

General End User Guide
7.4.20 Pastoral Care → School Activities



TrackOne

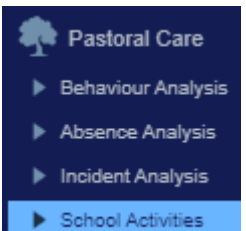
S T U D I O

This document will assist you in navigating through the Learning Analytics Suite as both an Administrator, and as a set user type with fewer permissions enabled in their setup, ie. Staff or Student. Please carefully review all instructions set out in the Help Documentation made available.

If you require further expansion or assistance at any point in the document, please do not hesitate to contact TrackOne Studio Support through the Help Desk by sending an email to helpdesk@trackonestudio.com.

School Activities – Activity Summary

The fourth option on the menu bar is **School Activities**. The Activity Summary identifies students within a cohort based on their recorded co-curricular activities.



Demonstration School Learning Analytics Suite

► Activity Summary

Activity Summary

Year: Year 10 Semester: Semester 1, 2020 Search

Additional Filter Options +

No filters selected.

	Student Name	LEADERSHIP APPOINTMENTS - Years 10 to 12	SERVICE	MUSIC	SPORT	DEBATING	EXTRA CURRICULAR	PERFORMING ARTS	SPECIAL ACHIEVEMENTS AND AWARDS	Total
S976669	Emilia Motherwell	1	3	1	3	-	2	-	-	10
S763534	Emily Kehoe	1	4	1	2	-	-	1	-	9
S129596	Charles Cannock	1	3	1	1	-	2	-	-	8
S279753	Erin	1	2	-	2	1	1	-	1	8
S616218	Joseph	-	3	-	1	1	1	1	-	7
S775993	Timba	1	1	-	3	-	1	-	-	6
S393226	Francesca Thomsen	1	2	-	2	-	1	-	-	6
S336419	Joshua Umphrey	1	1	-	2	1	1	-	-	6
S422743	Adam Blair	-	-	-	5	-	-	-	-	5
S818218	Austin Cain	-	-	1	1	-	2	1	-	5
S934329	Lydia Golder	-	1	1	3	-	-	-	-	5
S319952	Charles Haluz	1	1	1	2	-	-	-	-	5
S741445	Evelyn Inglis	1	3	1	-	-	-	-	-	5
S856823	Matilda Lainsbury	-	2	1	2	-	-	-	-	5
S331618	Isaac Owenen	1	1	1	2	-	-	-	-	5

1. Select **Activity Summary** on the blue horizontal menu bar.
2. Select the cohort and semester.
3. Select the blue Search button.
4. The students' activity summary for the chosen period will be displayed in a table.
5. Clicking on an individual student's ID will produce additional absentee information below.

Activity Analysis

The second tab on the blue horizontal menu bar is **Activity Analysis**. This identifies students within a cohort and displays an analysis of their participation in co-curricular activities for the chosen period.

The screenshot shows the 'Demonstration School Learning Analytics' interface. The 'Activity Analysis' tab is selected. The interface includes a search bar with 'Year 10' and 'Semester 1, 2020' selected, and a 'Search' button. A table displays student data with columns for Student Id, Surname, Given Name, House, Activity, Colour Points - Semester 1 / 2020, Overall Colour Points, and Overall # of Activities. A table footer note states: 'Note: The 'Overall # of Activities' and the 'Overall Colour Points' totals are calculated using all individual activities listed in each year and each semester(or term).'

Student Id	Surname	Given Name	House	Activity	Colour Points - Semester 1 / 2020	Overall Colour Points	Overall # of Activities
S279753	Maher	Anna	RU	N/A	0	0	34
S129596	Cannock	Charles	MO	N/A	0	0	29
S395661	Robinson	Jake	MO	N/A	0	0	29
S435237	Blakely	Amy	RU	N/A	0	0	28
S839885	Boyce	Violet	RU	N/A	0	0	25
S934329	Golder	Lydia	PE	N/A	0	0	25
S976669	Motherwell	Emilia	PE	N/A	0	0	25
S775993	Comba	Scarlett	MO	N/A	0	0	24
S842725	Urch	Bethany	RU	N/A	0	0	22
S763534	Kehoe	Emily	MO	N/A	0	0	20
S336419	Umphrey	Joshua	RU	N/A	0	0	20
S289587	Williams	Lydia	ST	N/A	0	0	20
S272813	Kay	Robert	SH	N/A	0	0	19
S617495	Couller	Bethany	MO	N/A	0	0	18
S331618	Ownen	Isaac	SH	N/A	0	0	18
S616218	Ralph	Maryam	PE	N/A	0	0	18
S589415	Scott	Kai	RU	N/A	0	0	18
S432896	Winter	Annabelle	SH	N/A	0	0	18
S818218	Cain	Austin	RU	N/A	0	0	17
S262628	Golder	Evie	ST	N/A	0	0	17

1. Select **Activity Analysis** on the blue horizontal menu bar.
2. Select the cohort and period.
3. Select the blue **Search** button.
4. The results are displayed in a table with a total of activities at the right. If colour points have been established, overall colour points will also be displayed.
5. These results may be exported out into Excel.