87	50.53
5473743	Ava	Brock	F	16-Jun-1999	18y 10m		10.5	10	10.67	10.52		5.5	51.23
5355751	Martha	Brooks	F	29-Aug-1999	18y 8m		12.17	12.17	11.83	12.4		12.3	52.17
5478493	Tyler	Brown	M	23-Feb-1999	19y 2m		5.4	5	5	5.96		5.73	5.03
5838327	Maisie	Bunn	F	31-Dec-1999	18y 4m		10.2	10.4	10.67	10.96		11.17	50.8
5361357	Maryam	Bussell	F	23-Oct-1999	18y 6m		11.8	11.8	12	11.92		11.81	51.04
5835912	Finlay	Cameron	M	05-Dec-1999	18y 4m		10.5	10.67	10	5.5		5.53	50.77
5825566	Maisie	Cameron	F	02-Apr-1999	19y 6m		10.5	10.67	11.33	11.68		11.7	51.8
5618433	Evelyn	Carriemichael	F	24-Oct-1999	18y 6m		13.5	13.5	13.17	13.77		14.17	54.13
5592379	Eliza	Cartwright	F	02-Dec-2000	17y 4m		12	11.17	11.33	10.92		5.81	50.53
5927113	Zara	Cartwright	F	04-May-1999	18y 11m		5.67	5.5	5.83	5.1		11.27	52.47
5248471	Riley	Clauder	M	18-Nov-2000	17y 5m		5.67	5.67	5.67	5.4		50.2	

Note: Only primary external assessment criteria will be included.

Academic Cohort Reports → Subject Summary Data

The second tab on the blue menu bar is **Subject Summary Data**, which lists the students' additional details, their results in each subject at a particular point in time and their latest NAPLAN results. A result count for all subjects is also included.

Demonstration School Development Site for the Learning Analytics Suite

► Cohort GPA History ► **Subject Summary Data** 1 Criteria Data ► Continuous Result Data

Subject Result Data - Summary

The Subject Summary Data export summarises all available subject result data (including a result count) for the selected student group in the selected reporting period.

Includes:

- A list of all students as selected, including name, sex, date of birth, age, date left (if student has left in the current year) and house details
- Any additional student meta data as set in the suite (go here)
- A count of subject results per student (split into core and elective if core subjects are setup here).
- Overall subject results for each subject per student (and individual subject criteria results if selected).
- Each student's latest NAPLAN results.

Select Current Cohort:
Year 12 ▼ All Students 2 ▼

Select Report Result Period:
Sem 1, 2020 3 ▼

Include Subject Criteria

Split subject result count into core and elective subjects.

Note: Core subjects can be setup via the 'Subject and Period' menu in the Administration section. Please contact your Learning Analytics administrator for assistance.

Create Report 4

1. Use the blue menu bar to move to **Subject Summary Data**.
2. Select the cohort and subject, then the relevant result period.
The example above looks at the Year 12s of Semester One 2020.
3. There is the option to:
 - Include sub-criteria results; and
 - Split the subject result count into core and elective subjects.
4. Click **Create Report**.

An Excel spreadsheet will be generated. This report summarises:

- The students' additional details;
- The students' subject result data for the selected reporting period;
- The students' latest available NAPLAN results; and
- A result count for all subjects.

Academic Cohort Reports → Subject Criteria Data

The third tab on the blue menu bar is **Subject Criteria Data**, which provides a detailed breakdown of the distribution of overall and criteria results on a subject by subject basis for the selected cohort in the selected reporting period.

The screenshot displays the 'Subject Criteria Data' page in the Learning Analytics Suite. The interface includes a left-hand navigation menu with 'Analytics' and 'Academic Cohort Reports' highlighted. The main content area features a blue navigation bar with tabs for 'Cohort GPA History', 'Subject Summary Data', 'Subject Criteria Data' (marked with a blue circle '1'), and 'Previous Result Data'. Below the navigation bar, the 'Subject Criteria Data' section provides a detailed breakdown of the distribution of overall and criteria results. It includes a 'Select Current Cohort' dropdown menu set to 'Year 12' (marked with a blue circle '2') and a 'Select Report Result Period' dropdown menu set to 'Sem 1, 2020'. A blue 'Create Report' button (marked with a blue circle '3') is visible, along with a green checkmark and the text 'Report generation complete.'

1. Use the blue menu bar to move to **Subject Criteria Data**.
2. Select the cohort and the relevant result period.
 - The example above looks at the Year 12s of Semester One 2020.
3. Click **Create Report**.
4. An Excel spreadsheet will be generated. This report summarises:
 - A summary page which provides a percentage breakdown of the distribution of results on a per subject basis;
 - A separate worksheet for each subject showing the academic results achieved by all students in the subject in each criteria;
 - Student general information.

Academic Cohort Reports → Continuous Result Data

The fourth tab on the blue menu bar is **Continuous Result Data**, which returns the assessment item results and calculated overall results that each student, in the selected cohort, has achieved in each subject studied in the selected continuous result period.

Demonstration School Development Site for the Learning Analytics Suite (TrackOneAdmin) (Sign Out)

▶ Cohort GPA History ▶ Subject Summary Data ▶ Subject Criteria Data ▶ Continuous Result Data 1

Continuous Result Data

The Continuous Result Data export returns the assessment item results and calculated overall results (based on activity results and not final moderated end of semester / term results) that each student, in the selected cohort, has achieved in each subject studied in the selected continuous result period. Please note, if the 'Hide Totals' permission is selected (in the roles area) then no data will be available in this report.

Includes:

- Student Id, Student Name, Subject Code, Subject Description, Activity Name, and Result.

Select Report Year Level:
Year 11 2

Select Report Result Period:
Unit 1, 2020 2

Hide the assessment item level results and only include the calculated subject overall results (based on the assessment item results). 3

Include formative assessments items in report

Create Report 4

1. Use the blue menu bar to move to **Continuous Result Data**.
2. Select the Year Level and the relevant result period.
 - The example above looks at the Year 11s of Unit One 2020.
3. There is the option to:
 - Hide the assessment item level results; and
 - Include formative assessment items in the report.
4. Click **Create Report**.

An Excel spreadsheet will be generated. This report summarises:

- The student ID, Student Name, Subject Code, Subject Description, Activity Name and Result.