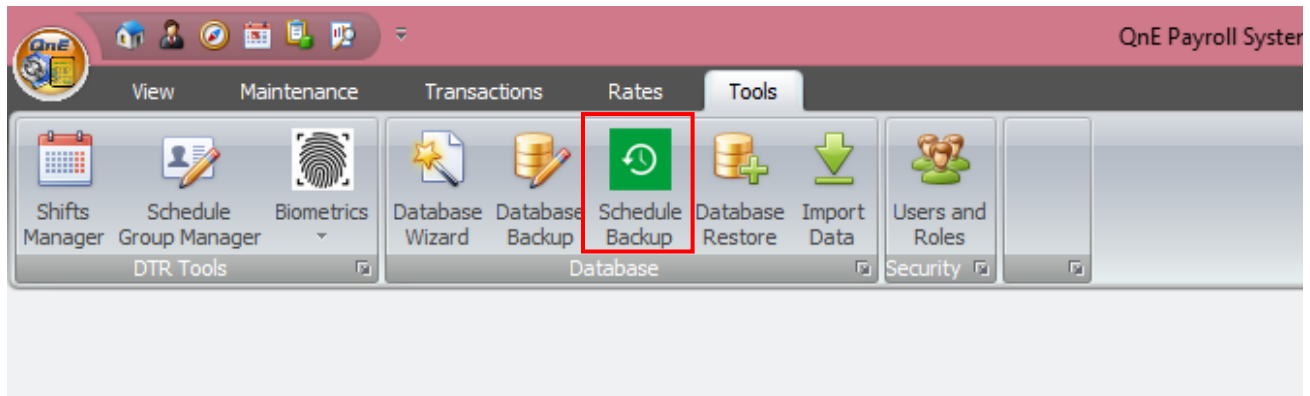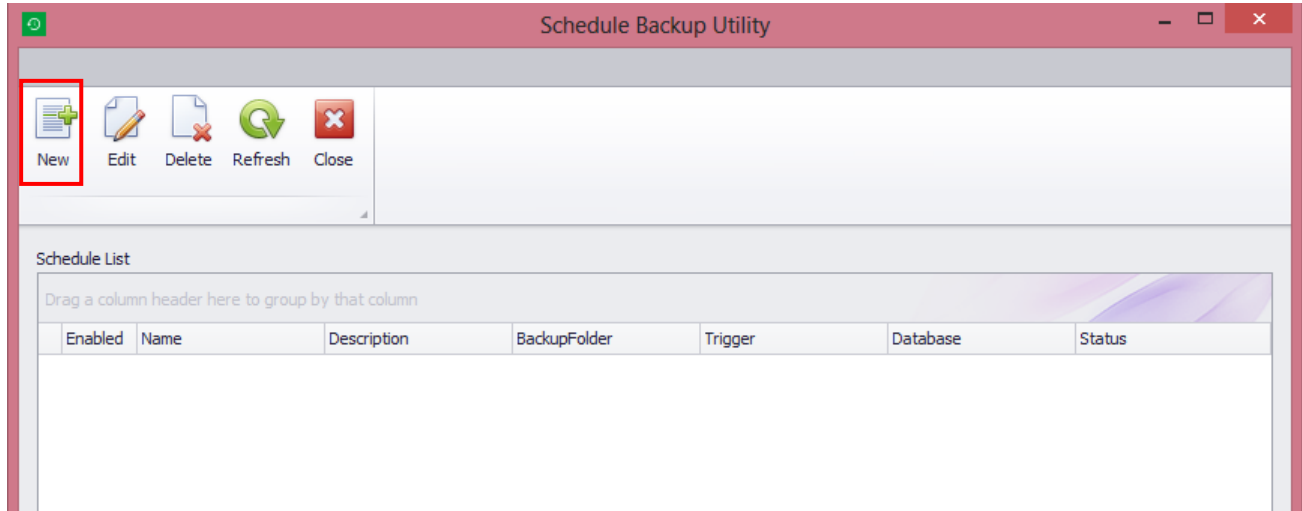Learn with us.
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HOW TO SETUP SCHEDULE BACKUP?
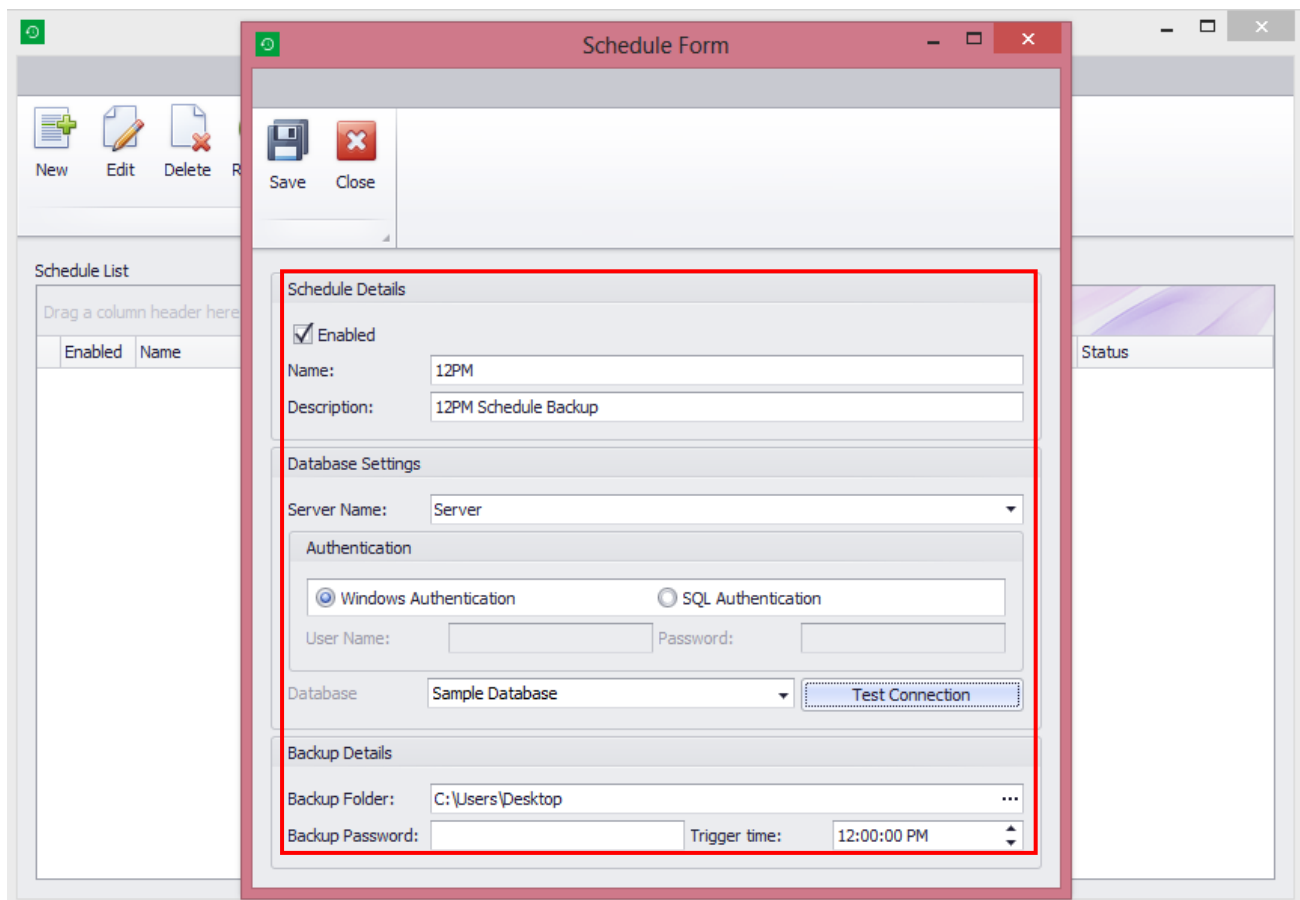
Under Tools, click Schedule Backup.

Schedule Backup Utility window will show, click New to create a Schedule Backup.

When clicked, Fill in Schedule details, such as:

➢ Name – field where to input the name of a particular schedule backup

➢ Description – field where to input the description of the schedule backup

➢ Server Name – choose the server where the database you want to backup was saved

➢ Database – choose what Database you want to backup

➢ Backup Folder – where you will save your backup database

➢ Backup Password – create password for your backup database *not required

➢ Trigger time – choose what time you want to set your schedule backup

After saving, all Schedule Backup will list.