

GET CONNECTED USER ROLES

A typical Get Connected site has three main user roles: Site Manager, Agency Manager, and Volunteer. A user can have one or more roles. For example, a Site Manager can also serve as an Agency Manager. And anyone can be a Volunteer!



SITE MANAGER

- As the site administrator, has control over the entire site, including approvals, registration settings, spotlights, and branding
- Can edit notification templates and send email blasts
- Has access to canned reports
- Can add users, teams, opportunities, qualifications, and more
- Can do anything an agency manager can do
- Works from the Site Manager Panel



AGENCY MANAGER

- Adds needs and events on behalf of their agency
- Adds or edits volunteer responses and hours as needed
- Is notified by email when someone responds to an agency posting
- Approves (or denies) volunteer hours
- Launches the Kiosk for volunteer check-in
- Can email their agency's volunteers but otherwise has limited access to volunteer information
- Works from the Agency Management Area



VOLUNTEER

- Can search for needs by interest, location, date, and more
- May sign up for a need as an individual or a team
- Receives email confirmations and reminders after signing up for a need
- Can view and download their volunteer resume to share impact with employers, teachers, and friends.
- Does not have access to other volunteers' profile information

